

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, January 23, 2025, 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Marcy Kauffman called the meeting to order with Vice-President Jerry Colanese, Council Member Will Short, Council Member Alison Abbott, Deputy Clerk Yvonne Hoffmaster, Public Works Director John Mrozinski, Special Projects Assistant Susan Moffitt, and Town Attorney Andea Halpin present.

Also in attendance: Marshal Brian Cook, Asst. Marshall David Cincoski, Code Enforcer Bob Middlebrook, Carol Middlebrook, Electric Supervisor Jason Quirk, and Joyce Gard.

Absent: Council Member Pemberton

### **Approval of Minutes**

Council Member Short moved to approve the minutes of the following : January 7, 2025, General Meeting, January 7, 2025, Executive Session, January 10, 2025, Executive Session and January 10, 2025, Special Meeting as written. The motion was seconded by Vice-President Colanese and carried 4-0.

### **Visitor Comments**

- None

### **Employee Reports**

- **Marshal Brian Cook**
  - Purchased 3 new police cars, they are waiting to be equipped and striped.
  - One of the 3 new employees are on the road by themselves. Marshal Cook introduced Dave Cincoski as the new Assistant Marshal. Also stated another of the new patrolmen will be shadowing one of our officers and hopefully will be on his own next week.
  - The Marshal distributed a Call Report to the council to show the date of the call, type of the call and who was the officer on the call.
  - Marshal Cook was asked for a schedule for his department, and he responded that once they have everyone on the road, he will be able to finish a schedule.
  - He also mentioned that they will be stripping some vehicles of the equipment. The Public Works Director asked if the PD decided to get rid of any squad vehicles to keep the Town in mind, as the MVH crew may want to be able to make use of them. Also, the PD is deciding on getting Bob a different vehicle.
  - Council Member Abbott thanked the PD and the officers on duty for the way in which they conducted an incident at her home, and she greatly appreciated it.
  - President Kauffman congratulated Dave Cincoski on becoming the new Assistant Marshal.

- **Attorney Andrea Halpin**  
-None
- **Engineer Jared Huss**  
-Absent
- **Public Works Director John Mrozinski**  
-Attending a lot of meetings and helping with agreements.  
-John gave recognition to all of the guys for getting through the cold. There was one water break on the coldest day, Tuesday, but it wasn't on the Town side. When the Town Crew went to shut it off, the shut off valve broke but they got it fixed. The Town Crew has done a good job keeping the streets clean. The Water Treatment Plants are doing well. The Electric crew is doing well.  
- gave a reminder that the Train Station meeting is next Wednesday at the Library from 5:30-7pm.

#### **Old Business**

-None

#### **New Business**

- **Cemetery Software**  
-Joyce Gard, President of the Cemetery board, stated that she spoke with Kathy from St. Joseph Cemetery for some insight and would like to have the software tabled for now. The board does want to digitize the database but wants to make sure it is done correctly.
- **Electric Vehicle Charging Stations**  
-A discussion was brought forth to discuss the possibility of installing 4 EV stations in the municipal parking lot. Electric Supervisor Jason Quirk explained to the council that the town's electricity would need to be upgraded to handle the demand of the stations. The cost to the Town for the 4 stations through a Grant (MACOG being the Grant recipient) would be a total of \$9,000-\$13,000. However, the electrical improvements needed would increase that cost to approximately \$25,000. The council decided if the Town were to go forward with the EV Stations, that they would go with the slower chargers, which would be less demand on the electrical system. These chargers would take approximately 1-2 hours to recharge a vehicle. A motion was made by Council Member Abbott to move forward with getting more concrete dollar amounts and more information about the slower chargers. A second motion was made by Council Member Short. Motion carried 4-0.
- **SJEC & WTP HVAC contracts**  
-B&W Cook contracts were presented to the council to approve for annual HVAC maintenance at SJEC and the WTP. The SJEC contract for 2 visits is a cost of \$2200.00 and the WTP contract for 2 visits is a cost of \$3500.00. A motion was made by Vice-President Colanese to approve both contracts not to exceed \$5700.00. A second motion was made by Council Member Abbott. Motion carried 4-0.

- **WTP Rodent/Pest Control**

-A contract for rodent/pest control for the water treatment plant through Orkin was presented to the council. The contract includes traps inside the building and a liquid spray outside of the building. A motion was made by Vice-President Colanese to accept the proposal and not to exceed \$2560 and was seconded by Council Member Short. Motion carried 4-0.

**Ordinances and Resolutions**

-None

**Council Reports**

- **Council Member Pemberton**

-Absent

- **Council Member Short**

-None

- **Council Member Colanese**

-All the roads are slippery so be safe.

- **Council Member Abbott**

-Park board meeting is February 10<sup>th</sup> at 6pm, at the NC Library, which will be the last meeting held there. She will make sure to let them know the Town expects the meetings to be held here at the Town Hall in the meeting room.

- **President Kauffman**

-President Kauffman asked when live meetings will need to take place. Clerk-Treasurer Brown responded that it would start in July.

-President Kauffman commended everyone that has been working in the cold weather. She wanted to let everyone know that it is much appreciated.

-She also thanked Andrea and Jared for the lovely holiday party hosted at Moser's.

**Clerk-Treasurer Report**

-Let the council know that we now have a card reader at the front desk. The clerk's office has had its first payment on it. Also Invoice Cloud Store is online, and we had a payment for a parking ticket through it. The fees still apply for anyone using the card reader or the online store as it does for the residents paying their utility bills online.

-Mentioned that maybe the Council go with a tablet of some sort for the meetings (would only need Wi-Fi capabilities), then all large documents would be easily accessible to the council during meetings especially when meetings go live.

**Bills to be Paid**

A motion to all pay bills as presented on the Claim Docket and the Payroll Allowance Docket was made by Council Member Short and seconded by Vice-President Colanese. Motion carried 3-0. (Member Abbott stepped out the room).

**Adjournment**

Upon a motion by Council Member Short and second by Vice-President Colanese, the meeting adjourned at 7:08 PM.

  
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Marcy Kauffman, Council President

Attest:

  
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Julie Brown, Clerk-Treasurer