

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, September 5, 2023, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Kauffman called the meeting to order with Council Member Colanese, Council Member Short, Council Member Abbott and Clerk-Treasurer Sue Moffitt present. Vice President Doll was absent.

Also in attendance: Andrea Halpin, Jared Huss, Perry Hinton, JJ LaBounty, Brent Croymans, Carol Middlebrook, Bob Middlebrook, Robert Hollingsworth, Steve Mann, Dan Caruso

Approval of Minutes

Minutes of the August 15, 2023 General Meeting and August 16, 2023 Special Meeting were tabled until a majority of those present at each meeting are in attendance to vote.

Visitor Comments

- Dan Caruso

Mr. Caruso questioned if the Council was aware of a recent chemical spill at the GM battery plant in Ohio. He stated that the chemical was a product called NMP and that the final risk assessment identified health risks and also includes that gloves and respirators are necessary, although they do not adequately protect people who use NMP for a period of days or repeated days. He has petitioned the County Council to void the agreement with GM because we don't need this stuff in our water and one SJC Council member responded that maybe this will show them some safeguards that are needed. Dan feels that citizens were misled, or that information was withheld, because they were told that the environment was like a medical facility with masks and gowns. Someone was supposed to find out what is coming in with this plant. Because we haven't broken ground yet, he urged the Council to ask the SJC Council to not have the GM battery plant, not in New Carlisle, and not over our water.

Employee Reports

- Brent Croymans, Marshal

Written report was submitted.

- Perry Hinton, Town Crew Leader

The 2023 CCMG paving project is going good and Reith Riley said they can take care of the few issues that they have at this point. There is one issue that will need to be addressed and we will need to pay for materials only. We were able to get Chestnut Street repaved in the worst area.

- Bob Middlebrook, Code Enforcement

Reported that he looked at the old Methodist Church on Front Street today and it appears that the roof is caving. He feels that this should be roped or fenced off as it appears to be very dangerous. Bob informed the Council that he has discussed the building with the owners in the past, and had them take a down a dangerous chimney a few years ago, but feels that the structure has become dangerous again. Andrea stated that we could put something around the church for safety and follow the same process we just completed with a similar situation. Bob said that he spoke with the people who are living in the house behind the church today, but the owner is not living there. Andrea said that we could begin with condemnation and will need to determine if we can take it down for less than \$10,000.

- Jason Quirk, Electric Department

Written report was submitted.

- Andrea Halpin, Attorney

Did some research on zoning in anticipation of the upcoming zoning review and update.

- Jared Huss, Engineer

The CCMG paving project is going well.

We have completed closeout on the CCMG for the Bray and Meridian Street projects.

Would like to meet and set priorities to best leverage CCMG for our 2024 projects.

Has had a couple of different housing and broader planning conversations.

Attended the recent Comprehensive Plan meeting.

Jared, Robert, and Pat participated in a couple of meetings regarding water project studies and also had discussions with Baker Tilly. Will have an initial meeting with BT and Bose McKinney to get everyone caught up and then will have a broader conversation with the entire council. Jared stated that there is a lot of work going on and he appreciates Perry and Robert who have been good resources.

The next Comp Plan meeting will be on September 19th and he feels we should advertise it as a work session so that Council Members may attend. Council Member Abbott said that executive session meeting times will need to be later as she has been offered a new position and is returning to work. Jared explained that these are often stakeholder meetings and are generally required to be scheduled during working hours.

Old Business

- Wreaths Across America

Steve Mann was in attendance to ask for permission to have Wreaths Across America at the New Carlisle Cemetery again. He reported that they have also added Hudson Lake Cemetery this year. He will again ask for sponsorships and the cost this year is \$17 per wreath. Perry suggested that this be discussed with the Cemetery Board prior to any decision and then they can present any recommendations to the Town Council.

New Business

- **Fluoride Discussion**

Robert has asked for direction regarding fluoride. He feels there is no need for fluoride in the potable plant that is being planned, but is asking for input and guidance from the Council. He reported that we have fluoride naturally in our water at .24 and the health department is considering lowering the level for drinking water from .7 down to .5. Robert explained that fluoride is expensive and is tested daily with weekly tests being sent out. Council Member Colanese asked if Bob has stuff on this. Jared added to clarify that regarding the two town water plants, the SJEC plant is currently not potable but we are considering making it potable. This plant would feed the entire IEC area with drinking water. Components would be approximately half a million dollars for equipment to add fluoride to a basically industrial area.

Council Member Abbott asked if the health department has reduced this amount yet and Robert responded that they have not, although it is currently under review. Council President Kauffman said that the larger issue regarding fluoridation is why water is fluoridated, and that is because it reduces cavities around 25%. She added that 70 percent of public water supplies are fluoridated. Fluoride in water is endorsed by the American Dental Association and she personally doesn't know that we should take away something that helps kids' teeth. Council Member Colanese asked if there is anything bad about fluoride in the water and Robert responded yes, if too much is added. Robert explained that fluoride is a liquid and very aggressive, requiring employees to glove and wear a respirator when handling it. President Kauffman stated that if you are brushing your teeth and have good dental care it is enough. Some studies show that in rural communities that have fluoridated water, it is still poor dental hygiene that is causing so many people to have not healthy teeth. She feels it is a big decision and doesn't want to see kids have issues with their teeth. Council Member Colanese expressed concern for anything bad that could come from fluoride. President Kauffman said that in 2017 there was a petition to the EPA to ban fluoride but it was denied and the ADA was very pleased about that. Resident Dan Caruso added that fluoride also helps with bone health. Council Member Abbott said that most people have filtered water in their house or have it delivered for drinking water and questioned if fluoride is filtered out.

In terms of the project, Jared stated that we can assume we are going to do this and then if the Council determines not to, we can back that cost out of the project. He feels that the bigger piece of this is, do we agree that we don't need to fluoridate the industrial area and the Council Members all expressed agreement with this. The next step will be to determine if we want to continue fluoridation of the water in town and we have time to decide that.

- **Approval of Fire Territory Budget**

The 2024 Fire Territory Budget, which had been sent via email to the Council prior to this meeting for review, was presented for approval. President Kauffman reported that the total combined budget for 2024 is \$2,751,194.31.

Council Member Colanese moved to approve the 2024 Fire Territory Budget of \$2,751,194.31 as presented. The motion was seconded by Council Member Short and carried 4-0.

- Baker Tilly Sewer System Development Charges Agreement and Water Development Charges Agreement

The Baker Tilly Sewer System Development Charge Agreement and Water System Development Charge Agreement were presented for Council consideration.

Council Member Colanese moved to approve the Sewage Works Development Charges Agreement and Water Development Charges Agreement, at a cost of \$4,000 per agreement, as presented. The motion was seconded by Council Member Abbott and carried 4-0.
Jerry moves Alison 2nds carried 4-0.

- Generator Maintenance Agreement

Robert presented a Generator Maintenance Agreement from Buckeye Power Sales to provide all maintenance and perform load tests at the end of each year for \$9,740.00 for Council consideration. Council Member Colanese moved to approve the Generator Maintenance Agreement with Buckeye Power Sales as presented. Council Member Short seconded the motion which passed 4-0.

Ordinances and Resolutions

- Ordinance #1455- A Salary Ordinance for an Employee of the Town of New Carlisle

A motion to waive the rules to allow for the adoption of Ordinance #1455 on the day of introduction was made by Council Member Colanese and seconded by Council Member Short. Motion carried 4-0.

President Kauffman read Ordinance #1455 by caption only for the first reading.

President Kauffman read Ordinance #1455 in entirety for the second reading.

President Kauffman read Ordinance #1455 by caption only for the third and final reading.

Council Member Colanese moved to adopt Ordinance #1455 as written. The motion was seconded by Council Member Short and carried 4-0.

Council Reports

Council Member Colanese

Asked if LFA are the ones that put the Ada Street crossings in because where the internet came in, the yard sinks. Perry replied that it was part of the project and has been taken care of already. Jared referred to his previous statement that Perry and Robert do a great job.

Reported that everything is going good with Fire.

Council Member Abbott

She is still working with Mal and feels they have some great ideas for the Park Board.

Clerk-Treasurer's Report

Copies of the July 2023 and August 2023 Bank Reconciliations to the Council

Bills to be Paid

A motion to pay all bills as presented on the Claim Docket of September 5, 2023 and the Payroll Allowance Dockets of August 23 and August 25, 2023 was made by Council Member Short and seconded by Council Member Abbott. Motion carried 4-0

Adjournment

Upon a motion by Council Member Short and second by Council Member Colanese the meeting adjourned at 7:20 PM.


Marcy Kauffman, Council President

Attest:


Susan I. Moffitt, Clerk-Treasurer

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
Executive Session, September 8, 2023, 2:30 PM

The New Carlisle Town Council met pursuant to the Notice of Executive Session. Present were President Kauffman, Vice President Doll, Council Member Colanese, Council Member Abbott and Clerk-Treasurer Susan Moffitt. Council Member Short was absent.

Also present: Andrea Halpin, Jared Huss

President Kauffman called the executive session to order at 2:30 PM to receive information about and interview prospective employees pursuant to I.C. § 5-14-1.5-6.1(b)(5) and for discussion with respect to interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization (as defined in IC 5-28-11-2(3)), or a governing body of a political subdivision pursuant to I.C. 5-14-1.5-6.1(4)

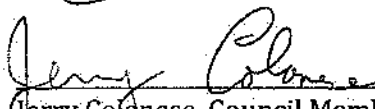
No decisions were made at this meeting and no subject matter was discussed in the executive session other than the subject matters specified in the public notice.

The executive session adjourned at 3:50 PM.

We hereby certify that the above memorandum is true and correct and that no other subject matter was discussed in this Executive Session.


 Marcy Kauffman, Council President


 Dave Doll, Council Vice President


 Jerry Colanese, Council Member


 Alison May Abbott, Council Member

Attest:


 Susan Moffitt, Clerk-Treasurer

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
Executive Session, September 29, 2023, 3:00 PM

The New Carlisle Town Council met pursuant to the Notice of Executive Session. Present were President Kauffman, Vice President Doll, Council Member Colanese, Council Member Abbott and Clerk-Treasurer Susan Moffitt. Council Member Short was absent.

Also present: Andrea Halpin, Jared Huss

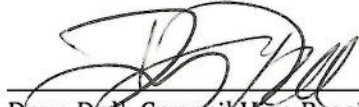
President Kauffman called the executive session to order at 3:00 PM to receive information about and interview prospective employees pursuant to I.C. § 5-14-1.5-6.1(b)(5) and for discussion with respect to interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization (as defined in IC 5-28-11-2(3)), or a governing body of a political subdivision pursuant to I.C. 5-14-1.5-6.1(4)


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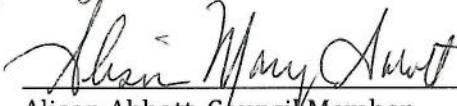
The executive session adjourned at 4:40 PM.

We hereby certify that the above memorandum is true and correct and that no other subject matter was discussed in this Executive Session.


Marcy Kauffman, Council President


Dave Doll, Council Vice President


Jerry Colanese, Council Member


Alison Abbott, Council Member

Attest:


Susan Moffitt, Clerk-Treasurer

New Carlisle Town Council**124 E. Michigan Street, New Carlisle, Indiana****General Meeting, September 19, 2023 , 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Kauffman called the meeting to order with Vice President Doll, Council Member Colanese, Council Member Abbott and Clerk-Treasurer Susan Moffitt present. Council Member Short was absent.

Also in attendance: Andrea Halpin, Jared Huss, Jason Quirk, Perry Hinton, Jill Doll, Robert Hollingsworth, JJ La Bounty, Brent Croymans

Approval of Minutes

Council Member Colanese moved to accept the minutes of the September 5, 2023 General Meeting and September 8, 2023 Executive Session as written. The motion was seconded by Council Member Abbott and carried. Vice President Doll abstained from the minutes of the September 5, 2023 General Meeting.

Visitor Comments

No public comments were offered.

Employee Reports

- Perry Hinton, Town Crew Supervisor

Things are going well. The fence around the old Methodist Church on Front Street has been installed and they are finishing up some additional things.

- Jason Quirk, Electric Department

Submitted a written report.

- Robert Hollingsworth, Water Treatment Plants Supervisor

No report.

- Chief Croymans

No report

- Attorney Andrea Halpin

Has been attending a fair amount of meetings for the Town and also assisted Chief Croymans with some issues.

Will be working on a letter required by SBoA and something longstanding with Jason that they will get back on.

Spoke with Malarie Varnak today and discussed some of the proposed edits of the park ordinance she sent previously. Andrea asked how the Council wants to proceed with that so that she can get it put into final ordinance form. She suggested that she, Alison and Malarie meet to go over the edits as some things are statutory and some are things we wanted, so she will need to review all of the proposed changes.

- Engineer Jared Huss

JJ LaBounty gave a summary of the memo regarding update of the viaduct lift station and rerouting which includes a second option. This has been submitted to the county for their review and input as well. They recommend that the Town pursue survey work to determine what the future needs will be and will be putting together a proposal. Jared added that the county is looking to participate in some of the reroute because of the trailer park, etc., so there is opportunity to partner with them on this project. Perry added this would help relieve some pressure off our main that heads from the comminutor out to Wintergreen and would also help with capacity.

The 2023 CCMG project for paving is near completion but there is a curb ramp that has some items to be addressed still. He and Perry will meet to discuss this but we are close to a walk through outside of that. We need to have a meeting to discuss 2024 projects soon.

Work will be picking back up on the metering station project with bids in the spring possibly.

The fluoride conversation last week and this has been put back to Donohue to provide more information so that the council has more data from the water resource people doing the work

There is quite a lot of stuff happening on the WTP projects and enough has happened that we need to get together as a Council, probably utilities as a whole as we work together on these pieces. He feels that this is priority number one for the next two weeks.

Old Business

There was no old business for consideration.

New Business

- Sewer Rate Study Discussion

Tyler Coffel of Baker Tilly presented the recently completed Sewer Rate Study which included a financial summary, comparison of fund balances with minimum recommendations, the capital improvement plan, estimated project costs and funding, and information on proposed sewage works bonds of 2025. Also included were annual revenue requirements, annual operating receipts, and a schedule of present and proposed sewer rates.

- Comprehensive Financial Plan

Tyler thoroughly reviewed the CFP and added that this plan will look different from the budget that will be presented next week. The plan does include items such as the Economic Development Director position and new restrooms for Memorial Park that are included in the 2024 budget,

however it does not include the proposed addition of a seventh officer or purchase of police vehicles in 2024 as they were previously removed. Those items were included as submitted by the police department in the proposed 2024 Budget that will be presented at the October 3 meeting. These items will require Council decision. The public works director position that is being discussed is also not included in the CFP.

- **Approval of Utility Department Pick-Up Truck Purchase**

Perry requested Council approval to move forward with the purchase of a new utility department truck that was budgeted for 2022 and pushed out to this year. He provided information for the Council that included the type of truck and quote requests from three vendors. Only one vendor, Three Oaks Ford, responded with a quote. Included with the cost of the truck was the cost of a bed liner and snow plow package. Vice President Doll moved to approve the purchase of the truck, bed liner and plow package at a cost not to exceed \$49,999.00. The motion was seconded by Council Member Colanese and carried 4-0.

- **Set "Trick or Treat" time**

Trick-or-Treat will remain on October 31 from 5-7 PM.

Ordinances and Resolutions

There were no ordinances or resolutions presented for consideration.

Council Reports

Council Member Abbott

She and Malarie met and have chosen a park board. They plan to present the names at the next meeting and she would like to do a small reception after. They are really ready to hit the board running so they decided the first new park board event will be on October 29th with more information to come at the next meeting. They are planning a meet the park board and fall get together. They would like to have prizes and know that there is some money available from donations that could be used. She will have information to present for approval. Two hour event from what they were saying involving everyone from little ones up to high schoolers, adults and seniors. They have many great ideas.

Vice President Doll

Commended Perry and Jared for their work on the street project. Several deficiencies were found that needed to be addressed and they have had them all taken care of.

Cemetery Board met today and approved, contingent upon restrictions, the sale of the wreaths again. They expressed concern about the money contributed by people in town staying within the town as they know some went to another cemetery last year. The Cemetery Board feels that the funds donated by the Town should remain with the town cemetery if the Council should decide to contribute and recommend two separate accounts. Perry was asked to invite Steve Mann to the first meeting in October.

Council Member Colanese

No report.

President Kauffman

Held a planning session with MACOG today as part of the Comprehensive Plan update. This was the next step to be taken and there was a nice representation of county officials, residents and council members. The plan is moving forward and narrowing down the focus areas and strategies. We will continue working with MACOG and end with a finished product.

An executive session was scheduled for September 29th at 3:00 PM.

Bills to be Paid

A motion to pay bills as presented on the Claim Docket of September 19, 2023 and the Payroll Allowance Docket of September 6, 2023 was made by Vice President Doll and seconded by Council Member Abbott. Motion carried 4-0.

Adjournment

Upon a motion by Council Member Abbott and second by Vice President Doll the meeting adjourned at 7:32 PM.


Marcy Kauffman, Council President

Attest:


Susan I. Moffitt, Clerk-Treasurer

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
Executive Session, September 8, 2023, 2:30 PM

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No decisions were made at this meeting and no subject matter was discussed in the executive session other than the subject matters specified in the public notice.

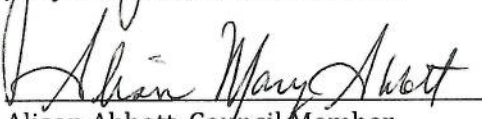
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 Marcy Kauffman, Council President


 Dave Doll, Council Vice President


 Jerry Colanese, Council Member


 Alison Abbott, Council Member

Attest:


 Susan Moffitt, Clerk-Treasurer