

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, May 7, 2024, 6:30PM

President Kauffman called the meeting to order with Vice-President Doll, Council Member Colanese, Council Member Short, Council Member Abbott, Marshal Croymans, Public Works Director John Mrozinski, Special Projects Assistant Susan Moffitt, Town Attorney Andrea Halpin, Town Engineer Jared Huss, Deputy Clerk Yvonne Hoffmaster, and Clerk-Treasurer Julie Brown present.

Also in attendance: JJ LaBounty (LFA), Asst. Marshal Brian Cook, Bob Middlebrook, Carol Middlebrook, Town Electrician Jason Quirk, Jim Saylor, and Mike Balanow.

Approval of Minutes

Approval of minutes from April 12th General Meeting, April 12th Executive Session, April 16th General Meeting, April 16th Public Hearings, April 19th General Meeting (Work Sessions), and May 3rd Executive Session was motioned by Council Member Colanese, seconded by Council Member Short. Motion was approved 5-0.

Visitor Comments

Mike Balanow from 202 E Front St., brought concerns of a sewage problem, that he stated started from a town project in 2013 at his address to the councils' attention. He explained the incident that created trouble on his property. He presented pictures to the council representing the issue. He also stated that part of the issue is that there is no easement between his property and the JMS property, and he does not have a lateral tie in to the town's system. Himself and Jim Saylor (from JMS) have come to an agreement for an easement between their properties. Mike is concerned about the costs to dig up his lawn to connect the lateral. He requested the town help/pay for costs. It was recommended by the Town Engineer, Jared, to meet privately to discuss what needs to be done to fix this problem. The Town Council will meet with the proper people to come to an agreement after advisement.

Employee Reports

- Electric Superintendent, Jason Quirk
-He gave updates on the following programs: Regulatory Service Territory, Purchase Power contract, and EPIC Grant.
- Marshal Brent Croymans
-Submitted monthly report to the council. He also stated that Officer Banicki completed 40 hrs. of training in Crisis Intervention.

- Bob Middlebrook
-None
- Town Attorney, Andrea Halpin
-Was away on vacation
- Jared Huss, Town Engineer
-May 30th will be the 1st advertisement for the CCMG. Bid opening will be June 18th and will proceed with recommendations/documentation to get to the Clerk's office to submit to INDOT.
-Water supply agreements are near for GM and Amazon and will revisit the agreement for Energy Center.
-Continues working on the Interlocal agreements.
-Phase 2 on the WTP, improvements to the Energy Center, bids have been awarded and will be starting soon.
- John Mrozinski, Public Works Director
-Good job done by the town crew moving a fire hydrant and taking out an old one.
-CCMG, Jason has the pole ready to move and will be ready ahead of time for the contractors. Located all the water so they are in pretty good shape for the project.
-Will start interviewing for the utility positions starting next week.
-Spring Clean Up went well according to Perry.
-Getting quotes to repair the salt barn and roofs for the Wastewater buildings.
-Talked to A1 Striping for quotes for the intersection of Bray and Ben by the school to be redone. Striping for the Municipal lot and Bourissa parking lot, depending on funds available.
-The church demolition has been released to Ritschard Bros.; we are waiting for a start date.

Old Business

None

New Business

- EPIC Grant application – Jason Quirk
-Asked for approval from the council stating that he is allowed to submit the application for the Town to be included in the grant. A motion made by Council Member Colanese to allow Jason to submit the application and was seconded by Council Member Abbott. Motion carried 5-0.
- Resident Sewage Adjustment – letter submitted from Mike Frey at 605 S Bray St. A motion was made to allow the adjustment of the resident sewer rate by Council Member Short and seconded by Council Member Colanese. Motion carried 5-0.
- WTP Filters – Robert Hollingsworth

-Robert had submitted the contract for approval from the Council to purchase Filter Anthracite for the amount of \$14,400.00. A motion was made to approve the purchase by Council Member Abbott and seconded by Vice President Doll. Motioned carried 5-0.

- Ice Cream Social & Car Show – Historic New Carlisle
 - Dana Groves at the New Carlisle Museum submitted the Special Event Permit for the Ice Cream Social to be held August 18th. They are asking for use of the municipal lot and for it to be closed during the event. A motion was made to accept the permit as requested by Jerry Colanese and seconded by Council Member Abbott. Motion carried 5-0.
- Summer Park Program Director – Alison Abbott
 - Park Board has identified Samantha Haywood as a potential director. They will submit her information for a background check. Alison requested a motion to accept Samantha as the director contingent passing any pre-employment screening. A motion was made by Council Member Colanese and seconded by Vice President Doll. Motion carried 5-0.
- Police Dept. Projects: The following projects were discussed and voted on separately. Each project is contingent on approval of appropriating the funds.
 - 7th Full-time Officer: Annual cost (including benefits) \$85,507.57.
 - Vice President Doll spoke to his disapproval of the 7th Officer and many reasons why he disapproved. Council Member Abbott commented on her reasons against this as well. A motion was made to approve the 7th Officer by Council Member Short and seconded by Council Member Colanese. Motion carried 3-2. Opposed by Vice President Doll and Council Member Abbott.
 - 3 Traffic Curbing Signs: Cost of \$11,652 (using two old signs to make 1 more working sign)
 - Vice President Doll stated reasons for his disapproval of this expenditure. A motion was made by Council Member Short and seconded by Council Member Colanese. Motion carried 3-2. Opposed by Vice President Doll and Council Member Abbott.
 - Golf Cart: Cost \$17,000 (Total with outfitting of Police Gear)– Tabled by all Council Members
 - Computer Server for hosting Federal Crime software: Cost of \$15989.16.
 - A motion was made to approve the new server was made by Council Member Short and seconded by Council Member Colanese. Motion carried 5-0.
- Bourissa Hills Sign Improvements – Alison Abbott
 - Hales Masonry, LLC will donate the labor, materials will be approximately \$790. Motion was made to approve improvements, not to exceed \$800, by Council Member Colanese and seconded by Vice President Doll. Motion carried 5-0.
- Tennis Court improvements-Alison Abbott

-Asphalt seal and crack fill improvements on the tennis court. The Park Board had received a quote for \$4000.00 by Walt's Paving. Jared advised that the Park Board do due diligence on the company before accepting any bids/contracts. Tennis Court improvements have been tabled.

Ordinances & Resolutions

- Resolution #24-05-07-01; Amending Compensation Time. Resolution was read in full by President Kauffman. Motion was made by Council Member Abbott to accept the resolution and was seconded by Vice-President Doll. Motion carried 5-0.
- Resolution #24-05-07-02; Voiding Stale Dated Checks. Resolution was read in full by President Kauffman. Motion was made by Council Member Abbott to accept the resolution and was seconded by Council Member Colanese. Motion carried 5-0.
- Resolution #24-05-07-03; Accepting donation of Real Property. Resolution was read in full by President Kauffman. Motion was made by Council Member Short to accept the resolution and seconded by Vice-President Doll. Motion carried 5-0.
- Salary Ordinance #1465; Amending Salary Ordinance #1458. Motion to waive rules was made by Council Member Abbott and seconded by Council Member Short. Motion carried 5-0. Ordinance was read in full and by Caption Only by President Kauffman. Motion was made by Council Member Abbott to accept the Ordinance and seconded by Council Member Short. Motion carried 5-0.
- Ordinance #1466; Appropriations for Demolition of 119 W Front St. – 1st reading only done by President Kaufmann.
- Ordinance #1467; Amending Sewage Rates – 1st reading only done by President Kauffman.

Council Reports

- Vice President Doll
-None
- Council Member Abbott
-Presented Bourissa Hills sign improvements and Tennis Court improvements, as written in New Business.
- Council Member Colanese
-Fire Territory; are going to implement the inspection of rental properties in town (RSVP program). Landlords received the notice for the public meeting on May 15th at 6:30pm.
-Praised Jason Quirk for going out on his own on the grant he initiated. Jason brought in a FEMA group to talk to everyone regarding the emergency protocol. The grant should bring in approximately \$40,000.00.

-The 3 trees that were planted down at the Splash Pad are dying out. Jared asked if they were planted as part of the contract with the Splash Pad, if so, then we will need to go through the contractor because there should be a 1-year warrantee. Jared will reach out to DLZ about it and DLZ will put us in contact with the contractors to get them replaced.

- President Kauffman
-None

Clerk-Treasurer Report

-1st Month of online billing went well. Had approximately 70 people have used the service so far.

Bills to be Paid

Council Member Short motioned for all bills to be paid on the dockets and Vice-President seconded the motion. All approved 5-0.

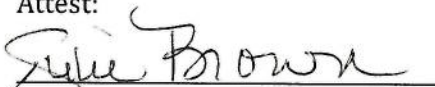
Adjournment

Upon a motion by Council Member Short and seconded by Council Member Colanese, the meeting adjourned at 7:26PM.



Marcy Kauffman, Council President

Attest:



Julie Brown, Clerk-Treasurer