

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, May 10, 2016 5:00 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order with Vice President Vojtko, Council Member Rypma, Council Member Vermillion and Clerk-Treasurer Susan Moffitt present. Council Member Budreau was absent.

Also in attendance were Chuck Leone, Jared Huss, John Mrozinski, Jason Quirk, Josh Schweizer, Tonya McKee, Jill Doll, John Gelow, John Mrozinski, Cal Dittmar, Sandy Raabe, Kathy Aurenz, Bob Middlebrook and Carol Middlebrook.

Bid Openings

Opening of bids for the 2016 Sidewalk Project:

Geyer Construction Company	\$148,429.75
Selge Construction Company, Inc.	\$159,850.00
Walsh & Kelly, Inc.	\$151,557.50

Engineer's Estimate for the project was \$177,152.50

Three bids were taken under advisement for review by Lawson Fisher with the contract to be awarded at the May 26th meeting.

Amanda Nally entered the meeting.

Minutes

Vice President Vojtko moved to accept the minutes of the April 18 and April 19, 2016 work session as written. The motion was seconded by Council Member Vermillion and passed 4-0.

Vice President Vojtko moved to accept the minutes of the April 26, 2016 General Meeting and Work Session as written. The motion was seconded by Council Member Rypma and passed 3-0. Council Member Vermillion abstained.

Council Member Rypma moved to accept the minutes of the May 5, 2016 5PM and 6 PM Executive Sessions as written. The motion was seconded by Vice President Vojtko and passed 4-0.

Employee Reports

Electric Superintendent Jason Quirk

- Has submitted easement agreements prepared by Chuck that will need signatures to move forward. Homeowners Roberta Scales and Edward and Lorraine Druzvik have granted easements on their respective properties for utility improvements.

Vice President Vojtko moved to accept the easement agreements with Roberta Scales and with Edward and Lorraine Druzvik to allow utility improvements. The motion was seconded by Council Member Vermillion and passed 4-0.

EMS Assistant Chief Amanda Nally

- Submitted updated billing info and collection information to Sue that is included in council packet.
- Interviews for part-time EMTs went well with 8 interviewed on Saturday.
- She and Jess will be attending a CPR Certification course on June 8th
- The monitors and glucometers have been ordered with the glucometers scheduled to arrive any day and the monitors to arrive by May 24th.

President Carter questioned the need for a new ordinance to include the recommendations presented from Jim Freeman of Ambulance Billing Services. A new ordinance will be required should the Council decide to accept the rates recommended.

Town Crew Supervisor John Mrozinski

- The new playground equipment was installed in Memorial Park last Friday and Saturday. John thanked the following for their help with the project:
 - United Methodist Church for their donation of donuts, drinks and lunch on Friday
 - Wesleyan Church for donating donuts, drinks and lunch on Saturday.
 - Bobcat of Michiana for donating the use of the bobcat free of charge for the weekend.
 - Keith Hite and the New Prairie Building Trades Class who were great to work with and the kids were super.
 - Pyramid Welding will donate some repairs needed at the park at no cost.
 - A big thank you to the town guys and all who helped with the project.

Attorney Chuck Leone

- Work on employee matters, the SJEC Contract review and preparation of the final document, unsafe building ordinance that is on tonight's agenda and utility easements.

Dave Doll entered the meeting.

Engineer Jared Huss

- There has been one Letter of Intent submitted for the Façade Improvement Grant through OCRA.
- There was a billing mistake on their behalf that contained an incorrect rate and this has been adjusted and will show as a credit. The account has been reviewed to be certain it is correct.
- MACOG will be doing a road condition assessment and survey on May 19th at no cost to the town.
- The SJEC Project continues to move forward.

- The existing plant assessment meeting had some recommendations with some that need to go back for tweaking. Both Pat and Tim participated in the meeting and another will be scheduled that will include everyone.
- We will need a work session following the next meeting for input and comments regarding the SJEC agreement.
- Intersection project to be awarded today.
- Sidewalk project to be awarded at the next meeting
- Inspection proposal is on the agenda for approval today.

Old Business

- Disposal of Vehicles

Because residents are not able to go to the auto auction to bid on the town vehicles without a car dealer it has been suggested that the town advertise and sell through a silent auction with sealed bids.

Council Member Rypma moved to advertise and sell the surplus vehicles by sealed bid with the Town reserving the right of refusal. The motion was seconded by Council Member Vermillion and passed 4-0.

Vice President Vojtko asked Chuck if they have determined how the Town can dispose of the Hummer.

Sue informed the Council that the Hummer was obtained through a Federal Government surplus program and has specific requirements for disposal.

Vice President Vojtko requested that Chuck and Andrea research disposal and that it be placed on the agenda for the next meeting.

New Business

- Awarding of the 2016 Ben and Bray Street Intersection Improvement Project

Three bids were received for the project. Lawson Fisher has recommended that the town accept the low bid, received from HRP Construction, in the amount of \$149,227.50.

Vice President Vojtko moved to accept the bid from HRP Construction in the amount of \$149,227.50. The motion was seconded by Council Member Rypma and passed 4-0.

- Lawson Fisher Proposal for 2016 Construction Observation and Inspection

The proposal from Lawson Fisher for 2016 Construction Observation and Inspection was presented. The proposal is for hourly costs not to exceed \$59,400.00 for the intersection, sidewalk and street project observation and inspection.

Jared stated that past inspection costs have been significantly under the not to exceed amount in the past.

Council Member Rypma moved to accept the Construction Observation and Inspection Proposal from Lawson Fisher at a cost not to exceed \$59,400. The motion was seconded by Vice President Vojtko and passed 4-0.

Marcy Kauffman entered the meeting.

- Request to waive penalties

The Council received a request to waive penalties in the amount of \$3.56. The resident stated that they were unable to read the bill and paid the incorrect amount resulting in a penalty of \$3.56 on the remaining portion of their bill. That resident has requested that the penalty be waived.

Following review of a copy of the bill and discussion, Council Member Rypma stated that he is able to read the photocopy of the bill. Vice President Vojtko concurred that the bill was readable.

Council Member Rypma moved to deny the request to waive penalties. Vice President seconded the motion and President Carter called for a roll call vote as follows:

Council Member Vermillion	Nay	Council Member Rypma	Aye
President Carter	Aye	Vice President Vojtko	Aye

The motion passed 3-1.

Ordinances and Resolutions

- Ordinance #1324 – an Ordinance Amending the Town Code by Amending Title 14 Chapter 150 Regulating Code Enforcement of Unsafe Buildings

President Carter read Ordinance #1324 by caption only for the first reading.

- Ordinance #1325 – an Ordinance Amending Sidewalk and Alley Parking and Adopting a No Parking Zone

President Carter read Ordinance #1325 by caption only for the first reading.

Council Reports

Council Member Rypma

- Questioned where we stand regarding litigation involving the old park equipment.

Chuck reports that a letter was sent to the manufacturer with no response received. They have found no other places with issues regarding the equipment from this company. He stated that we can move forward with the next step.

President Carter

- Sent emails to Andrea regarding the property at Filbert and Front Streets and how we will move forward. Chuck will look into it.
- Reports that there will be a Public Hearing May 19th at 8:30 AM at the Area Plan Commission regarding the application by SJEC for the subdivision of two lots on Walnut Road.

Bills to be Paid

Vice President Vojtko moved to pay all bills as presented. The motion was seconded by Council Member Rypma and passed 4-0.

Adjournment

Upon a motion by Council Member Rypma and second by Vice President Vojtko the meeting was adjourned at 5:37 PM.

Ken Carter, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer