

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, February 20, 2024, 6:30PM

The meeting was opened with the Pledge of Allegiance

President Kauffman called the meeting to order with Council Member Short, Council Member Colanese, Council Member Abbott, Public Works Director John Mrozinski, Special Projects Assistant Susan Moffitt, and Clerk-Treasurer Julie Brown present.

Also in attendance: Andrea Halpin, Jared Huss, Yvonne Hoffmaster, Marshall Brent Croymans, Perry Hinton from MVH, Robert & Carol Middlebrook, Nancy Wickizer and Jan Carr.

Absent from attendance: Vice-President Doll

Approval of Minutes

Approval of minutes was tabled until meeting of March 5th, due to council members being absent.

Visitor Comments

None

Employee Reports

- Perry Hinton, MVH Supervisor
 - Cemetery meeting earlier in the day for mowing bids with a 3-year contract for the old cemetery, the new cemetery, and the ditch line areas of the cemetery. The cemetery board requested an approval from the council for the bid from Lawnscape Services, LLC for the amounts of \$1210 for old, \$250 for new, \$100 for ditch, a total of \$1460/weekly, and 4 times a year for ditch line. The only other bid that was submitted was Crazy A's and their bid was \$1900/weekly. Council Member Colanese motioned to accept the mowing contract from Lawnscape Services. Motion was seconded by Council Member Short. Contract accepted 4-0.
 - John Mrozinski mentioned cemetery clean-up on March 11th starting at 9am, with a rain date of March 12th.
- Yvonne Hoffmaster, Deputy Clerk
 - Clerk's office received the annual financial report from Baker Tilly and are reviewing them for any corrections, which will take a day or two. They will be advertised in the paper early next week.
- Jared Huss, Town Engineer
 - Himself along with JJ LaBounty are working through a site plan review for Dollar General. Dollar General is working through storm water requirements to fit on the site they have identified.

- Finished reviewing the initial site plan as requested for All Secure. They have another plan that they will present to the town council. Jared will be following up with SAM, their engineers.
- Continuing work on the metering stations, and easements with the excavation company.
- Was able to save time and money for surveys on the viaduct pumps since he and Perry had figured out that they had compiled more information in the year 2018. The data has been combined and will be able to submit the information to DLZ by the end of the week/first of next to get the process in motion. Thanked Perry for the help with the matter.
- Water treatment plan review/designer meetings with Robert Hollingsworth and Patrick Cummings. Also attending Baker Tilly/Bose McKinney weekly meetings.
- Public Works Director John Mrozinski
 - Received an email for the demo contract of the church on Front St. They have been delivered to the contractors in case there are any questions. We should have those back to review.
 - Started lead service inventory required through IDEM in October of 2024. Any lead or galvanized water lines will need to be reported. The team will consist of Perry Hinton, himself, Susan Moffitt, and Robert Hollingsworth.
 - Hydrant use; putting together a contract agreement for a company that would like to extract water across from the old water plant, which is staffed 24-7.
 - Attended meeting regarding the fire building inspections.
 - Reviewing safety equipment for projects coming up.
 - Continuing the work on job descriptions; will request a work session from the council members to review and get input.
 - Council Member Colanese brought up concern about the church and it possibly falling into the street during any heavy/extreme weather conditions and suggested possibly closing the street only during the bad weather conditions. John stated that no one is allowed to park on that side of the street, but we cannot close the street due to local traffic. Perry mentioned that there isn't anywhere to turn traffic around. It was stated that the worst of the building had already fallen so there wouldn't be any need to close the street.

Old Business

- President Kauffman asked Andrea Halpin if the church property on Front Street would be released to the town. Andrea stated that the owner, Kevin Sullivan, still has a mortgage on the property along with a lien on the church, the lien not being listed on the title work because of the property being separated some years ago. The mortgage company has instructed their attorney to prepare a lien release for the mortgage of the church property. The owner will be retaining the lien on the house and currently has an active foreclosure. The mortgage company is releasing their interest in the church. The property owner will then own the property free and clear. Andrea is waiting for a letter from the mortgage company attorney.

New Business

- Request for sewage adjustment and average adjusted for sprinkler rate from Jill Doll for water spigot being on while on vacation. Request is for the February and March billing. President Kauffman read letter of request. The motion to adjust the bill was made by Council Member Short, the motion was seconded by Council Member Colanese. Motion passed 4-0.
- President Kauffman commented on the Comprehensive Plan update. They have been working hard on the New Carlisle Comprehensive Plan. Starting on March 5th there will be a 30-day public comment period on the working draft. It will be advertised online on our website, on Facebook, at the library, and several other public places. Then on March 19th, Macog will present the plan to the council. The next step would be to get the plan adopted on April 16th at the general meeting.

Ordinances

Ordinance #1463 ; Amendment to salary ordinance #1458, Ordinance of compensation of the town employees of the Town of New Carlisle. There was a motion by Council Member Abbott to waive the rules for the reading and adoption of Ordinance #1463. The motion was seconded by Council Member Short. Motion carried 4-0. Ordinance was read in its entirety for reading #2. Ordinance was read by title only for reading #3. Motion to accept the Ordinance was made by Council Member Short and seconded by Council Member Abbott. Motion carried 4-0.

Council Reports

- Council Member Colanese
 - Mentioned that there was a quote for a pump for \$9,000. Another quote for the same pump for \$22,000. Also mentioned pricing for cemetery mowing bids. He stated that we should make sure we are shopping around for the best pricing with the town in mind.
- Council Member Abbott
 - Presented gift to President Kauffman that she has been trying to present since the first of the year in appreciation of all her work.

- President Kauffman stated that her neighbor was very taken back by our town electrician, Jason Quirk. There was a storm with bad winds, and he knocked on her door to let her know that her Comcast line was down, and she thanked him and stated she would call them right away, but Jason had let her know that he had already called them for her. She was very appreciative.

Clerk-Treasurer Report

- Presented proposal for the contract on the HVAC unit twice a year. Explained that Jason Quirk recommended it to be done since it needs to be deep cleaned and that is something that he is not willing to do. The motion was made by Council Member Abbott, it was seconded by Council Member Colanese. Motion carried 4-0.

Bills to be Paid

Council Member Short motioned for all bills to be paid on the dockets and Council Member Abbott seconded the motion. All approved 4-0.

Adjournment

Upon a motion by Council Member Short and seconded by Council Member Abbott the meeting adjourned at 7:06PM.



Marcy Kauffman, Council President

Attest:



Julie Brown, Clerk-Treasurer