

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, December 28, 2015 5:00 PM**

President Higgins called the meeting to order at 5:00 PM with Vice President Vojtko, Council Member Gelow, Council Member Carter, and Clerk-Treasurer Sue Moffitt present. Council Member Rypma was absent.

Also in attendance were Andrea Halpin, Mary Ann Swope, Tonya McKee, Dave Doll, Jill Doll, Cal Dittmar, Dan Vermillion and Carol Middlebrook. Jason Quirk entered the meeting late.

**Minutes**

Vice President Vojtko moved to accept the minutes of the December 8, 2015 5 PM Public Hearing, 5:10 PM Public Hearing, General Meeting and 6:00 PM Work Session as written. The motion was seconded by Council Member Carter and passed 3-0.

Council Member Carter moved to accept the minutes of the December 16, 2015 Work Session as written. The motion was seconded by Council Member Gelow and passed 3-0. Vice President Vojtko abstained.

**New Business**

- Encumbrances

The Park Board and Ambulance Service have requested Council approval to encumber funds from the 2015 Budget as follows:

<u>Department</u>	<u>PO#</u>	<u>Amount</u>	<u>Vendor</u>	<u>Description</u>
Parks	9191	\$44,968.76	Parkreation	Playground Equipment
Ambulance	9192	\$45,384.72	Bound Tree Medical	ALS Monitors (2)

A motion to approve an encumbrance for the Parks Department in the amount of \$44,968.76 and an encumbrance for the Ambulance Department in the amount of \$45,384.72 was made by Council Member Gelow and seconded by Council Member Carter. The motion passed 4-0.

- 2016 Contracts

-Cleaning Contract – John Gelow

Vice President Vojtko moved to approve the 2016 cleaning contract as presented. The motion was seconded by Council Carter and passed 3-0. Council Member Gelow abstained.

-2016 Ambulance and Fire Contracts and 2016 Interlocal Ambulance Agreements

Vice President Vojtko moved to approve the 2016 Ambulance and Fire Agreements and 2016 Interlocal Ambulance Agreements as presented. Council Member Carter seconded the motion which passed 4-0.

**-Building Inspector Agreement**

Council Member Gelow moved to approve the 2016 Building Inspector Agreement with Robert Middlebrook as presented. The motion was seconded by Council Member Carter and passed 4-0.

**-Attorney Contract**

Council Member Gelow moved to approve the 2016 Attorney Contract with Leone Halpin as presented. The motion was seconded by Vice President Vojtko and passed 4-0.

**-Engineering Contract**

Council Member Carter moved to approve the 2016 Engineering Contract with Lawson Fisher Associates as presented. The motion was seconded by Vice President Vojtko and passed 4-0.

**-Humane Society Contract**

Vice President Vojtko moved to approve the 2016 Humane Society Contract as presented. The motion was seconded by Council Member Gelow and passed 4-0.

**-Bales Mechanical Service Agreement**

Vice President Vojtko moved to approve the 2016 Service Agreement with Bales Mechanical for \$1050 as presented. The motion was seconded by Council Member Carter and passed 4-0.

**Ordinances and Resolutions**

- Ordinance #1321 – 2016 Salary Ordinance

A motion to waive the rules to allow for the adoption of Ordinance #1321 on the day of introduction was made by Vice President Vojtko and seconded by Council Member Gelow. Motion passed unanimously.

President Higgins read Ordinance #1321 by caption only for the first reading.

Council Member Carter moved to suspend the rules and read Ordinance #1321 by caption only for the second reading. The motion was seconded by Council Member Gelow and passed unanimously.

President Higgins read Ordinance #1321 by caption only for the second reading.

President Higgins read Ordinance #1321 by caption only for the third and final reading.

Vice President Vojtko moved to adopt Ordinance #1321 as written. The motion was seconded by Council Member Carter and passed 4-0.

Jason Quirk entered the meeting.

- Resolution #15-12-28-01 – A Resolution for the Transfer of Appropriations

President Higgins read Resolution #15-12-28-01 in its entirety.

Vice President Vojtko moved to amend Resolution #15-12-28-01 to change Debt Service Fund to GO Bond. The motion was seconded by Council Member Carter and passed 4-0.

Vice President Vojtko moved to adopt Resolution #15-12-28-01 as amended. The motion was seconded by Council Member Carter and passed 4-0.

### **Council Reports**

President Higgins accepted the 2016 Nepotism forms from newly elected council member Randall Budreau.

President Higgins read a letter from Mr. Gregg Keigley regarding the issue with his property at 102 E. Front Street outlining the actions he intends to take stating he plans to have a majority completed by the end of the year.

- Furniture purchase from Andy's Furniture for the EMS building.

Council Member Carter expressed his thanks and appreciation to President Higgins and Council Member Gelow for their years of service on the council.

Council Member Carter moved to approve the purchase of one sofa and two recliner rockers for the EMS building from Andy's Furniture in the amount of \$2547.00. The motion was seconded by Council Member Gelow and passed 4-0.

### **Bills to be Paid**

Council Member Carter moved to pay all bills as presented. The motion was seconded by Council Member Gelow and passed 4-0.

### **Adjournment**

Upon a motion by Council Member Carter and second by Council Member Gelow the meeting was adjourned at 5:25 PM.

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Carolyn Higgins, President

Attest:

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Susan I. Moffitt, Clerk-Treasurer