

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, May 2, 2023, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Kauffman called the meeting to order with Vice President Doll, Council Member Colanese, Council Member Abbott and Clerk-Treasurer Sue Moffitt present. Council Member Short was absent.

Also in attendance: Andrea Halpin, Jared Huss, Jason Quirk, Perry Hinton, Jill Doll, Brent Croymans, Katlyn Collinsworth, Khloe Emery, Alison Jarrett, Sarah Mitchell, Jim Taylor, Dan Banicki, Christi Banicki, Rod Wisser

Special Recognition

President Kauffman recognized residents Khloe Emery and Alison Jarrett. On Thursday, March 23rd, Khloe noticed a five year old child walking alone down the sidewalk with no shoes, wearing inadequate clothing. Khloe realized this as a child in need of service and called Alison Jarrett for assistance, resulting in the safe recovery of a missing child, demonstrating care and compassion. President Kauffman presented each with a Certificate of Recognition from the New Carlisle Police Department and thanked them for their assistance in returning this child home safely.

Approval of Minutes

A motion to approve the minutes of the April 18, 2023 General Meeting and April 27, 2023 Executive Session was made by Council Member Abbott and seconded by Council Member Colanese. Motion carried. Vice President Doll abstains from the April 27, 2023 Executive Session.

Visitor Comments

No public comments were offered.

Employee Reports

- Chief Brent Croymans

Brent announced that Katlyn Collinsworth graduated from the police academy on Friday. Congratulations to Katlyn were expressed by all.

He and the other members of the department are very grateful to the Council for excellent equipment provided for the police department and for making the Town a family. Challenge Coins that read "In this family no one fights alone" were presented by members of the NCPD.

- Town Crew Supervisor Perry Hinton

The Meridian Street project is well underway and of course we keep finding new things as we proceed

Everything was hooked up for the Spray Pad today and they plan is to do a start-up tomorrow if Vortex is able to make it.

- Jason Quirk, Electric Supervisor

A written report was presented.

- Robert Hollingsworth

Everything is good and well #6 is back on line. Cleaning of well #9 is now in process.

- Engineer Jared Huss

The Meridian Street Project is going well.

The 2023 CCMG project awarded in April needs documents submitted back in 4 months and he will have those ready for signature May 23rd with bids and bid opening held in June.

We received an APC request relative to development on Marvel Lane and he has provided engineering response including drive location and stormwater concerns.

Requested the addition of a new rate to the current contract rates to include a recent hire with LFA. The new hire is unlicensed and they would like to add this lower professional rate of \$111.00 per hour to the contract for them.

A motion to add a professional survey line at \$111.00 per hour be added to the 2023 rates for Lawson Fisher Associates was made by Vice President Doll and seconded by Council Member Colanese. Motion carried 4-0. Jared will email the info to Sue.

Old Business

- None

New Business

- Sarah Mitchell- "The Market" -presentation/progress report

Sarah announced that The Market begins on June 3 and will take place each Saturday, except for Hometown Days weekend, until Sept 30th. The Market times were changed this year and will be from 10 - 1 EST. Special days are planned this year including Little Entrepreneurs Days for kids ages 5 to 18 to showcase their talents and crafts once a month. They also have many return and new vendors this year and welcome all to join them at Memorial Park. Music is scheduled for some market days. Council Member Abbott apologized for not making the meeting that was scheduled.

- Approval of MACOG Proposal for Comp. Plan

A motion to accept the MACOG proposal, at a cost of \$23,000.00, for completion of the Town Comprehensive Plan was made by Council Member Colanese and seconded by Vice President Doll. Motion carried 4-0.

Ordinances and Resolutions

- Ordinance #1499 – An Ordinance of Compensation for Town Employees

A motion to waive the rules to allow for adoption of Ordinance #1499 on the day of introduction was made by Council Member Abbott and seconded by Vice President Doll. Motion carried 4-0.

President Kauffman read Ordinance #1499 by caption only for the first reading.

President Kauffman read Ordinance #1499 in entirety for the second reading.

President Kauffman read Ordinance \$1499 by caption only for the third and final reading.

Council Member Colanese moved to adopt Ordinance #1499 as written. The motion was seconded by Vice President Doll and carried 4-0.

Council Reports

Vice President Doll

Spring clean-up on Saturday went well with 55 residents participating.

Council Member Colanese

Recently attended a meeting regarding the water treatment plant renovations. This will be a multi-million dollar project, with a completion time of 3.5 to 4 years. He expressed that without Jared guiding us through this he doesn't know where we would be and he wanted to say publically how much we appreciate Jared and all that he does for the Town.

Had a resident mention at our last meeting that on the road by the peewee league there is speeding and he wanted to follow-up. Chief Croymans said that one driver that has been identified and they have had several instances with that same driver. He does not feel speed bumps are necessary although it was a legitimate complaint.

Council Member Abbott

Being new to the Park Board, she wanted to express her thanks to Perry for reaching out by email on things that could be happening, and also to Marcy for guidance. She has come to many meetings in the last year and she really highly recommends everyone serve as a board member as it is enlightening and educational.

Was approached by a teenager in our town who found out she is on the Council and who asked that we take suggestions for things for teenagers to do in our parks. Council Member Abbott is aware of the controversy about the skate park being removed and she asked the teen if it was utilized as much as they think. They didn't have an answer but she feels we need to be inclusive and gives this person a lot of kudos for coming up and saying something.

President Kauffman

Thank you to all for the extra effort on the clean-up day, it was great.

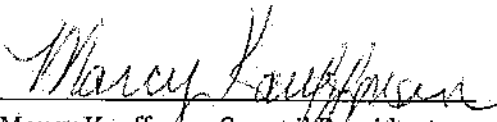
Toured the spray pad last week with Perry and the others and it is just really lovely. It is going to be the nicest addition to our park area and she can't say enough. She is so excited for the kids.

Bills to be Paid

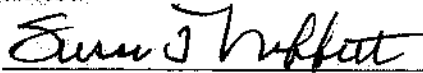
A motion to pay all bills as presented on the Claim Docket was made by Vice President Doll and seconded by Council Member Abbott. Motion carried 4-0

Adjournment

Upon a motion by Vice President Doll and second by Council Member Abbott the meeting adjourned at 6:55 PM.


Marcy Kauffman, Council President

Attest:



Susan I. Moffitt, Clerk-Treasurer

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
Executive Session, May 10, 2023, 8:30 AM

The New Carlisle Town Council met pursuant to the Notice of Executive Session. Present were President Kauffman, Vice President Doll, Council Member Colanese, Council Member Short, Council Member Abbott and Clerk-Treasurer Susan Moffitt.

Also in attendance: Andrea Halpin, Jared Huss

President Kauffman called the Executive Session to order at 8:30 AM to receive information about and interview perspective employees pursuant to I.C. 5-14-1.5-6.1(5) and for discussion with respect to interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization (as defined in IC 5-28-11-2(3)), or a governing body of a political subdivision pursuant to I.C. 5-14-1.5-6.1(4).

No decisions were made at this meeting and no subject matter was discussed in the executive session other than the subject matter specified in the public notice.


The executive session adjourned at 9:35 AM.

We hereby certify that the above memorandum is true and correct and that no other subject matter was discussed in this Executive Session.


 Marcy Kauffman, Council President


 Dave Doll, Council Vice President


 Jerry Colanese, Council Member

William Short, Council Member

 Alison Abbott, Council Member

Attest:


 Susan Moffitt, Clerk-Treasurer

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, May 23, 2023, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Kauffman called the meeting to order with Vice President Doll, Council Member Colanese, Council Member Short and Clerk-Treasurer Sue Moffitt present. Council Member Abbott was absent.

Also in attendance: Andrea Halpin, Jared Huss, JJ LaBounty, Robert Hollingsworth, Jill Doll, Perry Hinton,, Brent Croymans, Brian Cook, Tonya Aerts, Avery Mouglin, Sylvee Onnink, Miles Aerts, Jaiden Winters, Bob Middlebrook, Carol Middlebrook

President Kauffman moved the HOSA Presentation to the beginning of the meeting.

- Tonya Aerts, New Prairie HOSA - Presentation of AED's for the Marshal's Dept.

President Kauffman introduced Tonya Aerts, NP teacher and leader of the HOSA program at NPHS. Mrs. Aerts gave some background on HOSA which is an extracurricular activity at NP that is focused on the health field. This group participates in academic competitions and chose community awareness this year, focusing on sudden cardiac arrest. This is something experienced by the New Prairie community with the loss of student Mark Mayfield following practice at school. At that time, most had no idea what to do when someone's heart stops, and that is something they have strived to change. They have made wonderful strides New Prairie has now become the first "Heart Safe School" in Indiana and SB 369, "Jake's Law", named for NP teacher Julie West's son, recently passed in Indiana. "Jake's Law" requires every school from K-12 in Indiana to properly maintain an automatic external defibrillator (AED), make sure one is present at each athletic event, and that a venue specific emergency action plan is developed and posted.

HOSA member Jaiden Winters shared that their group all competed in community awareness centered on cardiac arrest by training in all of the high school homerooms, doing AED drills, reviewing video on the proper steps and then a final drill using the AED. They also went to Prairie View Elementary once a month, teaching little lessons to kids in Bobcat Club.

Avery Mouglin shared that their HOSA group knew that they wanted to give back to our community and tossed around some ideas. They came up with raising money to purchase AEDs for the police department because they can potentially save lives. She said they received a lot of really good help with their project from many people including the middle school staff and Goodman Plumbing.

Sylvee Onnink shared that they raised funds with a middle school student vs teachers basketball game and dances. Enough funds were raised to purchase two AEDs for the police department and there was enough left to start an excess fund for purchasing more CPR things, such as trainer AEDs, so that they can continue to educate those around us. The AEDs were purchased through the Hometown Heroes Program.

Mrs. Aerts added that she noticed two AEDs in the building as she came in and said we need to be prepared for these types of emergencies, suggesting that perhaps New Carlisle can be the first Heart Safe Town and that we might want to consider a safe station at our park.

Mrs. Aerts and the HOSA team were thanked by everyone for all of their dedication and hard work. Each was presented with a New Carlisle Police Department Challenge Coin by Chief Croymans.

Approval of Minutes

Vice President Doll moved to approve the minutes of the May 2, 2023 General Meeting and May 10, 2023 Executive Session as written. The motion was seconded by Council Member Colanese and carried. Council Member Short abstained from the 5-2-2023 General Meeting.

Visitor Comments

No public comments were offered.

Employee Reports

- Perry Hinton, Town Crew Supervisor

Demo on 417 W. Michigan will begin next week starting with siding removal.
Meridian Street Project work continues with pouring curbs scheduled for next week
The Splash Pad took a big leap forward today with Vortex out to address the leaks that were found. The fence will be removed on Friday and although we aren't all the way there yet, we are very close and could possibly do a soft opening this weekend to help determine any additional issues that need to be addressed. President Kauffman expressed thanks to Perry for all of his work on this with an already full plate.

- Jason Quirk, Electric Department

A written report was submitted.

- Engineer Jared Huss

The final recorded document for spray pad property was given to Sue today.
We can't have better timing with the project for demo on the house, so thank you to Perry and Andrea for getting this taken care of.
Meridian Street is going well and Perry and Mike are working really well together.
Presented the Cover Sheet for the 2023 CCMG Project which will be advertised June 8 and 15th with bid opening July 5.

New Business

- Ortman Quote to Abandon Old Wells

Robert would like to get the wells, #3 and #4, which haven't been turned since 2004 and are of no use, addressed. We have to keep monitoring them even though they are no longer used and he feels we need to move forward with abandoning these old wells. The Ortman quote presented is for the cost to abandon both old wells. Jared expressed that Robert is 100 percent correct and prior to his time as the WTP Supervisor, there were a number of citations regarding those wells. He feels that Robert is taking a measured approach which is the prudent way to handle this and absolutely agrees with his recommendation.

Vice President Doll asked about the required monitoring. Robert responded that there is zero usage and once the wells are abandoned, DNR will be notified and reporting will no longer be required.

A motion to accept the Ortman Quote to abandon the two old wells, #3 and #4, at a cost of \$18,800 was made by Vice President Doll and seconded by Council Member Short. Motion carried 4-0.

Jared thanked Robert for taking this on as it has needed to be addressed for a number of years.

Ordinances and Resolutions

- Ordinance #1450 – A Salary Ordinance for Town Employees

A motion to waive the rules to allow for the adoption of Ordinance #1450 was made by Vice President Doll and seconded by Council Member Short. Motion carried 4-0.

President Kauffman read Ordinance #1450 by caption only for the first reading.

President Kauffman read Ordinance #1450 in entirety for the second reading.

President Kauffman read Ordinance #1450 by caption only for the third and final reading.

A motion to adopt Ordinance #1450 as written was made by Council Member Colanese and seconded by Vice President Doll. Motion carried 4-0.

Council Reports

Vice President Doll

Attended the Cemetery Board meeting today and reports that several plots in the new addition to the cemetery have sold. Perry has planted grass at the cremation garden in the old cemetery and it looks good.

Council Member Colanese

He and Robert are meeting with a candidate for swing shift opening at the WTP. They have been discussing the idea of having some type of security light at the splash without being intrusive to the neighbors.

President Kauffman

We need to change the first meeting in July which falls on July 4 to July 5.

Discover NC has hired J2 marketing to do the promotional video for the town and they will be filming tomorrow. They are excited and will be filming all around town including the last day of school, kids, etc.

Clerk-Treasurer's Report

Sue presented the April 2023 Bank Reconciliations to the Council. The Reconciliations have been reviewed by President Kauffman and uploaded to Gateway.

Bills to be Paid

A motion to pay bills as presented on the Claim Docket and the Payroll Allowance Dockets of April 19, May 3 and May 17, 2023 was made by Council Member Short and second by Vice President Doll. Motion carried 4-0.

Adjournment

Upon a motion to adjourned by Vice President Doll and second by Council Member Short the meeting was adjourned at 7:03 PM



Marcy Kauffman, Council President

Attest:



Susan I. Moffitt, Clerk-Treasurer