

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, November 10, 2015 5:00 PM

President Higgins called the meeting to order with Vice President Vojtko, Council Member Gelow, Council Member Carter, Council Member Rypma and Clerk-Treasurer Sue Moffitt present.

Also in attendance were Chuck Leone, Jared Huss, Josh Schweizer, Jeff Roseboom, John Alvey, Jason Quirk, John Mrozinski, Tim Kaminski, Dan Vermillion, Mary Ann Swope, Brian Woodcox, Mike Shilts, Carol Middlebrook, Bob Middlebrook and Cal Dittmar

Minutes

Council Member Carter requested a correction to the minutes of the October 27, 2015 General Meeting, paragraph 3 to read that Council Member Carter, not Council Member Rypma, seconded the motion to accept the minutes of the September 22, 2015 General Meeting. Vice President Vojtko asked that page 3 of the September 22, 2015 General Meeting Minutes, be corrected as he did not go to look at the plow truck with John Mrozinski but does feel it is a good deal.

Vice President Vojtko moved to accept the minutes of the September 22, 2015 General Meeting as corrected. The motion was seconded by Council Member Gelow and passed unanimously.

Employee Reports

Team Leader John Mrozinski

- The town crew continues with leaf pick-up daily.

Electric Superintendent Jason Quirk

- Christmas lighting is going as planned. Jason reports that one business owner is having the lighting installed by his own contractor and two business owners have opted out of having lighting installed on their buildings.

Water Treatment Plant Supervisor Tim Kaminski

- Had information in the council's packet for painting of the water tank but would like to hold off on the painting until the review of the plant is complete.
- Submitted one quote to the Council for a pick-up truck to replace the older of two trucks at the water treatment plant.

The Council requested that Tim obtain two additional quotes. Council Member Gelow asked that we schedule a work session to discuss this at a later time.

Attorney Chuck Leone

- Working on St. Joseph Energy Center paperwork with Jared.
- There have been a few issues regarding downtown Christmas lights that needed to be addressed.
- They received the vehicle lease paperwork from 1st Source Bank.

Engineer Jared Huss

- Pay application from Walsh Kelly for \$226,231.50 less retainage was received with a change order necessary for the additional work on Bray and Filbert Streets and will need approval tonight. Jared would like Council Member Vojtko to participate in the final walk through on the project.
- He and Chief have completed final review of the school speed zone ordinance. They would like to obtain the necessary signage before putting the ordinance in place.
- Review of the additional “no parking” area on Dunn Road at the dead end is complete and Jared reports that he and Chief feel we can move forward with that ordinance.
- The SJEC project continues to move forward he reports that SJEC has been very easy to work with.
- A work session has been scheduled for Tuesday November 17th at 5 PM here in the council chambers. An additional public meeting will be held at 6 PM at the fire station. Both meetings are open to the public and representatives of Development Partners, St. Joseph Energy Center and Kiewitt will be in attendance to update the community on the SJEC Project.
- Will meet with Peerless Midwest next Wednesday
- Chuck is working on details of retiring the 4” water main on the east end of Michigan Street.
- Has been reviewing options for College Street, including removable speed bumps.

There was much discussion on the need for speed bumps and other options. Jared will review over the next few months to determine the necessity and also the effect of yearly removal and reinstallation on the road if we were to use speed bumps. He will also investigate other options.

- Bill Schalliol has provided information on Brownfield Grant opportunities. The grant would allow us to do Phase One assessments on two properties the town would select to determine if any issues exist at no cost. Jared stated that the town had expressed interest in one property and there was another with some possibilities that would be good choices for the assessment and he has forwarded the information on both to Bill Schalliol.

Vice President Vojtko expressed concern that tax payer money would be used for private property clean-up and improvement. Jared explained that this is a Phase 1 environmental assessment only and no clean-up or improvements would be involved.

- Will be meeting at MACOG on 11-19
- A work session scheduled for Thursday, 11-19 at 9 AM to meet with Bill Schalliol, new Economic Director for St. Joseph County.
- The current council has discussed several projects for next year including Ben Street and the sidewalk project. Possibly doing some work on Zigler Street was also discussed. Because the incoming council should also be involved in 2016 projects, we will put off moving forward with anything further until after January 1.

New Business

- Walsh and Kelly Pay Application #1

Vice President Vojtko moved to approve the Walsh and Kelly pay application in the amount of \$203,608.35 as presented. The motion was seconded by Council Member Rypma and passed unanimously.

Ordinances and Resolutions

- Ordinance #1317 –An Ordinance of Rates and Charges for the St. Joseph Energy Center

President Higgins read Ordinance #1317 by caption only for the third and final reading.

Council Member Gelow moved to adopt Ordinance #1317 as written. The motion was seconded by Council Member Carter and passed unanimously.

Council Reports

Council Member Carter

- Tomorrow is Veteran's Day so be sure to thank a Veteran if you have the opportunity.
- Welcome to the newly elected council member, Dan Vermillion, that is in attendance tonight.
- Congratulations to Bob Middlebrook who was nominated as a Martins Supermarkets Hometown Hero.

President Higgins

- Welcomed and congratulated newly elected council member Dan Vermillion and also congratulated Council Member Carter on his re-election.

Council Member Rypma

- His compliments to Chief Josh Schweizer, Chief Jeff Roseboom, John Mrozinski, Jason Quirk, Tim Kaminski and the Clerk's Office for everything they've done to assist him during his first year and everything they do continue to do for the town.
- Expressed congratulations to Dan Vermillion. He is both honored to have the opportunity to work together again and looking forward to it.
- Reports that the Park Board has obtained three quotes for replacement of the Memorial Park playground equipment. They are reviewing the quotes and will forward their recommendation to the Council at the November 24th meeting.
- The 30 day inspection period given to the manufacturer of the current playground equipment has expired and we may now move forward with removal. This will require identifying and documenting the structural issues and removing and storing the equipment for future reference as recommended by Attorney Chuck Leone.
- Inquired about the status of the police department upgrades and acceptance of the transition to the new space by the officers.

Jeff reports that construction is complete with a few items remaining on the punch list. The interview room camera and microphone upgrade is finished and the phone and security system installation is nearly complete. He reports that most officers have been very receptive to the change.

Clerk-Treasurer's Report

Town Hall will be closed tomorrow in observance of Veteran's Day.

Bills to be Paid

Vice President Vojtko moved to approve all bills as presented. The motion was seconded by Council Member Carter and passed unanimously.

Adjournment

Upon a motion by Council Member Carter and second by Vice President Vojtko the meeting was adjourned at 5:45 PM.

Carolyn Higgins, President

Attest:

Susan I. Moffitt, Clerk-Treasurer