

New Carlisle Town Council 124 E. Michigan Street, New Carlisle, Indiana General Meeting, September 17, 2024, 6:35PM

President Kauffman called the meeting to order with Council Member Pemberton, Council Member Short, Council Member Colanese, and Council Member Abbott, Public Works Director John Mrozinski, Marshal Croymans, Town Attorney Andrea Halpin, Town Engineer Jared Huss, Deputy Clerk Yvonne Hoffmaster, Special Projects Assistant Susan Moffitt, and Clerk-Treasurer Julie Brown present.

Also in attendance: Carol Middlebrook, Tyler Coffel (Baker Tilly), Jen Miller & Carl Brown-Grimm representing Discover New Carlisle, Jesus Tapia (Tacos MyFren), Jeff Ness and Howell Jones.

Approval of Minutes

Approval of minutes from September 3, 2024, General Meeting Minutes, September 5, 2024, Executive Session Minutes, September 5, 2024, General Work Session Minutes, and September 10, 2024, General Work Session Minutes. Motion was made to accept by Council Member Colanese and seconded by Council Member Pemberton. Motion was approved 3-0. (Council Member Abbott and Council Member Short were absent at the time of motion.)

Visitor Comments

-None

Employee Reports

- **Brent Croymans, Town Marshal**
-None
- **Andrea Halpin, Town Attorney**
-Worked on Notice for Rezoning for our October 1 public hearing.
- **Jared Huss, Town Engineer**
-CCMG project is underway and is going well.
-WTP projects going well, there was a bit of a delay in bid openings on the 3rd phase which will happen later this month.
-Continue to work on Water agreements and rates for IEC.
-Cliffs brought a water quality plan to the Town and the Town is meeting the past standard and will be able to meet the future standards.
- **John Mrozinski, Public Works Director**
-Took down the tree in the cemetery.

-New bucket truck has been delivered that had been ordered over a year ago and looks good. Old truck will continue to be used for tree trimming, etc.

Old Business

- None

New Business

- **Food Truck – Tacos MyFren**

-Jesus Tapia stated that he would like to have his truck in town on Monday, Thursday and Friday. He would like to have it running Noon until 8p to cover IEC factories and he would like to be near Kabelin's Ace Hardware (Mike from Andy's gave him permission to set up on his lot). Attorney Halpin spoke to Jesus to let him know that he will need to go to St. Joseph County for the Health Department permit. She stated that he can not park on Michigan Street since it is a State Highway. If he gets permission to park in business lots by the owners, then it will be okay with the Town, once he receives his permit. Andrea also let him know that we are working on our Food Truck permit within the Town limits. President Kauffmann stated that we can meet with him again after he retains his St. Joseph County Health Dept. Permit.
- **Discover New Carlisle – Façade Grant**

-Jen Miller and Carl Brown-Grimm made a small presentation to explain what the Façade Grant is and what it covers. The Town has been donating \$5,000 a year to help with their grant and Discover fund raises the other \$5,000 to give away a \$10,000 grant to businesses. This is a matching grant. They generally do two to three grants a year. They would like to increase their awarded amount due to the increasing prices and hopefully to attract some new businesses into the empty buildings uptown. They are asking for an increase in our donation since the prices are going up. Discover asked if the Town would be willing to increase our donation to \$10,000 a year. President Kauffmann asked for the list of applicants and stated that the Council would discuss it further.
- **Baker-Tilly**

-Tyler Coffel presented the Capital Affordability Plan and went through the booklet with the Council.
- **MACOG agreement**

-Attorney Halpin stated that the Macog agreement will be a percentage of the total amount of the UDO but not to exceed \$15,000.00. A motion was made to accept the agreement not to exceed \$15,000 by Council Member Abbott and seconded by Council Member Colanese. Motion carried 5-0.
- **H&G Proposal for Water Main Relocation**

-Public Works Director Mrozinski explained the relocation of the water main to the council. This will eliminate an old line going to Carris Reels, Burnetts' house and Bales, and replace it with a new line around Kate O'Connors and in front of the American Legion. This proposal will also clean the storm lift station and needs to be maintained annually to keep sand

cleaned out. Council Member Pemberton asked if this new line would make a difference with the zoning going on in that area, or will we need a bigger line? Engineer Huss explained that the Town has been working for years to get the businesses and home off that line and this is a good step in the right direction. There will be no additional needs with the zoning. John stated that Marvel Lane to Zigler Street will need to be changed also, hopefully in 2025. Motion was made to accept the bid for \$30,337.00 by Council Member Short and seconded by Council Member Abbott. Motion carried 5-0.

Ordinances & Resolutions

Ordinance for 2025 Budget -1st Reading by Caption Only

Council Reports

- **Council Member Pemberton**
-Met with the Cemetery Board and everything is going well.
- **Council Member Short**
-None
- **Council Member Colanese**
-Fire Department is giving away free Smoke Detectors, they will install them as well for free. Asked for the information to be put on our website and possibly as a Reach Alert as well.
- **Council Member Abbott**
-Park Board did not have a meeting this month.
- **President Kauffman**
-None

Clerk-Treasurer Report

- John, Yvonne, and I went to classes in Michigan City for HR.
- Rebekah and I are working with Tristen on Lead Pipe project
- Working on Budget with everyone

Bills to be Paid

Council Member Short motioned for all bills to be paid that are on the docket and Council Member Pemberton seconded the motion. All approved 5-0.

Adjournment

Upon a motion by Council Member Abbott and seconded by Council Member Short, the meeting adjourned at 7:37 PM.



Marcy Kauffman, Council President

Attest:



Julie Brown, Clerk-Treasurer