

25526

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, April 19, 2022, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Rush called the meeting to order with Vice President Kauffman, Council Member Budreau, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present.

Also in attendance: Andrea Halpin, Jared Huss, Perry Hinton, Jill Doll, Jason Quirk, Tom Baker, Brent Croymans, Steve Mann, Jeremy Roschyk, Doug Vaundry, Kim Vaundry, Dawn Kruger, Carl Baxmeyer, Alison Abbott

Approval of Minutes

A motion to approve the minutes of the -3-15-2022 Public Hearing and General Meeting, 3-25-2022 Executive Session, 3-31-2022 Special Meeting and 4-1-2022 Executive Session was made by Council Member Doll and seconded by Vice President Kauffman. Motion carried. Vice President Kauffman abstained from the minutes of March 25. Council Member Budreau abstained from the minutes of March 15, March 31 and April 1. Council Member Colanese abstained from the Minutes of March 3.

Visitor Comments

- Steve Mann

Steve was in attendance to provide an update on the wreath program previously presented. The New Carlisle Cemetery is now registered with the wreath company and he is set up as a group sponsor. The next step is to talk with businesses and see what kind of response he will get for the program. He spoke with four businesses today and felt it went pretty well. He has volunteers already to help put wreaths out on December 17th. Steve estimates 240 wreaths will be placed and then removed prior to the spring cleanup at the cemetery. He would like to partner with a non-profit group but the boy scouts but they seem to not be interested as they haven't gotten back with him. He would welcome any suggestions for non-profit groups to partner with.

Employee Reports

- Chief Tom Baker

A monthly update of stats was provided. Chief Baker also reported that the Axon body cameras have been put in place with everyone is now using them.

- Attorney Andrea Halpin

Has been working with Jared and she has prepared a draft MOU regarding the water plant and the next steps on that.

- Engineer Jared Huss

Spray pad update – Vice President Kauffman has been in contact with Dr. White for discussion of the property exchange that the town currently has a long term lease on. A pre-bid meeting is scheduled for 11 AM on Friday for the project and bid openings are scheduled for May 3. Lawson Fisher will have a construction services proposal for May 3 as well.

MOU – we have had all of these conversations with Cliffs and SJ County, so we need to define those pieces and the relationship and design period with another for the construction phase.

The proposal from Baker Tilly for required bond issuance, etc. and rate impact of the project is on the agenda tonight. Donohue has an amendment to the on-going contract related to PER for the water treatment plant in support of the SRF process. Although we are behind in that process, we have been encouraged to apply because there may be funds remaining that could be available.

We received a congratulations email today regarding the award of CCMG for the Meridian and Bray Street projects. This is the Town's fifth year in a row with a successful application. The project will be out for bids with bid opening scheduled for June 7. We are still waiting on title information from the title company related to the shed on the property that is part of the project. This may not be complete by project start but an alternative plan is in place that can be completed at a later time. Because we have been awarded the CCMG and are moving forward, Jared would like to put together a proposal for inspection for the Meridian and Bray Street projects.

He has approved permits for Surf Broadband and made our expectations clear. Perry now becomes the gatekeeper on those pieces and Jared will assist as needed.

We are currently waiting for a response from SB on sewer rates but there is a path we may be able to try as our next step.

New Business

- Baker Tilly Proposal

A motion to accept the Baker Tilly proposal as written was made by Council Member Budreau and seconded by Council Member Doll. Motion carried unanimously.

- Donohue Proposal

Jeremy Roschyk of Donohue explained that this amendment is basically for completion of the PER process which started about two years ago. This will amend that original agreement and allow Donohue to move forward with preparing the PER following the IFA requirements for the SRF process.

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A motion to accept the Donohue Proposal/Amendment was made by Council Member Budreau and seconded by Council Member Doll. Motion carried unanimously.

- Little League Request

President Rush presented a google screen shot of the NPLL minor league field showing the area where New Prairie Little League is replacing bleachers. The bleachers currently sit on the grass and NPLL would like to put a concrete slab under the new bleachers. They are asking for Council approval because this is a more permanent structure. Council Member Doll asked if we should be approving this or if it should be the school corporation since we currently lease the land from NPUSC. Jared agrees that this is a good question and that it should go to the school board for approval.

Council Member Budreau moved that the Council agree with the concrete being added under the new bleachers, conditioned upon the determination of the NPUSC Board, and their approval. The motion was seconded by Council Member Doll and passed unanimously.

Ordinances and Resolutions

-Resolution#22-04-19-01- a Resolution for the Transfer of Parcel #4

President Rush read Resolution #22-04-19-01 in entirety

Council Member Budreau moved to approved Resolution #22-04-19-01 as written. The motion was seconded by Council Member Doll and passed 4-0. Vice President Kauffman abstained.

-Ordinance#1426- a Salary Ordinance for Employees of the Town of New Carlisle

A motion to waive the rules to allow for the adoption of Ordinance #1426 on the day of introduction was made by Council Member Budreau and seconded by Council Member Doll. Motion carried unanimously.

President Rush read Ordinance #1426 by caption only for the first reading.

President Rush read Ordinance #1426 in entirety for the second reading.

President Rush read Ordinance #1426 by caption only for the third and final reading.

Council Member Budreau moved to adopt Ordinance #1426 as written. The motion was seconded by Council Member Doll and carried 5-0.

-Resolution#22-04-19-02- a Resolution of Authorization for Execution of INDOT Documents
President Rush read Resolution #22-04-19-02 in entirety.

Council Member Budreau moved to adopt Resolution #22-04-19-02 as written. The motion was seconded by Council Member Doll and carried 5-0.

Council Reports

Vice President Kauffman

Recently spoke with Abby Wiles from the Area Plan Commission and reports that she is working on design standards and overlay as part of resolution.

Work on the Comp Plan update continues.

Attended the SJC Comp Plan Update meeting and will have a focus group here.

Spoke with Paul White of NPUSC and reports that he will get back with us on the skate park land.

Met with the Sera Group and got to see the prototype of the new website. She will be meeting with them again on Friday to get info updated and learn how to make changes.

Council Member Doll

He has received a request to repaint the lines on the tennis courts as Bourissa and to add markings for a pickle ball court. There are donors who will pay for the paint but the court may need to be sealed first. He will look into this further.

Perry and crew have swept all of the streets

Council Member Doll had asked Perry to look into street signs because some have become pretty illegible and Perry has ordered 39 replacement signs for approximately \$800

Participated in interview process for the Water Treatment Plant and a new employee has been hired.

Did the walkthrough at fire station for the reno.

Cemetery clean-up went great.

Attended 1st Source Bank Grand Reopening

Council Member Colanese

Council Member Colanese asked if the fire station is ready to show for the breakfast and Council Member Doll responded that they are just putting in the heating units today and the bay with the trucks still has work to be done. Council Member Colanese reported that if the station is ready he will be coordinating a pancake breakfast for the firemen and their spouses.

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Reported that another project he wants to do is to make New Carlisle look better on highway 20. He sees missing trees and then an issue with the alley that we could maybe put a gate across. He feels the potted trees in the downtown area have a ledge around them but he isn't convinced that it keeps the salt out so maybe change to something taller that people can sit on

Council Member Budreau

Will be unable to attend the next meeting due to being out of town for training in Colorado.

President Rush

Read a letter received from the NC Hometown Days Committee about gearing up for the fast approaching summer and festivities. Last year the Council purchased the fireworks for Home Town Days and the NC Hometown Days Committee is asking if the Town can do this again. Fireworks were purchased at a cost of \$5,000 last year but the price quoted for this year has increased to \$6,000. This will be added to the May 3 agenda for discussion and decision.

Clerk-Treasurer's Report

Recently reviewed the draft utility management reports with Baker Tilly. Once complete, Baker Tilly will review the final reports with the Council.

Bills to be Paid

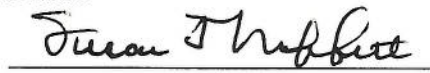
Council Member Doll moved to pay all bills as presented on the Claim Docket. The motion was seconded by Council Member Budreau and passed unanimously.

Adjournment

Upon a motion by Council Member Budreau and second by Council Member Doll the meeting was adjourned at 7:13 PM.


Samantha Rush, Council President

Attest:


Susan I. Moffitt, Clerk-Treasurer