

New Carlisle Town Council 124 E. Michigan Street, New Carlisle, Indiana General Meeting, July 9, 2024, 6:30PM

President Kauffman called the meeting to order with Council Member Colanese, Council Member Pemberton, Council Member Short, Public Works Director John Mrozinski, Special Projects Assistant Susan Moffitt, Town Attorney Andrea Halpin, Town Engineer Jared Huss, Deputy Clerk Yvonne Hoffmaster, and Clerk-Treasurer Julie Brown present.

Also in attendance: JJ LaBounty (LFA), Bob Middlebrook, Carol Middlebrook, Jan Keehn, Chad Hess (NC Asst. Fire Chief), Josh Schweizer (NC Fire Chief), 3 members of the NCFD, Tim Creason, Jeff Ness, and members of the St. Joseph County Health Department.

Absent: Council Member Abbott

Approval of Minutes

Approval of minutes from June 10th Executive Session, and June 18th General Meeting. Motion was made to accept by Council Member Colanese and seconded by Council Member Short. Motion was approved 4-0.

Visitor Comments

-Jeff Ness; Wanted to know what is going on with all the flags in their lawns on Ben Street. Engineer Huss explained in detail that it is a part of the CCMG process and there was a public meeting that explained the project. Also explained that the flagging of the lawns is not a process that we can control. Mr. Ness also asked why Ben Street will be closed this week. P.W. Director Mrozinski explained the street closure.

-Chad Hess; Asst. NC Fire Chief – Chad commented on the partnership they are having with Police Department. He had received a message from his crew members that they had a call on June 27th that there was a cardiac arrest of a young teenager at Mini Mountain. Police Chief Croymans had responded within 1 minute and put on his AED and did CPR, alone, for 6 minutes which resulted in saving the young person's life. Chad read a message that he received regarding the efforts of Chief Croymans.

Employee Reports

- **Chief Croymans**
-Turned in his monthly report to the council members.
- **Bob Middlebrook, Code Enforcement**
-None
- **Town Attorney, Andrea Halpin**
-None

- **Jared Huss, Town Engineer**
 - Will present the CCMG award recommendation and move forward with the contractors as needed/proposed.
 - Will provide a proposal to inspect the annual improvements at the next meeting.
 - Working on interlocal and water agreements.
 - JJ LaBounty had distributed a memorandum to St. Joseph County and John Mrozinski related to wanting to discharge our metering station to a different location which would provide additional capacity in the future and save the town money.
 - Various activities related to water and potential rezoning.
 - Requested a special meeting on July 15th to vote on the Interlocal Water Agreement. It was agreed to have the meeting at 5pm, Eastern.

- **Public Works Director, John Mrozinski**
 - The town crew pulled all the weeds at the park and trimmed lower branches. They have purchased mulch and will have it laid down before Hometown Days.
 - The church on Front Street has been demolished and will have finished by the end of the week, weather permitting. They had a hard time finding the sewer line, but it was found today. The bell was saved and will try to find a home for it. Council Member Colanese asked if grass will be planted on the lot and John stated that either the town crew or the demolition crew will do that.
 - Roofs at Wastewater have been completed so no more leaks.
 - Council Member Pemberton will be taking over as MVH and Cemetery liaison. He will be getting with her to get her update on the CCMG project.
 - Lights at the cemetery that were bad were replaced and are now up and working correctly. The lights were replaced by the church via insurance.

Old Business

- CCMG notice of award. Engineer Huss explained the bids we received and that they were reviewed by Lawson-Fisher Associates. He recommended that the Town Council accept the bid placed by Milestone. They will need to present their insurance and bonds to move forward. President Kauffman asked for a motion to accept the contract. Council Member Colanese motioned that we accept the bid for contract not to exceed the amount of \$872,200.00. Council Member Short seconded the motion. Motion carried 4-0.

New Business

- Brianna, Asst. Director of Environmental Health at St. Joseph County Health Department made a presentation about the high possibility of Radon in our area. They offered free Radon test kits for anyone in town. All residents can call the Health Department to take part in the testing and receive free test kits. Renata Williams, Director of Community Access Resources and Education at St. Joseph County Health Dept. also mentioned that they can help anyone in need of assistance in respect to Medicaid applications, help with light bill or other local communications around them. They will also be speaking at the New Carlisle Public Library.

- DLZ Supplemental Agreement – Jared explained that this is an addition to the original activities for the SRF loan performance, in the amount of \$5490.00. A motion was made by Council Member Colanese and seconded by Council Member Short. The motion carried 4-0.

Ordinances & Resolutions

- Ordinance #1470; Amending Park Board Ordinance. A motion was made to waive the rules to read the ordinance in full by Council Member Colanese and seconded by Council Member Short. Motion passed 4-0. President Kauffman read by caption only for the 2nd and 3rd reading. A motion was made by Council Member Short to accept the ordinance and it was seconded by Council Member Colanese. Motion passed 4-0.

Council Reports

- **Council Member Short**
-Spoke to Marshal Croymans about equipment and anything that would possibly need to be replaced but everything is in good condition. Also discussed that there are quite a few applicants for the officer's position. Making sure everything is set up properly for the Hometown Days for safety purposes.
- **Council Member Colanese**
-Union negotiations went well with the Fire Territories.
- **President Kauffman**
-Presented the information for the Save Station (free standing AED tower) that the town would like to build in Memorial Park.

Clerk-Treasurer Report

-Parade for Hometown Days has been okayed.

Bills to be Paid

Council Member Short motioned for all bills to be paid that are on the docket and Council Member Pemberton seconded the motion. All approved 4-0.

Adjournment

Upon a motion by Council Member Colanese and seconded by Council Member Pemberton, the meeting adjourned at 7:06PM.



Marcy Kauffman, Council President

Attest:



Julie Brown, Clerk-Treasurer