

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, March 7, 2023, 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Kauffman called the meeting to order with Vice President Doll, Council Member Colanese, Council Member Short and Clerk-Treasurer Sue Moffitt present.

Also in attendance: Jared Huss, Perry Hinton, Jill Doll, Tonya McKee, Brent Croymans, Rod Wisser, Carol Middlebrook, Bob Middlebrook, Joyce Gard, Nancy Pemberton, James Taylor, Barb Davis, Charlie Davis, Donna Swank, Angie Johnson. Many family members and friends of James Taylor and Nora Davis were also in attendance.

**Approval of Minutes**

Council Member Colanese moved to approve the minutes of the February 16, 2023 Executive Session and February 21, 2023 General Meeting as written. The motion was seconded by Council Member Short and carried 3-0. Council Member Doll abstained.

**Visitor Comments**

No public comments were offered.

**Employee Reports**

- Town Crew Supervisor Perry Hinton

Cemetery Clean-up is scheduled for Monday, March 20<sup>th</sup> at 9 AM with an alternate date of Tuesday the 21st.

- Jason Quirk, Electric Supervisor

Written report was submitted.

- Engineer Jared Huss

Meridian St. reconstruction will begin April 1 following NIPSCO relocation.

Worked with Perry on several items pertaining to water and drainage.

Worked with Robert on a number of items related to water treatment.

Will have a proposal for the sanitary metering station ready for the first meeting in April.

**Old Business**

- Discover New Carlisle request for funding assistance for Town Promotional Video

Dana Groves presented at the last meeting a proposal from Discover New Carlisle for the creation of a promotional video highlighting the Town and requested that the Town participate by paying one half of the cost of the video. President Kauffman delayed the vote on paying one half of the cost until this meeting because not all council members were in attendance. After brief discussion, Council Member Colanese moved to support this effort by paying \$2,100 for half of the cost. The motion was seconded by Council Member Short and carried 4-0.

### **New Business**

- Special Recognition

A Proclamation of the Town Council celebrating Nora June Davis on the occasion of her 103<sup>rd</sup> birthday, and honoring her for her many years of service, as an example and treasure to this community and for a life well lived was read by President Kauffman. Council Member Colanese wrote a song in honor of Nora that was sung by all in attendance.

### **Ordinances and Resolutions**

- Ordinance# 1446-a Salary Ordinance for the Employees of the Town of New Carlisle

Vice President Doll moved to waive the rules to allow for adoption of Ordinance #1446 on the day of introduction. The motion was seconded by Council Member Short and carried 4-0.

President Kauffman read Ordinance #1446 by caption only for the first reading.  
President Kauffman read Ordinance #1446 in entirety for the second reading.  
President Kauffman read Ordinance #1446 by caption only for the third and final reading.

Council Member Short moved to adopt Ordinance #1446 as written. Seconded by Vice President Doll the motion carried 4-0.

- Ordinance#1447-an Ordinance for Updating the Cemetery Board Guidelines

President Kauffman read Ordinance #1447 by caption only for the first reading.

### **Council Reports**

#### Council Member Short

No report.

#### Vice President Doll

Meridian Street is all surveyed and ready for the project to start.

Council Member Colanese

Invited everyone to attend the fire territory meeting next Tuesday at the Library.  
Everything is good with utilities.

Wanted to say that kids are doing good stuff and kids from the HOSA program at New Prairie sponsored a student vs teachers basketball game yesterday to raise funds to purchase AEDs for the New Carlisle Police Department. He added that New Prairie is one of the better schools in the state for testing of hearts. Tonya Aerts and the HOSA kids work tirelessly to raise awareness of and testing for the prevention of sudden cardiac arrest in honor and memory of New Prairie student Mark Mayfield and Jake West, the son of New Prairie teacher Julie West. President Kauffman reported that the kids raised enough money to purchase two AEDs to be donated to NCPD.

President Kauffman

Invited all to stay after the meeting for birthday cake to celebrate Nora.

**Clerk-Treasurer's Report**

No report.

James Taylor was sworn in at this time as the newest Deputy Marshal for the Town of New Carlisle. JT was congratulated and welcomed by the Council and all in attendance.

**Bills to be Paid**

Motion to pay all bills as presented on the Claim Docket of March 7, 2023 and the Payroll Allowance Docket for February 22, 2023 was made by Council Member Short and seconded by Vice President Doll. Motion carried 4-0.

**Adjournment**

Upon a motion by Council Member Short and second by Vice President Doll the meeting was adjourned at 7:01 PM.

  
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Marcy Kauffman, Council President

Attest:

  
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Susan I. Moffitt, Clerk-Treasurer

**New Carlisle Town Council**  
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**General Meeting, March 21, 2023, 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Kauffman called the meeting to order with Vice President Doll, Council Member Colanese, Council Member Abbott and Clerk-Treasurer Sue Moffitt present. Council Member Short was absent.

Also in attendance: Andrea Halpin, Jared Huss, Jason Quirk, Perry Hinton, Jill Doll, Brent Croymans, Robert Hollingsworth, JJ Labounty, Carol Middlebrook, Bob Middlebrook, Carolyn Higgins, Joyce Gard

**Approval of Minutes**

Vice President Doll moved to approve the minutes of the March 7, 2023 General Meeting as written. Motion carried by Council Member Colanese and carried 4-0.

**Visitor Comments**

- Carolyn Higgins

Expressed that we have all of these empty buildings and do not have a senior citizen place here in town. The Town has spent a significant amount on things for children including playground equipment and the spray pad and she feels a senior center is something that should be looked into. When you go to other towns there are places for seniors to play cards, attend in-service types of things and other activities to get them out and active to be more social. She feels we need to do this for the community and should also include the township for funding. President Kauffman said this is something she would like to look into soon.

**Employee Reports**

- Town Crew Supervisor Perry Hinton

All is good.

- Jason Quirk, Electric Supervisor

All is good and a written report submitted.

- Robert Hollingsworth, Water Treatment Plants Supervisor

Everything is good.

- Brent Croymans, Chief

Everything is good.

- Attorney Andrea Halpin

Worked on numerous things that are on the agenda this evening and she will discuss each as we reach them.

- Engineer Jared Huss

Meridian Street work is in progress.

Working towards CCMG with awards to be announced in April.

### **Old Business**

- Confirmation of Notification of Proper Parties

Andrea reviewed the timeline of events regarding 417 W. Michigan Street and requests that the Council vote to determine, after reviewing the certificate presented, that adequate notification was given. In addition to the written documentation provided, Andrea reviewed a rough timeline regarding 417 W. Michigan Street and the steps that have been taken. Everyone with ownership interest has now acknowledged our intent to demolish the structures on the property and she asks that the Council vote to confirm whether adequate notification has taken place.

Council Member Abbott moved that proper notification has been given regarding 417 W. Michigan Street. Vice President Doll seconded the motion which passed 4-0.

- Approval to Seek Bids for Demolitions for 417 W. Michigan Street.

A motion to seek bids for the demolition of 417 W Michigan was made by Vice President Doll and seconded by Council Member Colanese. Motion carried 4-0.

### **New Business**

- Outstanding Checks

President Kauffman read the memo from the Clerk-Treasurer listing checks outstanding for two years as of December 31, 2022 and the list of outstanding checks accepted.

- Approval of Needs Assessment Project- Marshal's Dept.

President Kauffman stated that Chief had gone over with everyone his needs assessment for moving the police department forward and she asked for a vote to approve that assessment. Vice President Doll asked where the funding is going to come from and Chief Croymans responded it will be zero balancing using funds budgeted for two cars.

Council Member Colanese moved to accept the needs assessment from the police department. The motion was seconded by Vice President Doll and carried 3-0. Council Member Abbott abstained.

### **Ordinances and Resolutions**

- Ordinance#1447-An Ordinance for Updating the Cemetery Board Guidelines

President Kauffman read Ordinance #1447 in entirety for the second reading. Cemetery Board President Carolyn Higgins expressed concern about portions. This new ordinance makes no changes except to include the newest addition to the cemetery.

### **Council Reports**

#### Vice President Doll

Reports the Cemetery Board received a request from Pat Williams, who has the cemetery mowing contract, to include a fuel adjustment surcharge of approximately \$57 per mowing. This was discussed by the Cemetery Board and they feel it is fair and ask for Council approval of this change to the existing contract. Andrea added that Mr. Williams should prepare an addendum to the contract. A motion to approve the additional fuel surcharge of \$57.00 total for all sections of the cemetery per mowing was made by Vice President Doll and seconded by Council Member Abbott. Motion carried 4-0.

Vice President Doll attended the Solid Waste Management District meeting last Monday and they are trying to encourage everyone to use the hazardous waste center. Reports are prepared for each meeting and only 6 people from New Carlisle used it and they emphasized that we pay for it and should use it. Council Member Abbott said that the good thing about the Kerr Road one was that they were able to recycle all of her mother's years and years of taxes. Vice President Doll had a listing of what is and is not allowed to be taken there and will get posters to distribute. President Kauffman will get the information added to the website as well.

#### Council Member Colanese

Our three utility guys say things are great so he will go with that.

#### President Kauffman

Will be meeting with MACOG on Thursday to discuss their Comprehensive Plan proposal. She attended the APC meeting today where they were doing rezoning of land and also adopted a part of the IEC Overlay District for certain parts that were approved. She reported that she spoke on behalf of the Town to encourage them to continue to work on the Overlay so that it is a complete document and retains the intent of why we entered into the resolution to begin with.

President Kauffman reported that Molly Hannon is our APC rep and she is doing a great job, asking thoughtful questions.

Council Member Abbott

Happy to be here and willing to roll up her sleeves and do something.

**Clerk-Treasurer's Report**

The Grand Opening of Provisions General Store and Lunch Counter, Molly's new business, will be on Friday evening at 6:00 PM.

**Bills to be Paid**

A motion to pay bills as presented on the Claim Docket of March 21, 2023 and the Payroll Allowance Docket for the payroll of March 10, 2023 was made by Vice President Doll and seconded by Council Member Colanese. Motion carried 4-0.

**Adjournment**

Upon a motion by Council Member Abbott and second by Council Member Colanese the meeting was adjourned at 7:07 PM.

  
Marcy Kauffman, Council President

Attest:

  
Susan I. Moffitt, Clerk-Treasurer