

New Carlisle Board of Parks and Recreation Meeting Minutes

March 23, 2024

In Attendance: Malarie Varnek, Bob Harbart, Jennifer Maure, Calyn DeNeve, Triss Smith, Perry Hinton, and Marcy Kauffman. Malarie called the meeting to order at 9:04am.

Approval of Minutes

Regular meeting 11-18-23. Bob made a motion to approve, seconded by Triss. All approved.

Appropriation Report

Julie Brown provided the appropriation report for review.

Election

Jennifer Maure is the new President, Triss Smith remains the Vice President, Calyn DeNeve is the new Secretary. Carl Brown-Grimm was elected as new Park Board member.

Visitor Comments

No comments.

Old Business

1. Meeting Notifications – Continue to post on Facebook for upcoming meetings
2. Park Board Ordinance Revisions – no updates
3. Christmas Lights Displays – talked about signage for donors to include their business name. Mal and Jen to work on brochure of examples with prices to approach local businesses.
4. Bourissa – Fieldstone Planter Repair – Mal to get a quote from Hale Masonry
5. Senior Banners – Tabled for now.

New Business

1. Review of Trello – Triss provided a detailed look at Trello. All Board members have access and will be able to update as tasks are started, in progress and completed. It will also enable an overview on which member is overseeing each task. We will be using this starting immediately.
2. Updates from Perry – Grass is not growing in the center of Memorial Park. Talked about installing sod. Will get a quote for grass plus installation. Current bids for tennis court repair/reseal = approx. \$5,000. Seal/stripping would be completed in June or July. Perry will get bids for possibly changing one of the tennis courts into a pickleball court.
3. Farmers Market Updates – Upcoming opening date needed from Sarah. Marcy will find out how to split out the Farmers Market fund into a new line item on budget.
4. Spray Pad Standards – Opening Memorial Day weekend and running through Labor Day weekend. Perry is going to see if we can run each cycle for 10-15 seconds shorter to help save on water usage over the course of the season.

5. Malarie will create a job description for a Children's Summer Park Program Director. Jen will post on Facebook. They will be in charge of planning and implementing 2 programs per week in June and July, at a pay of \$100 per program. Supplies will be paid for by the Parks Board. We hope to have someone in place by the middle of May.

Next Meeting

April 22, 2024 at 6pm. This meeting will be held at the New Carlisle Library.

Adjournment

Meeting was adjourned at 11:02am. Motion made by Jen, second by Calyn.