

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, May 24, 2016 5:00 PM

The meeting was opened with the Pledge of Allegiance.

Council President Carter called the meeting to order with Council Vice President Vojtko, Council Member Rypma, Council Member Vermillion and Deputy Clerk Doll present. Council Member Budreau and Clerk-Treasurer Moffitt were absent.

Also in attendance were Chuck Leone, Jared Huss, Jason Quirk, Josh Schweizer and John Gelow.

Minutes

Council Vice President Vojtko made a motion to have minutes from May 10, 2016 General Meeting, May 10, 2016 Work Session, May 11, 2016 Executive Session and May 11, 2016 Special Meeting to be approved as written. Council Member Vermillion seconded the motion and the motion passed 4-0.

Employee Reports

Electric Superintendent Jason Quirk

- He stated that he and Council Member Vermillion had attended the I & M true up meeting.
- He has a follow up call tomorrow reference the IMMUDA work session.
- Cemetery lighting has been struck by lightning and will need to be repaired. Also this has been filed with insurance.
- Lineman Apprentice Hinton is at the next phase of his training this week.
- He has gotten one of the two easement agreements finished that he needed.

Attorney Chuck Leone

- They have been working on the St. Joseph Energy Draft agreement
- They researched Council procedures pertaining to second readings
- They are going over code enforcement procedures and form updates needed for after the new unsafe building guidelines go into effect
- Going over the EMS duty manual updates
- Council President Carter ask that he follow up with Andrea reference the lot at the corner of Front & Bray Streets
- Council President Carter also ask about the easement at Tiger Court for the walkway to Bourissa Park.
Council Member Rypma ask that he wait to follow up on that until he had time to talk to Jared about it.

Engineer Jared Huss

- Look at the adjusted School Zone ordinance
- Work on the St. Joseph Energy Agreement
- Water Treatment Plant design inspections and additional services to be provided need to be discussed
- Sidewalk recommendation letter
- Pavement bid ad to run at the end of June with paving to be done sometime in Sept, Oct, Nov
- Water quotes are in for Ben St. and H&G will be doing the replacement of the water lines from main to meters
- Intersection Project at Ben & Bray preconstruction meeting will be Friday May 27, 2016 at 11:00 here at the Town Hall
- Contracts are here for the Intersection Project are to be signed tonight
- We have a senior inspector set up for the upcoming Summer projects, Peggy Biggs
- MACOG did your road assessments for the Town Roads on May 19 –so we will need to be setting up the budgets for these projects for the next five years starting in 2017
- INDOT Paving Project is now not letting their project out until December
- He and several others did attend to South Bend Utility meeting
- Lastly we need to meet to continue our discussion with South Bend in a future work session

New Business

- Awarding the 2016 Sidewalk Project
Low base bid was from Geyer Construction with their bid coming in at \$148,429.75. Lawson-Fisher's cost of the project projected to be \$177,152.50. So with their recommendation, Council Vice President Vojtko made a motion to accept Geyer Construction's bid at \$148,429.75. Council Member Rypma seconded the motion and the motion passed 4-0.

Ordinances, Resolutions, Etc.

- Ordinance#1324- an ordinance amending the Town Code of the Town of New Carlisle by amending title XV Chapter 150, regulating code enforcement of Unsafe Buildings.
Due to the length of the ordinance, with this being the second reading to be read in full, Council Vice President Vojtko made a motion to wave the rules to be read by caption only with copies of the ordinance available for visitors to read if they wanted. Council Member Vermillion seconded the motion and the motion passed. Then Council President Carter did the second reading by caption only.

- Ordinance #1325- an ordinance of the Town of New Carlisle amending sidewalk & alley parking and adopting a no parking zone.
Council President Carter read the ordinance in its entirety for the second reading.
- Ordinance #1326- a salary ordinance for employees of the Town of New Carlisle
A motion to waive the rules to allow for the adoption of Ordinance #1326 on the day of introduction was made by Council Vice President Vojtko and seconded by Council Member Rypma. Motion passed unanimously.

Council President Carter read Ordinance #1326 by caption only for the first reading.
Council President Carter then read ordinance #1326 in its entirety for the second reading.
Council President Carter read Ordinance #1326 by caption only for the third and final reading.
Council Member Vermillion moved to adopt Ordinance #1326 as written. The motion was then seconded by Council Member Rypma. Council President Carter then called for a roll call vote on the Ordinance as presented:

Council Member Vermillion	Aye
Council Vice President Vojtko	Aye
Council Member Rypma	Aye
Council President Carter	Aye

- Resolution #16-05-24-01 –a resolution regarding the purchasing power authority between Town of New Carlisle and I&M Power.
Council President Carter read Resolution #16-05-24-01 in its entirety. Council Member Vermillion made a motion to accept Resolution#16-05-24-01 as presented. Council Member Rypma seconded to motion and it passed 4-0.
- Ordinance #1327- an ordinance to establish the LOIT distribution fund
Council Vice President Vojtko made a motion to waive the rules to allow for the adoption of Ordinances #1327 on the day of introduction. Council Member Vermillion seconded to motion and the motion passed 4-0.
Council President Carter read Ordinance #1327 by caption only for the first reading.
Council President Carter then read Ordinance #1327 in its entirety for the second reading.
Council President Carter read Ordinance #1327 by caption only for the third and final reading.
Council Vice President Vojtko moved to adopt Ordinance #1327 as written. The motion was seconded by Council Member Vermillion and passed 4-0.

Council Reports

Council Member Vermillion

- He agreed with Jason on the information they received at the I & M True-up meeting on May 16 and the information that they received. After some discussion all were then up to date on the meeting information
- The house on Walnut Road has been razed and all gone

Council Member Rypma

- Wanted to Thank Josh at the EMS for moving forward and in the right direction
- Apologized to Jason for lack of communication in response to his texts

Council Vice President Vojtko

- the Hummer- Council Member Rypma advised that he is working on it with Chief Roseboom.
- He would like to see about moving forward with the grant writer information that they have already received. Jared advised that we need to identify areas that are in need, then decide on what projects need to be addressed. After that we need to get our survey study done.

Council President Carter

- Taste of New Carlisle will be June 25 from noon to 5:00 P.M.
- A letter was presented asking for the late fee of \$3.56 to be written off, this was from the same person that had requested last meeting to have this fee removed. After some discussion, the Council decided that their motion at the last meeting would stand as is and that the fees would still not be removed.
- Another letter was presented, from 117 W. Michigan St., asking that due to a leak in the crawl space at his property, he would ask the Council to please consider writing off all but his average sewer use fee since he believes that the water did not go into his sewer. With no proof of where the leak was or where it drained, Council Vice President Vojtko then made a motion not to write off the sewer charge as presented. Council Member Vermillion then seconded the motion and the motion passed 4-0.

Deputy Clerk Doll

- Advised that the Clerk's Office will be closed June 7 & 8 for State Board of Accounts Called School
- The surplus Vehicle Auction was advertised on May 26 & then again on June 2 with the opening of bids at the June 14th meeting

Bills to be Paid

Council Vice President Vojtko made a motion for the bills to be paid as presented. Council Member Vermillion seconded the motion and the motion passed 4-0.

Adjournment

Upon a motion by Council Vice President Vojtko and seconded by Council Member Rypma the meeting was adjourned at 5:49 P.M.

Ken Carter, Council President

Attest:

Jill A. Doll, Deputy Clerk