

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, June 11, 2015 5:00 PM

The meeting was opened with the Pledge of Allegiance

Vice President Vojtko called the meeting to order with Council Member Gelow, Council Member Carter, Council Member Rypma and Clerk-Treasurer Sue Moffitt present. President Higgins was absent.

Also in attendance were Chuck Leone, Jared Huss, John Mrozinski, Jason Quirk, Jill Doll, Dave Doll, Jeff Roseboom, Mary Ann Swope, Jack Mell, Mike Shilts, Carol Middlebrook, Bob Middlebrook

Minutes

Council Member Carter moved to approve the minutes of the May 26, 2015 Public Hearing as written. Motion was seconded by Council Member Gelow and passed 4-0.

Council Member Gelow moved to approve the minutes of the May 26, 2015 General Meeting as written. Motion was seconded by Council Member Carter and passed 4-0.

Council Member Gelow moved to approve the minutes of the May 26, 2015 Executive Session as written. The motion was seconded by Council Member Carter and passed 4-0.

Employee Reports

Public Safety Director Jeff Roseboom

- Reports that they have filled the two full-time EMT positions with in-house candidates.

Vice President Vojtko inquired about the third ambulance. Jeff reports that it is being housed in one of the bays of the garage but is not currently being used except as a back-up. It was, for a time, used for the transfer program but due to several issues that program has at least temporarily been discontinued. He and Chief Brian Countryman will be evaluating and making a recommendation to the Council.

Team Leader John Mrozinski

- The new parking regulation signs have been installed in the parks.

Vice President Vojtko questioned the intended use of the small building sitting next to the Walnut Road Garage. Jeff reports that a company planning to build in the area had offered a portion of the property for a police department shooting range and the portable building was to be used there. The company has postponed construction, so the building is being stored there temporarily.

Water Treatment Plant Supervisor Tim Kaminski

- The Annual CCR has been delivered to each customer with extra copies taken to the library, post office, town hall and elementary school. The report has been placed on the town website as well in an effort to reach all consumers. The certification letter was sent to IDEM on June 3rd.

Attorney Chuck Leone

- They have worked on several employment related issues.

Engineer Jared Huss

- He has prepared a letter of recommendation to award the 2015 Sidewalk Project contract to Northern Construction for \$97,993.00.

Council Member Carter moved to award the 2015 Sidewalk Project to Northern Construction in the amount of \$97,993. The motion was seconded by Council Member Gelow and passed 4-0.

- 2015 Pavement Project advertisement is prepared and needs council approval. This will be advertised on June 25th with bid openings on July 14th.

Council Member Carter moved to approve the advertisement for the 2015 Pavement Project. The motion was seconded by Council Member Gelow and passed 4-0.

- Jason has mapped every pole and light in town. Lawson Fisher has mapped everything in CAD providing a platform for record keeping. This will also help if we should decide to implement a GIS system in the future.
- He has been unable to coordinate a meeting date with Jeff Rea to date.
- He is getting quotes from Gary Lawson for the remainder of Main Street Grant item installation.
- The intersection of Ben and Filbert Streets will be part of paving project
- We have been notified that the county is going to either chip and seal or pave Dunn Road.
- They continue to wait on additional material but Jared reports that Bray Street is moving forward and is operating properly in intermediate condition
- The surcharge issues have been resolved to date. One has eliminated the issue and the other has identified the issue. This company will continue to test and report to the town with a surcharge being formulated beginning June 11, 2015
- We need to meet again with I/N Tek and Kote with Tim involved in the meeting as well to discuss a number of different things.
- Bellevue has had a water pressure issue for some time and thru conversation with John and H&G they have determined a reasonable approach with a quote to install lines to a resident that has done everything they could to correct the issue. Jared asks that the council approve the expenditure of \$16,998 after consideration to correct this issue.

Council Member Rypma moved to approve the H&G quote of \$16,998 for improvements to correct the water pressure on Bellevue. Council Member Gelow clarified that it is both pressure and volume that are issues. The motion was seconded by Council Member Carter and passed 4-0.

- John is working on interconnectivity on Marvel Lane and they will continue investigation to determine where the additional flow is coming from
- Meridian Street septic issue is moving forward.

- Dealing with subdivision work is continuing with assistance from Chuck and Andrea.
- Has been working with Bob Middlebrook on several items including the Front Street lot that is currently under construction and he proposes that Chuck and Andrea be consulted on future code enforcement issues when they reach a final stage.
- Was contacted by Troyer Group requesting drainage information for the town to be presented to INDOT to possibly utilize as they plan for their repaving project of US 20.

Bid Openings

- **Health Insurance Renewal**

Vice President Vojtko stated that Mr. Catanzarite has done a good job for the Town regarding health insurance and he has again gone out to several companies for quotes. Those have been returned with a summary provided to the Council and his recommendation for renewal with HCC.

Council Member Gelow moves to approve the Health Insurance Renewal Contract as provided. The motion was seconded by Council Member Carter and passed 4-0.

- **New Avenues**

Council Member Carter and Sue met with a representative of New Avenues. He feels strongly that the town should offer an employee assistance program for all town employees, council members and the fire department. This plan would include family members as well.

Council Member Carter briefly explained the program offered through New Avenues that would include the availability of three confidential visits per family per calendar year, critical incident response, supervisor orientation training, trainings, workshops, conflict resolution/mediation and use of a work/life website. Cost for the program would be \$2.99 per employee per month.

Following a brief discussion, Council Member Carter moved to accept the proposal as presented by New Avenues for the Employee Assistance Program with 3 visits included to begin July 1, 2015. The motion was seconded by Council Member Rypma and passed 4-0.

Ordinances and Resolutions

- **Ordinance #1310 – An Ordinance Amending the New Carlisle Municipal Sewer Utility Rates**

Vice President Vojtko clarified that these increases are due for the most part to costs absorbed and not passed on from rate increases from AEP for electric and City of South Bend for sewer. The town cannot continue to absorb these costs and this will pass them on to the residents.

Vice President Vojtko read Ordinance #1310 by caption only for the third and final reading.

Council Member Carter moved to approve Ordinance #1310 as written. The motion was seconded by Council Member Gelow and passed 4-0.

- **Ordinance #1311 – An Ordinance Amending the New Carlisle Municipal Electric Utility Rates**

Vice President Vojtko read Ordinance #1311 by caption only for the third and final reading.

Council Member Carter moved to adopt Ordinance #1311 as written. The motion was seconded by Council Member Gelow and passed 4-0.

- Ordinance#1313-an ordinance of compensation for town employees

Vice President Vojtko read Ordinance #1312 by caption only for the first reading.

A motion to waive the rules to allow for the adoption of Ordinance #1313 on the day of its introduction was made by Council Member Carter and seconded by Council Member Gelow. The motion passed 4-0.

Vice President Vojtko Ordinance #1313 in entirety for the second reading.

Vice President Vojtko read Ordinance #1313 by caption only for the third and final reading.

Council Member Gelow moved to adopt Ordinance #1313. The motion was seconded by Council Member Carter and passed 4-0.

Council Reports

Council Member Carter

- Taste of New Carlisle will be held at Memorial Park on June 27th from 1-6 PM.

Council Member Rypma

- Taste of New Carlisle and Tour de LaPorte Special Events Apps were both approved by the Park Board.
- The Park Board held a work session for the Park Master Plan.
- He is trying to incorporate a large “slip-n-slide” at Bourissa Hills Park in conjunction with the fire department during Home Town Days.
- The Park Board approved expenses to re-roof the second pavilion at Memorial Park.

Bills to be Paid

Council Member Carter moved to pay all bills as presented. The motion was seconded by Council Member Gelow and passed 4-0.

Adjournment

Upon a motion by Council Member Carter and second by Council Member Rypma the meeting was adjourned at 5:47.PM

Carolyn Higgins, President

Attest:

Susan I. Moffitt, Clerk-Treasurer