

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, April 16, 2024, 6:35PM**

President Kauffman called the meeting to order with Vice-President Doll, Council Member Colanese, Marshal Croymans, Public Works Director John Mrozinski, Special Projects Assistant Susan Moffitt, Town Attorney Andrea Halpin, Town Engineer Jared Huss, Deputy Clerk Yvonne Hoffmaster, and Clerk-Treasurer Julie Brown present.

Also in attendance: JJ LaBounty (LFA), Chad Hess (NCFD), Ryan Maure, Howard & Karen Wiesjahn

Absent from attendance: Council Member Short, Council Member Abbott

**Approval of Minutes**

Approval of minutes from April 2<sup>nd</sup> General Meeting, was motioned by Council Member Colanese, seconded by Vice-President Doll. Motion was approved 3-0. Minutes from April 12<sup>th</sup> General Meeting and April 12<sup>th</sup> Executive Session were tabled due to absentee council members.

**Visitor Comments**

None

**Employee Reports**

- Marshal Croymans
  - Reported that the traffic pattern has started to change. In the matter of two weeks, they have had 8 accidents. Accidents have been in town and out on State Road 2, which had an injury.
- Chad Hess (NCFD)
  - State Road 2 will have a closure on Saturday, April 20<sup>th</sup>, east bound from the dog bone to just past Larrison Road. Clean-up from a diesel spill from a previous crash will be taking place. Approximately 7am-2p. It was suggested to put out a Reach Alert.
- Andrea Halpin, Town of Attorney
  - Sent Resolution for the Deed for the church that was donated to the town and will need to be voted on and submitted soon.
  - Has been attending a lot of meetings.
- Jared Huss, Town Engineer
  - Town has received notification that it was awarded the CCMG grant for the seventh consecutive year. Congratulated Yvonne for her work on the submittal. Will continue to work on the progress of the CCMG and advertise sometime in May.

-Continues to attend water meetings with Donahue, DLZ, and the county. Discussions about water supply agreements, term sheets and interlocal agreements.

-Metering station is moving forward by JJ LaBounty and information has been submitted to Cleveland Cliffs regarding their easement that sits on their property and coordinating with them toward advertisement and bidding date to expand that easement.

-JJ LaBounty stated that Jason has been working with AEP on finalizing some things.

- John Mrozinski, Public Works Director
  - Stated that Jared summed up some of the things that they are doing.
  - Talked to New Buffalo schools about their Pickle Ball Courts. They have 6 and recommended if we were talking about 1 or 2 maybe we should put up 10. Town is thinking about one currently.
  - Working with some contractors to get quotes for repairs down at the Wastewater plant. Looking at quotes for new fencing and possibly a new salt barn.
  - Hydrant permits will start to be used for the construction companies that are doing work at the IEC effectively Thursday, April 18th.
  - Reminder that May 4<sup>th</sup> is the town-wide clean up and to register in the town hall.

### Old Business

- Approval of updated Utility I and Utility II descriptions. Wage range was removed and that was the only change. Motion was made to approve by Vice President Doll and seconded by Council Member Colanese. Motion was carried 3-0.

### New Business

- Memorial Day Run Special Event Permit. President Kauffman stated that this will be their second year and it was very successful last year. Motion to accept the permit was made by Vice President Doll and seconded by Council Member Colanese. Motion carried 3-0.
- Tour de LaPorte Special Event Permit. President Kauffman stated that this will take place on Sunday, August 25th, and part of it involves Memorial Park and they have done this event for several years. Motion to approve the permit was made by Vice President Doll and seconded by Council Member Colanese. Motion carried 3-0.
- Razor 5 Term Sheet. This vote will authorize President Kauffman to negotiate and sign the term sheet when it comes available. Motion to give President Kauffman authorization was made by Vice President Doll and seconded by Council Member Colanese. Motion carried 3-0.
- Approval of new lawn mower. John stated that we had budgeted \$15k for a new lawn mower. After a discount and a trade in (2017 Husler), the total will be \$8846.00. Motion was made to approve the purchase a new John Deere lawn mower by Vice President Doll and seconded by Council Member Colanese. Jerry applauded John for the good job on the price negotiation.



**Ordinances**

- Salary Ordinance #1465 – caption read only for 1<sup>st</sup> reading.
- Resolution #24-04-16-01; Approving and adopting the Preliminary Engineering Report (PER) prepared by Donahue-Associates. Resolution was read in full by President Kauffman. Motion was made by Vice President Doll to accept the PER report and was seconded by Council Member Colanese. Motion carried 3-0.

**Council Reports**

- Vice President Doll  
-None
- Council Member Colanese  
-Asked Chad Hess about Fire Territory minutes that are to be sent to the board members. Chad stated that they are a month in arrears and will send out once they are approved.
- President Kauffman  
-Attended the AIM Round table. She felt it was interesting to get together with other communities and hear some of the highlights of things they are doing. Heard from Nappanee about their Pickle Ball courts, Wolcottville not wanting to sell their farmland, Fire Territory stuff, a community that annexed the whole township. Learned a lot of things that other people in the state are doing.

**Clerk-Treasurer Report**

-Presented the findings that Yvonne found from Unclaimed Indiana, a bond from 1924 that was in a safe deposit box, approx. \$1,000 which was deposited into the general fund.

-The owner of Old Republic came into the Town Hall and wanted to thank Tristen and Larry for a job well done in cleaning up the brush, etc. at their property.

-Online billing is working but not correctly. Some reason wrong files were pulled, and it is showing the previous month's charges, but the office is letting residents know to pay from the card that was mailed out. Davey asked if the residents came in to pay by credit card at the hall if they would still be charged the fee. It was explained that we cannot accept credit cards at the Town Hall currently and the minimum charge is \$2.95 for e-checks and a 3% fee for credit cards online. Residents can still sign up online to see their bills, history, etc. and pay at the Town Hall with cash and checks for no fee. Also discussed that there have been approximately 16 residents that have signed up for e-bills so that will help save on postage for the town in the coming months as more people sign up for that feature.

**Bills to be Paid**

Vice President Doll motioned for all bills to be paid on the dockets and Council Member Colanese seconded the motion. All approved 3-0.

**Adjournment**

Upon a motion by Vice President Doll and seconded by Council Member Colanese, the meeting adjourned at 6:58PM.

  
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Marcy Kauffman, Council President

Attest:

  
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Julie Brown, Clerk-Treasurer