

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, November 8, 2016 5:00 PM**

President Carter called the meeting to order at 5:00 p.m. with Vice President Vojtko, Council Member Rypma , Council Member Vermillion, Council Member Budreau and Clerk-Treasurer Susan Moffitt present.

Also in attendance were Chuck Leone, Jared Huss, Josh Schweizer , Jason Quirk, Jill Doll, Bob Middlebrook, Kathy Aurenz, Mary Ann Swope, Sandy Raabe and Jacek Budreau.

**Minutes**

Vice President Vojtko moved to accept the minutes of the October 25, 2016 Public Hearing, General Meeting and Work Session as written. Motion seconded by Council Member Vermillion and passed unanimously.

Council Member Vermillion moved to accept the minutes of the November 1, 2016 Work Session as written. The motion was seconded by Vice President Vojtko and passed 4-0. Council Member Rypma abstained.

**Visitor Comments**

- **Kathy Aurenz**

Kathy and other members of Discover New Carlisle recently met with Jennifer Vandenberg of OCRA to discuss various opportunities available. Kathy urged the Council to revisit the Community Readiness Initiative that Jennifer had discussed previously.

The Community Readiness Initiative would help determine what the community would like to see as the town moves forward, possibly leading us down the path to apply for a Stellar Community Grant. There would be an initial fee of \$3,500.0 to get started.

Jared stated that we need to move forward with a new master plan and feels that it should have already been done. Although he doesn't want to shoot down Jennifer Vandenberg's involvement, he feels that if we hire someone to complete the master plan the process would go much faster.

Vice President Vojtko inquired about the status of St. Joseph County's master plan. Jared reports that Lehman and Lehman are under contract and will be moving forward following the election. Jared feels that we will be part of this process but also need to move forward with our own comprehensive master plan.

**Employee Reports**

Fire Chief Josh Schweizer

Josh reminded everyone of the Intergovernmental Meeting tomorrow night, 7 PM at the fire station.

Electric Superintendent Jason Quirk

Jason reports that they are ready for Christmas and caught up on current projects.

Vice President Vojtko asked Jason for background on new AEP transmission lines. Jason explained that a large part of our tracker has to do with transmission charges and the DOE has mandated changes/upgrades that will benefit a large area by having more reliable service.

Attorney Chuck Leone

Chuck reports that they completed work on the Vector Pipeline agreement and sidewalk cafe ordinance.

Engineer Jared Huss

Jared reports the following:

- The Vector Agreement is ready to be signed this evening.
- He met with I/N Tek, I/N Kote and St. Joe Energy today
- Kathleen will be here mid-November to complete the Income Survey.
- The Water Department restructure will need to move forward
- Requested a work session for continued discussion of 2017 projects now that we have a good idea of funding sources.
- Further talk about the capital improvement plan is needed.

Jared questioned where we stand with the Surf Air Wireless contract.

Sue reported that Tim Kaminski had reviewed the request submitted by Surf Air and had some additional questions. Those were returned to Patrick Wheeland at Surf Air and Sue received answers quickly that she was able to forward to Tim. The request has been reviewed by Tim and he sees no issue with the addition of the proposed equipment to the water tower.

Following much discussion regarding the proposed upgrades at the water tower which includes the addition of new equipment, the existing agreement with Surf Air will be reviewed by Chuck prior to the final decision regarding the installation.

**Ordinances and Resolutions**

- Ordinance #1337 – An ordinance amending the Sidewalk Café Ordinance

President Carter read Ordinance #1337 by caption only for the first reading.

- Resolution #16-11-08-01 – A resolution regarding vacation sell back for salary exempt employees.

President Carter read Resolution #16-11-08-01 in entirety.

Upon a motion to adopt Resolution #16-11-08-01 by Council Member Rypma and second by Council Member Budreau, President Carter called for a roll call vote as follows:.

Council Member Budreau	Aye	Council Member Vermillion	Aye
Vice President Vojtko	Nay	Council Member Rypma	Aye
President Carter	Nay		

Motion to adopt Resolution #16-11-08-01 passed 3-2.

Vice President Vojtko requested a work session to discuss vacation sell back as soon as possible.

### **Council Reports**

#### Council Member Vermillion

They held the monthly superintendent meeting today with various department heads. He reports that we recently had an issue with pressure in the Compton Street area and they have readjusted the water tower level at the water plant which has taken care of the problem. He also thanked everyone for working together to handle leaf pick-up.

#### Council Member Rypma

Thanked Fire, EMS and the PD for their work regarding a situation that took place Saturday night.

#### Vice President Vojtko

He and President Carter recently attended the IACT Roundtable in Shipshewana and felt it was one of the better ones with 10 to 12 different communities participating. President Carter also felt it was good and they explained the Internal Controls that Sue has initiated.

#### President Carter

President Carter received the Christmas in New Carlisle Special Event Permit for Sunday, November 27<sup>th</sup>.

Council Member Vermillion moved to approve the special event permit which requires the closing of Michigan Street for the Christmas Parade. The motion was seconded by Vice President Vojtko and passed unanimously.

Go Cubs!

### **Clerk-Treasurer's Report**

The public hearing for additional appropriations will be held prior to the meeting on November 22<sup>nd</sup>. This will include CEDIT, Cumulative Fire, GO Bond and General Fund, Ambulance Department.

The Clerk's Office will be closed Thursday to allow attendance at annual training in Wabash.

**Bills to be Paid**

President Carter moved to pay all bills as presented. The motion was seconded by Council Member Rypma and passed unanimously.

**Adjournment**

Upon a motion by Vice President Vojtko and second by Council Member Vermillion the meeting was adjourned at 5:48 PM.

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Ken Carter, Council President

Attest:

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Susan I. Moffitt, Clerk-Treasurer