

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
Special Meeting, October 28, 2022 , 9:00 AM

The Special Meeting was called to order by President Kauffman with Council Member Doll, Council Member Short and Clerk-Treasurer Sue Moffitt present. Council Member Budreau and Council Member Colanese were absent.

Also in attendance: Andrea Halpin, Perry Hinton

The Council scheduled an Executive Session for November 15 at 9:30 AM.

Wreaths Across America representative, Steve Mann, has requested the Town purchase wreaths at a cost of \$15 each for the veterans in New Carlisle Cemetery this year. There are approximately 400 veterans and he has received donations for approximately 100 wreaths so far. Following discussion, Council Member Doll moved to purchase 150 wreaths using Council Promotional Funds. The motion was seconded by Council Member Short and passed 3-0.

Request for Street Closing – Chief Baker requested consideration of closing Ben, Ada and Chestnut Streets for Trick-or-Treat this year. There was much discussion regarding various options to make the night as safe as possible for all. The Council would like to discuss this more in depth and will add it to the agenda in May for discussion and to possibly determine a committee. For this year, Perry suggested that we possibly get flashing reader board signs for each entrance to town on Michigan Street and one for Race Street. Council Member Doll moved to allow Perry to rent signs for Halloween if they can be obtained at a reasonable cost. The motion was seconded by Council Member Short and carried 3-0. Sue will send a Reach Alert reminding everyone of the Trick-or-Treat times.

Perry Hinton presented a quote for \$29,366.77 for repairs to the street sweeper. The sweeper has only 911 hours on it and is in good condition outside of the repairs needed. He has looked at the cost of both new and used street sweepers and feels that repairing the one we have is our best option. Council Member Short moved to approve the quote for street sweeper repairs at a cost of \$29,366.77. The motion was seconded by Council Member Doll and carried 3-0.

Sue presented additional information on different options for online bill payments. Keystone/Boyce is our software vendor for utility billing and they offer an option for autopay but unfortunately they do not currently have an option for online bill pay. We have received a notice of a new program, Boyce Cloud Billing, that will be unveiled at our user's meeting on December 1 but details, including whether that program will include paperless billing or online payments, are not being shared. Because we have experienced delays in residents receiving their bills in the mail and have numerous snowbirds we feel that being able to offer paperless billing and online payments would be best for our community. Keystone/Boyce works closely with Invoice Cloud and recommends them for the things that we are looking for including paperless billing, online payments and autopay. This program interfaces with our software and requires approximately a three month timeframe for programming and implementation.

After much discussion about the various options, Council Member Short motioned to move forward with Invoice Cloud subject to legal review of the agreement and pending Sue obtaining details of the new Keystone/Boyce program for consideration. The motion was seconded by Council Member Doll and passed 3-0.

The requested changes to the Hiring Policy for Lateral Transfers were discussed and policies from other agencies were reviewed. Following much discussion, new language for the requested change will be determined and presented at a regular council meeting for decision.

Upon a motion by Council Member Doll and second by Council Member Short the meeting adjourned at 11:52 AM.


Marcy Kauffman, Council President

Attest:


Susan I. Moffitt, Clerk-Treasurer