

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, March 15, 2022, 6:35 PM

President Rush called the meeting to order at 6:35 PM with Vice President Kauffman, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present. Council Member Budreau was absent.

Also in attendance: Andrea Halpin, Perry Hinton, Jill Doll, Robert Hollingsworth, Tom Baker, Jason Quirk, Carl Brown-Grimm, Eric Ivory, Carl Baxmyer, Amy Rolfes

Approval of Minutes

Vice President Kauffman moved to approve the minutes of the March 1, 2022 General Meeting and March 3, 2022 Executive Session as written. The motion was seconded by Council Member Doll and passed. President Rush abstained from the minutes of the March 3, 2022 Executive Session.

Employee Reports

- Chief Tom Baker

Chief Baker reported that a high speed chase involving ISP, Michigan City, La Porte County and St. Joseph County just went through Town and ended in Lydick when the driver struck a utility pole. Fortunately no one was injured because the driver went through yards and fields avoiding apprehension following an alleged drug deal. Council Member Colanese asked if we have stop sticks and Chief Baker answered that we do and several agencies used them but he was able to avoid hitting them by going off the road.

- Perry Hinton, Crew Supervisor

Reported they are going to do some pressure testing on hydrants on March 17 and 18 as part of the splash pad process. They will also be testing hydrants on Meridian as part of the project.

They are working on staining and sealing park benches and hydrants in addition to regular duties.

- Jason Quirk, Electric Department

Operations at the substation today with a short outage.

Work is continuing with Kent power

AEP is doing stake-out work on Timothy and we will get some rebuild work done

Participated in a handful of trainings with CEUS through code and compliance updates

Handful of capital projects getting started but materials remain difficult to get.

Holding off on tree trimming at this time

- Attorney Andrea Halpin

Work has mainly entailed attending meetings.

Old Business

- Awarding of Refuse Removal Contract

Andrea reported that she reviewed bids from Borden Waste Away and Waste Management and both were responsive and responsible but the bid from Waste Management was most responsible and responsive. Council Member Doll asked if both met the criteria specified in the bid specs and Andrea responded yes, they do both meet the requirements. Council Member Colanese expressed that he feels we should go with a four year contract.

A motion to accept the bid submitted by Waste Management for the four year term was made by Vice President Kauffman and seconded by Council Member Doll. Motion carried 4-0.

New Business

- Software Agreement

Carl Brown-Grimm explained that this is an asset management program that tracks and schedules maintenance and tracks assets. If this goes well at the water treatment plant, they could partner with the other utilities. It will help ensure proper maintenance of the Town's assets and is used primarily for GIS mapping. President Rush said that this sounds like it will be a great way to ensure proper maintenance and keep everyone organized and moving forward. The cost for the agreement is \$2,500 per year with a 12 month term in the contract. Carl has had experience with this type of program so there shouldn't be any additional personnel costs involved.

A motion to approve the Ziptility Software Contract, in an amount not to exceed \$2,500 annually, was made by Council Member Doll and seconded by Council Member Colanese. Motion carried 4-0.

- Approval of water tower painting quote

Robert explained that the quote includes pressure washing, repair of rusted areas, strip down and coat with undercoating, full prime and full finish coat. They will use better paint that is glossier than last time. President Rush asked if we have used this company before and how often the tower is painted. Robert responded that we have used them at the water treatment plant and the tower is should be painted every 12-15 years. He explained that if they find any issues inside the tank they will handle those as well at an additional cost of \$4,000-\$5,000.

Vice President Kauffman moved to approve the estimate from Leary Construction for water tower painting of \$55,000 and up to an additional \$5,000 for work inside the tower determined by the condition of the tower when the water level is lowered and the interior is inspected. The motion was seconded by Council Member Doll and carried 4-0.

Council Reports

Council Member Doll

Reported that the Cemetery Board met today. SAM/Marbach is currently working on marking out all of the gravesites in the new cemetery. Cemetery clean-up is scheduled for March 28 with an alternate date of March 29. The informational cemetery pamphlets they worked on are finished and copies were presented to all. Steve Mann presented information on Wreaths Across America and it was approved by the Cemetery Board. Sponsorships are available for wreaths at \$15.00 for each, with \$5.00 going to a non-profit. Council Member Doll recommended National Honor Society, 4-H and scouts for partnering with them. They believe the number of veterans at the cemetery is close to 300.

Vice President Kauffman

Reported a Comp Plan meeting was held last week that was the first of many more to come.

Council Member Colanese

Asked Jason if there was an electric outage today and Jason responded that work at the sub pertinent to work being done by AEP resulted in a brief outage.

Council Member Colanese introduced Carl Baxmeyer, a candidate for County Commissioner, and Amy Rolfes, a candidate for County Clerk.

President Rush

Reported that the new cemetery layout looks very nice and she is excited to see it when it is all plotted out.

Bills to be Paid

Vice President Kauffman moved to pay all bills as presented on the Claim Docket. The motion was seconded by Council Member Doll and passed 4-0.

Adjournment

Upon a motion by Vice President Kauffman and second by Council Member Doll the meeting adjourned at 6:55 PM.

Attest:

Samantha Rush, Council President

Susan I. Moffitt, Clerk-Treasurer