

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, January 26, 2016 5:00 PM

The meeting was opened with the Pledge of Allegiance.

President Carter called the meeting to order with Vice President Vojtko, Council Member Carter, Council Member Rypma, Council Member Vermillion and Clerk-Treasurer Susan Moffitt present. Council Member Budreau was absent.

Also in attendance were Andrea Halpin, Jared Huss, Mary Ann Swope, Marcy Kauffman, Nancy Taplin, Kathy Aurenz, Sandy Raabe, Parry Hinton, Dave Doll, John Gelow, Roger Grove, Jill Doll, Tonya McKee, Jeff Roseboom, Josh Schweizer, John Mrozinski, Tim Kaminski, Ron Colpitts, Brian Countryman, Jason Quirk, Phil Rafalski, Steve Ruby, Bob Middlebrook,, Carol Middlebrook and Nick Zarate.

Minutes

A motion to accept the minutes of the January 14, 2016 General Meeting as written was made by Vice President Vojtko and seconded by Council Member Vermillion. Motion passed 4-0.

Public Comments

- Kathy Aurenz representing Discover New Carlisle

Kathy reported that Discover New Carlisle is officially in the new South Bend Mishawaka Visitors Guide. She is currently waiting on confirmation for a meeting with the OCRA on February 2nd and will keep other non-profit groups in town informed.

Employee Reports

Town Crew Supervisor John Mrozinski

- Obtained two quotes for demolition of the house and garage on Walnut Road that were given to the Council for review.

Tim Kaminski

- The water treatment plant swing shift operator has resigned and he has posted the position in-house.

Attorney Andrea Halpin

- Working on several requests made by the council and council members.
- Looking into further action with Jared and SJEC.

Engineer Jared Huss

- Met with Chief today regarding layout options for the school zone.

- Jared stated that SJEC has a lot of activity going on currently and he would like to have a work session that will include final agreement, value to the town of SJEC and additional items the council may want to discuss.
- DLZ was selected to design the WTP through SJEC and they will move forward with the contract.
- Brownfield Property is moving forward on one property with the Borkowski property removed due to communication issues.
- Chief has contacted Ancon regarding a quote for bringing the council room ramp into ADA compliance. He and Chief have also discussed Title 6 compliance should the Council decide to install an A/V system in the council room.
- John has identified the Ben Street water services that have freezing issues on a regular basis and they will obtain quotes for replacement to be ready to move forward.
- He has arranged a 2nd meeting with Jennifer Vandenberg of OCRA for February 2nd and asked that the council identify times that they would be available on that day.

The Council expressed that either early morning or after 4:30 would be preferable provided that Jennifer is available. Jared will contact her to arrange the meeting time and the Clerk's office will send out a meeting notice. Jared asked that the representatives of Discover New Carlisle and the Business Association be included in this information as well.

- Downtown street name signs are designed and ready to go.
- The Town will need to appoint an ERC (Employee in Responsible Charge) and have them in place so that we can leverage grant monies. The person filling this appointment must be a town employee.
- He continues to move forward on the 2016 sidewalk and street project plans and hopes to have proposals for the next meeting.

Old Business

- Audio Visual Equipment for the Council Chambers

The Council was given a list of options for various audio video equipment for the council room and the corresponding costs by Josh of CCP.

Vice President Vojtko motioned to table this for review until the next meeting. The motion was seconded by Council Member Vermillion and passed 4-0.

- Update on Memorial Park Playground Equipment Selection

Council Member Rypma gave an update on the search for Memorial Park playground equipment.

Council Member Rypma reports that the Park Board has been researching and viewing many types of playground equipment from multiple manufacturers over the last few months. They have visited several parks to personally see some of the different equipment in place. After much review and careful consideration, the Park Board met on January 19th and selected what they feel to be the best equipment for Memorial Park. The equipment is manufactured by Little Tikes and will be purchased through Parkreation.

Council Member Rypma displayed a graphical representation of the proposed playground and layout that includes two units, one 2-5 year age appropriate and the second 5-12 year age appropriate. He reports that the height and size will be consistent with the equipment that was removed.

A complete playground proposal was also presented for review.

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| • Playground Structure Cost | \$54,042.28 |
| • Manufacturer/Distributor install of foundation posts: | \$ 3,000.00 |
| • Mulch and inhibitive fabric | \$ 7,000.00 |

Additional costs would include concrete necessary to properly anchor the structural posts.

Also included in the proposal is:

- 100 Year warranty on powder coated stainless steel upright posts
- 15 year warranty on plastic components. The warranty would not cover fading. The park board has decided on natural colors which are not as subject to fading as bright colors.
- ADA accessible

Council Member Rypma reports that Mary Sanders of Parkreation, Inc. has been with the company for approximately 20 years. She stated in the park board meeting that in her 20 years of experience she has not been aware of any litigation regarding any major structural components of their playground systems. She conceded there have been minor problems with small brackets and the like but their company is prompt to respond and replace the parts.

Roger Grove has worked with Mary for approximately 20 years and she and Little Tikes have had an outstanding reputation for customer service.

Parkreation is contributing, at no charge, a dual slide to the large apparatus rather than the single straight slide depicted in the graphical representation. They will also provide 14 landing mats below the swings and slide landing areas to prevent mulch erosion and the “digging out” of impact areas at the cost of two for the price of one or approximately \$973.00. The company is also reducing the cost of freight by \$2,700.00.

Delivery will take approximately three weeks and installation approximately two. The proposed installation date is the end of March or beginning of April.

The Park Board asks that \$33,000 of the park budget be used and that the Council contribute the remaining \$33,000 for the equipment at a total cost not to exceed \$66,000.

There was discussion on funding options for the project and Sue stated that the Parks Department had encumbered approximately \$44,000 remaining in their 2015 budget for the park equipment purchase and also has funds budgeted for equipment and capital purchases in their current budget.

Council Member Rypma moved that the Council contribute \$33,000 for the purchase of playground equipment and installation with the Park budget providing the remaining \$33,000 for a cost not to exceed \$66,000. Vice President Vojtko seconded the motion which passed 4-0.

New Business

- Disposition of House and Garage on Walnut Road

John Mrozinski presented two bids for demolition of the house and garage on Walnut Road as follows:

K-Fex	\$7,865.00 demolition of house and garage \$ 175.00 per load for sand hauled in \$ 145.00 per load of concrete hauled out
Bailey Excavating	\$7,844.00 demolition of house and garage, locate and seal water well and stub to septic tank; concrete and footer removal; backfill and compact area.

Each company has done work for us in the past.

President Carter stated that the difference is \$21 plus additional cost of \$175 per load for sand to be hauled in and \$145 per load for concrete to be hauled out.

Vice President Vojtko questioned whether it will be filled and seeded. John replied that it will be filled with sand and estimates it will take approximately 8 loads.

Council Member Vermillion questioned whether K-Fex could be asked for an additional quote as he believes in keeping business in town. Andrea replied that we must take the most responsive and responsible bid and not necessarily the lowest.

Vice President Vojtko moved to accept the bid from Bailey Excavating at a cost not to exceed \$7,844.00. The motion was seconded by Council Member Rypma and passed 4-0.

Ordinances and Resolutions

- Ordinance #1322 – An ordinance amend the 2016 salary ordinance

Vice President Vojtko moved to waive the rules to allow for the adoption of Ordinance #1322 on the day of introduction. The motion was seconded by Council Member Rypma and passed 4-0

President Carter read ordinance #1322 by caption only for the first reading.

President Carter read ordinance #1322 in entirety for the second reading.

President Carter read ordinance #1322 by caption only for the third reading.

Council Member Rypma moved to adopt Ordinance #1322 as written. The motion was seconded by Vice President Vojtko and passed 4-0.

Council Reports

Council Member Vermillion

- Reports that four representatives from Town attended the IACT NEO Training in Indianapolis last Tuesday, Wednesday and Thursday. He felt the conference was very good and provided many good resources.

Vice President Vojtko

- Felt the IACT conference was one of the better seminars he has attended.
- Thanked the firemen for inviting the council to their appreciation banquet. He had the opportunity to hear Bob Middlebrook speak about some of the older firemen which he felt was great.
- After speaking with Jared and with everything going on in town he would like to have a standing work session each month after the first or second meeting this year.

Council Member Rypma

- Thanked the Park Board for the great job on finding and researching all of the park equipment vendors and Roger for looking at all of the parks, equipment and products in preparation of purchasing replacement playground equipment for Memorial Park.
- Dittos Vice President Vojtko's appreciation of the invitation and stated that he very much enjoyed the firemen's ceremony.
- He will be scheduling meetings with the police, fire and ambulance department heads in the next week or so.

President Carter

- Reports that there is a legislative move to cease solid waste boards in Indiana.

Vice President Vojtko stated that Senate Bill 88 would take away any solid waste board that receives funding from tax rolls which St. Joseph County does not. They also want to have only one solid waste board in each county. He reports that Lake County was invited down state over the weekend but no one from St. Joseph County was included. Much of this is currently up in the air but as soon as the actual bill comes out of committee we will know more.

- Also expressed his thanks for the invitation to the fire departments annual appreciation dinner. As a former firemen he appreciated the opportunity to meet newer members.
- Thanked everyone for their faith in his ability to run the town for the next year. He will try and do his best. He expressed that if anyone has any questions, comments or criticisms he that they feel free to contact him.

Bills to be Paid

Vice President Vojtko moved to pay all bills as presented. The motion was seconded by Council Member Vermillion and passed 4-0.

Adjournment

Upon a motion by Vice President Vojtko and second by Council Member Vermillion the meeting was adjourned at 5:42 PM.

Ken Carter, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer