

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, August 23, 2016 5:00 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order with Council Member Rypma , Council Member Vermillion, Council Member Budreau and Clerk-Treasurer Susan Moffitt present. Vice President Vojtko was absent.

Also in attendance were Chuck Leone, Jared Huss, Josh Schweizer, Bob Middlebrook, Mary Ann Swope, Charlie McKenzie, Carolyn Higgins, Marcy Kauffman, Jill Doll, Sandy Raabe and Dave Doll.

Minutes

A motion to accept the minutes of the August 9, 2016 General Meeting as written was made by Council Member Rypma and seconded by Council Member Budreau. The motion passed 3-0. Council Member Vermillion abstained.

A motion to accept the minutes of the August 9, 2016 Work Session as written was made by Council Member Rypma and seconded by Council Member Budreau. The motion passed 3-0. Council Member Vermillion abstained.

A motion to accept the minutes of the August 11, 2016 Work Session was made by Council Member Vermillion and seconded by Council Member Budreau. The motion passed 3-0. Council Member Rypma abstained.

Visitor Comments

- Carolyn Higgins

Carolyn complimented the 2016 Sidewalk Project and the nice polished look it gives the entire town. She thanked the Council for continuing the project that benefits everyone.

- Mike Bohacek

Mr. Bohacek is running for Indiana State Senate District 8 and was in attendance to introduce himself.

Employee Reports

Chief Josh Schweizer

- Josh sent information on both ambulances to all council members for review and later discussion.
- He will have fire department vehicles to declare as surplus for the next meeting so that they may be disposed of.

Attorney Chuck Leone

Chuck reports that they are reviewing tort claims and pending litigation. They are currently working on tracking factor ordinances for electric and sewer.

Engineer Jared Huss

Jared reports that we are awaiting St. Joe Energy's review of the agreement but expect some amendments will be needed. Kokosing has been selected for construction of the new water treatment facility and work is expected to begin next week.

There is a pre-construction meeting scheduled for tomorrow for the sanitary sewer and water extension projects.

Jared stated that there has been some miscommunication recently regarding property acquisition by St. Joseph County and reports that only property south of the railroad tracks is on the acquisition list.

The town will hold a public meeting at the fire station in the next few weeks for an update from Bill Schalliol of St. Joseph County Economic Development in an effort to help keep everyone more informed of what is going on in the area around our town.

Jared also updated the Council on the following:

- The Pavement Project pre-construction meeting was held on August 16th.
- The 2016 Sidewalk Project is substantially complete.
- The Income Survey continues to move forward.
- Umbaugh's work on the Water Rate Study is progressing
- Further discussion is needed on the proposed OCRA grant in the near future.
- Charlie is here today, at a non-billable rate for the time being, so that as we get busier it will help ensure that we have someone here that is aware of things going on and able to communicate them in Jared's absence.

Ordinances and Resolutions

- Ordinance #1329 – Amending the Cemetery Ordinance (3rd Reading)

There were two amendments to Ordinance #1329 and #1330

Section 1 "8 x 10 inch urn" to be removed
Engraving will be "Vermarko font ¾ inch in height on top and bottom and 1"
in height for center line"

Council Member Rypma moved to accept the amendments to ordinances #1329 and #1330 as presented. The motion was seconded by Council Member Vermillion and passed 4-0.

President Carter read Ordinance #1329 by caption only for the 3rd and final reading.

Council Member Vermillion moved to approve Ordinance #1329 as amended. The motion was seconded by Council Member Rypma and passed 4-0.

- Ordinance #1330 – Amending Cemetery Fees (3rd Reading)

President Carter read by caption only for the third and final reading.

Council Member Vermillion moved to approve Ordinance #1330 as amended. The motion was seconded by Council Member Rypma and passed 4-0.

- Ordinance#1332 – a salary ordinance for employees of the Town of New Carlisle (1st reading)

Council Member Vermillion moved to waive the rules and allow for the adoption of Ordinance #1332 on the day of its introduction. Motion seconded by Council Member Rypma and passed 4-0.

President Carter read Ordinance #1332 by caption only for the first reading
President Carter read Ordinance #1332 in entirety for the second reading.
President Carter read Ordinance #1332 by caption only for the third and final reading

Member Vermillion moved to adopt Ordinance #1332 as written. The motion was seconded by Council Member Budreau and passed 4-0.

- Ordinance#1333-an ordinance enacting & adopting a supplement to the Code of Ordinances for the Town of New Carlisle and declaring an emergency.

President Carter read Ordinance #1333 by caption only for the first reading.

- Resolution#16-08-23-01- a resolution for Internal Controls

This will be moved to the September 13th meeting to allow for further review.

Council Reports

Council Member Vermillion

Council Member Vermillion reports that the monthly utility department head meeting was held today at the water treatment plant. One item John and Jason discussed was water being taken from a hydrant without permission which could be a very serious issue if proper equipment is not used. Council Member Vermillion recommends an ordinance be drafted to deal with this issue.

Council Member Rypma

Josh provided a summary of where we sit with the ambulance situation and Council Member Rypma has forwarded it to each council member for review.

President Carter

President Carter will reschedule the executive session and would also like to schedule a work session to discuss changes in the ordinance and permit for sidewalk cafes.

Bills to be Paid

Council Member Vermillion moved to pay all bills as presented. The motion was seconded by Council Member Budreau and passed 4-0.

Adjournment

Upon a motion by Council Member Vermillion and second by Council Member Budreau the meeting was adjourned at 5:33 PM.

Ken Carter, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer