

New Carlisle Town Council

124 E. Michigan Street, New Carlisle, Indiana

General Meeting, February 18, 2025, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice-President Jerry Colanese, Council Member Nancy Pemberton, Council Member Will Short, Council Member Alison Abbott, Deputy Clerk Yvonne Hoffmaster, Public Works Director John Mrozinski, Special Projects Assistant Susan Moffitt, Town Engineer Jared Huss, and Town Attorney Andea Halpin present.

Also in attendance: Marshal Brian Cook, Electric Superintendent Jason Quirk and Vince Vojtko.

Absent: Town Engineer Jared Huss

Approval of Minutes

Council Member Short moved to approve the minutes of the following : February 4, 2025, General Meeting as written. The motion to accept the minutes as written was made by Council Member Pemberton. The motion was seconded by Council Member Abbott and carried 3-0 (Council Member Short and VP Colanese were absent at time of motion).

Visitor Comments

- None

Employee Reports

- **Marshal Brian Cook**
 - Reported that the 3 new police cars are getting striped and waiting to hear from the company to get them equipped next. Plates have arrived and thanked Clerk's office for getting those.
 - Looking into getting a Grant to update their defibrillators, ones in the vehicles are the old version.
 - MVH department is doing a great job with the roads.
 - Submitted call report to the council.
- **Attorney Andrea Halpin**
 - None
- **Engineer Jared Huss**
 - Absent
- **Public Works Director John Mrozinski**

-Gave accolades to the MVH department on keeping the streets so clean, they are some of the best. Also gave accolades to the Electric department on their hard work. He really appreciates it.

-John directed comments to Marshal Cook and stated that he stopped in Pheonix, AZ at the Historic Police Society building to look around and received a badge from them. They would like us to send them a badge in return. There are a ton of them on the wall and the gentleman that runs the Society is from Indiana. Brian stated that he will definitely make that happen.

-Attended the Parks meeting and they are in approval of putting in the Pickleball Courts on the top side of Bourissa Park. Dr. Howard Wiesjahn was at the meeting, and he has attended many tournaments throughout the states and wants to be involved in procurement and installation of the courts. Carl Brown-Grimm is now the President of the Parks Board. Sarah Mitchell is now on the board as well.

-Will be spending money out of Water Capitol for membranes for a RO (reverse osmosis) unit and also need to order a master water meter at the Cliff's plant which is at least 30 years old.

-The weather has been too cold to start any repairs to the clock at the front of the Town Hall building. Once the weather breaks then the Electric Department will start the project on figuring out what needs to be done to repair it. The company it was purchased from is out of business, but they found a company in Ohio where they can purchase parts.

Old Business

- **IT Services**

- Two agreements for IT services to upgrade the Town Hall and Police Department network were presented by ADM Computer Solutions and Edge IT Services. President Kauffman stated that since they have been using ADM for 25 years that she would like to recommend to the council that we use him for a 1-year contract. VP Colanese asked about the CJIS certification that was needed to be able to be IT services for the Police Department. Clerk-Treasurer Brown let Jerry know that ADM did acquire the necessary certification. A motion was made by Council Member Short to accept the agreement from ADM Solutions for 1 year. The motion was seconded by Council Member Pemberton. Motion carried 5-0.

New Business

- **Surf Internet agreement**

-Revised agreement with Surf to be similar to Bright Speed and Comcast. Surf will pay per connection per year (to the Town poles). This connection allows Surf to bring services to customers. This agreement outlines expectations and helps the Town keep control on any and all attachments. Attorney Halpin asked if we could request Surf to update their certificate of insurance to be sure to add us as an Additional Insured. A motion to approve the agreement was made by Council Member Abbot. The motion was seconded by VP Colanese. Motion carried 5-0.

Ordinances and Resolutions

- **Ordinance #1484 : AN AMENDMENT TO ORDINANCE #1480, ESTABLISHING COMPENSATION FOR THE EMPLOYEES**

-An ordinance to adjust pay for Brian Cook from Assistant Marshal to Marshal and adjusting pay for David Cincoski from deputy to Assistant Marshal. A motion to wave the rules to adopt the ordinance in one meeting and to read the ordinance by caption only for all 3 readings was made by Council Member Abbott. Motion was seconded by Council Member Short. Motion carried 4-0 (Council Member Pemberton stepped out of the meeting during motion.)

-President Kauffman read the ordinance by caption only for all 3 readings. A motion was made by Council Member Short to adopt the ordinance. The motion was seconded by Council Member Pemberton. Motion carried 5-0.

Council Reports

- **Council Member Pemberton**

-None

- **Council Member Short**

-None

- **Council Member Colanese**

-Stated that he is not sure if the negotiations for the potential fire station in the IEC is in the Town's best interest. He would like the council to think about it a little bit and possibly come up with a new plan. President Kauffman suggested having an Executive Session to discuss the matter further.

- **Council Member Abbott**

-Thanked President Kauffman and PWD Mrozinski for attending the Park Board meeting in her absence. Thanked the Clerk's office for the Reach Alerts.

- **President Kauffman**

-Requested that the Community Center survey to be included on our website. It was stated that there will be a public meeting for the Community Center on Thursday, April 10th at Olive Elementary from 6-8pm (Eastern time) and another on Wednesday, May 14th at New Prairie High School from 6-8pm (Eastern time).

Clerk-Treasurer Report

-Let the Council know that an inexpensive computer was purchased for the front desk for easier processing of credit card payments, of which we have received approximately half a dozen so far.

-Thanked Tristen for uncovering all the Clerk's cars during the bad snow.

-Our website will be updated to include a page for the Farmer's Market. A pop-up has been added for the South Shore survey and a survey for the New Carlisle Public Library has been added at the top of the first page. Have also included the Read Across America for the NCPL in the events on our website.

-Have started the process of having our website changed over to an IN.gov site.

Bills to be Paid

A motion to all pay bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Short and seconded by Council Member Abbott. Motion carried 5-0.

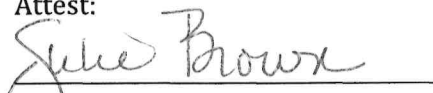
Adjournment

Upon a motion by Council Member Abbott and second by Council Member Pemberton, the meeting adjourned at 6:55 PM.



Marcy Kauffman, Council President

Attest:



Julie Brown, Clerk-Treasurer