

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, November 22, 2016 5:00 PM

President Carter called the meeting to order at 5:05 p.m. with Vice President Vojtko, Council Member Vermillion and Clerk-Treasurer Susan Moffitt present. Council Member Budreau entered the meeting later. Council Member Rypma was absent.

Also in attendance were Andrea Halpin, Jared Huss, Josh Schweizer , Jason Quirk, Jeff Roseboom, Jill Doll, Bob Middlebrook, Carol Middlebrook and Marcy Kauffman.

Minutes

Vice President Vojtko moved to approve the minutes of the November 8, 2016 General Meeting and Work Session as written. The motion was seconded by Council Member Vermillion and passed 3-0.

Vice President Vojtko moved to table the memorandum of the November 9, 2016 Work Session. Motion seconded by Council Member Vermillion and passed 3-0.

Employee Reports

Fire Chief Josh Schweizer

Chief Schweizer informed the Council that he would like to remove RA 191 from service and decommission it through the state because it is unable to make calls due to necessary repairs. He reports that South Bend would allow us to borrow their spare unit if necessary.

Chief Jeff Roseboom

Chief Roseboom reminded everyone that the Christmas parade will be this coming Sunday. There will be no parking in the 100 block of East Michigan Street from 5-7 for safety reasons. He also informed the Council that the police department and DNR will be holding a snowmobile safety course on Saturday, December 3rd from 9-noon at the fire station.

Attorney Andrea Halpin

They have been working on requests from the last meeting including ordinance changes.

Engineer Jared Huss

Jared reports that Peggy has identified an issue with work done by Walsh Kelly last year that is currently being addressed.

Council Member Budreau entered the meeting.

Jared also reported the following:

- The Community Income Survey is moving forward with Kathleen scheduled to be in town this month .
- He has begun compiling information for 25 year water rate planning that Umbaugh will be doing and will need a work session for discussion.

- The new water and sewer main project continues to move forward.
- There will be a work session regarding St. Joseph County master plan on January 12th at Miller's Home Café.

President Carter stated that he and Bill Schalliol met last week and discussed planning including moving forward with a buffer/green space area and questioned whether it would be good for the Town to use Lehman and Lehman since they will be working with St. Joseph County.

Jared stated that he feels using Lehman and Lehman would be very good and better perhaps than using an OCRA process.

- We need to continue discussion on a ladder truck and its use and funding.
- Need to determine 2017 projects including sidewalks and possibly projects with the Community Crossroads Grant.
- Annexation with SJEC needs to be discussed.
- St. Joseph County will close on the sale of their bond at the end of this month with 8.4 million in usable cash due to a significant savings from being able to close early.

Old Business

- Bourissa Hills Easement Discussion

There was a lengthy discussion regarding the easement/walkway from Tiger Court to Bourissa Hills Park that was established for connectivity when Edge of the Woods Subdivision was platted. The Town recently had this surveyed and staked but all except one of the stakes were removed without permission.

The subdivision plat will be sent to the attorneys for review and the town will move forward with installing a path and/or fencing in the easement this spring.

Ordinances and Resolutions

- Ordinance #1337 – An ordinance amending the Sidewalk Café Ordinance

Vice President Vojtko moved to suspend the rules and read the ordinance by caption only for the second reading. The motion was seconded by Council Member Vermillion and passed 4-0. Copies of the ordinance were available for public review.

President Carter read Ordinance #1337 by caption only for the second reading and then read the two major changes including:

Section 3(C) 2 stating sidewalk sales areas must meet requirements that include a barrier to be removable and not anchored into the sidewalk and may use plates or other structures to allow the perimeter barrier to stand.

Section 4(B) registrants failure to comply shall be grounds for enforcement proceedings. All measures of the permit process and documentation must be completed and given to Bob including insurance requirements. Bob must ok prior to moving forward.

- Ordinance #1338 – An ordinance regarding the salary of elected officials.

President Carter read Ordinance #1338 by caption only for the first reading.

Council Reports

Vice President Vojtko moved to approve the minutes of the November 9, 2016 Work Session as written. The motion was seconded by Council Member Budreau and passed 3-0. Council Member Vermillion abstained.

President Carter

President Carter and Council Member Vermillion recently met with Tom Cayia of I/N Tek to discuss water rates and the impact fee recently adopted by the City of South Bend. He reports that in discussion with Bill Schalliol, he learned that the county is working to qualify for the same exemption as the Town. There may be further discussion of building a sewer plant in the future.

President Carter suggested that a discussion on annexation take place in the near future as we move forward with updating our master plan. It was suggested that perhaps having John Julian of Umbaugh here would be beneficial.

Jared stated that he feels it is smart to engage Umbaugh to talk about annexation as part of the planning process.

Sue will contact John Julian to schedule a time and date for discussion on annexation.

Bills to be Paid

Council Member Vermillion moved to pay all bills as presented. The motion was seconded by Vice President Vojtko and passed 4-0.

Adjournment

Upon a motion by Council Member Vermillion and second by Vice President Vojtko the meeting was adjourned at 5:57 PM.

Ken Carter, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer