

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting – January 25, 2011

President Higgins called the meeting to order with Vice President Colpitts, Council Member Groves, Council Member Gelow, Council Member Vojtko and Clerk-Treasurer Sue Moffitt present. Also in attendance were Chuck Leone, Pat Cummings, Mary Ann Swope, Ken Davis, Chris Antonucci, Tom Baker, Tim Kaminski, Jack Mell, Jamie Middlebrook, Josh Schweizer, Augie Mauer, Jason Quirk, Jill Doll, Bill Gumm, Carol Middlebrook and Davy Doll.

The meeting was opened with the Pledge of Allegiance.

Minutes

Council Member Groves moved to accept the minutes of the January 11, 2011 General Meeting as written. Council Member Vojtko seconded the motion which passed unanimously.

Employee Reports

Chuck Leone

- He continues work on the Fire and Ambulance Agreements as well as the transfer of property from Hudson Township to Olive Township and the Town.

Pat Cummings

- The Fund Release for the viaduct project should be completed this week.
- Has received a PO for engineering work on the TE Grant Project. He reports that there will be significant work on the project this spring and summer.
- Spoke with the people working on the codification and reports that we will have the new code book in binders for the next Council Meeting. The new code book will include the new zoning and subdivision ordinances.

The completed Code Book will be included on the Town website. Vice President Colpitts suggested that more work be done on the website with updates to the existing information. Sue reported that our contract with CSI provides several hours of website updating per month at no cost to the Town. She currently submits minutes and agendas for posting on the Clerk's page. Tom Baker reports that one of his part-time officers has updated the Marshal's Department page allowing people to obtain copies of accident reports and apply for gun permits directly from the site and he would be happy to assist other departments with their pages as well. Pat stated that he will look into this further.

Old Business

- Discussion of Addition of 7th Full-Time Deputy Marshal

Council Member Vojtko reports that he met with Deputy Jeff Roseboom and Sue to go over the possible addition of the 7th full-time deputy marshal and feels that the pros outweigh the cons. Funding for this additional position would come from both the Marshal's Budget and the Public Safety LOIT Fund. \$10,000 would be moved from the Marshal part-time and over-time line items and moved to the deputy marshal salary line. The remainder of the funding would come from the PS LOIT Fund.

Council Member Vojtko moved to add the 7th full-time deputy marshal to the department with the stipulation that Tom watch the budget very carefully. The motion was seconded by Vice President Colpitts and passed unanimously.

- Fire Department Treadmill

Council Member Vojtko spoke with Chris at length regarding the issue of budget funding and quality of the treadmill. He understands that due diligence was done and recommends that the fire department be allowed to purchase the treadmill from the fire department budget. Council Member Gelow suggests that caution be exercised when following Consumer Reports recommendations.

Council Member Vojtko moved to allow the purchase of the treadmill from the Fire Department Budget. Council Member Groves seconded the motion.

President Higgins asked for any discussion on the motion.

Vice President Colpitts stated that he feels that it is important that members of the Fire Department stay physically fit and spoke about this today with fireman James Atherton. He feels that the issue is the funding for the treadmill coming from taxpayer dollars and wishes it could be funded differently.

Josh Schweizer reports that he took Vice President Colpitts words to heart and has put together a committee to implement a wellness program.

Council Member Gelow stated that after finding out that the fire department has saved \$15,000 of their fundraiser money to be put towards the purchase of a new command vehicle, he is comfortable with taxpayer money being used to fund the purchase of a treadmill.

President Higgins stated that she is very much in favor of the implementation of a wellness program for the fire department.

Josh Schweizer encourages Town employees, Council Members, Fire Department and Ambulance Service Members to use the wellness program once it is in place.

President Higgins asked for a roll call vote as follows:

Council Member Gelow	Aye	Council Member Groves	Aye
Vice President Colpitts	Aye	President Higgins	Aye
Council Member Vojtko	Aye		

The motion passed unanimously.

Vice President Colpitts stated that he is very impressed with the accountability and responsibility of the Fire Department and feels that Josh did a very good job presenting the treadmill request to the Council.

- 2011 Building Inspector and Code Enforcement Contracts

Vice President Colpitts reports that the Building Inspector contract has been changed to include the requirement of E & O Insurance. Bob has enrolled in the International Code Council, as is Jason Quirk and will be able to obtain CEUs through them.

Vice President Colpitts moved that Item 6 be \$500,000, \$700,000 or \$1,000,000 E & O Insurance be required in the Building Inspector Contract.

Council Member Gelow reports that Bob spoke with him recently about a problem with a sign at Mane Attraction that is not in compliance with the Town's sign ordinance. The owner of Mane Attraction has been uncooperative with Bob and he is unsure of how to proceed. It was decided that Bob could write a letter to the business owner and if there is no resolution within a certain number of days, it could be forwarded to Chuck Leone for follow-up.

Vice President Colpitts rescinded his original motion.

Vice President Colpitts moved that a requirement of \$1,000,000 E & O Insurance be included in the Building Inspector Contract.

Chuck suggested that the Town obtain a copy of the policy.

Council Member Vojtko asked if bids were obtained for the E&O Insurance. Vice President Colpitts reports that he doesn't believe that bids were obtained as E&O Insurance is pretty much standard.

Vice President Colpitts withdraws his original motion and moves that the Building Inspector contract be changed to include \$2,716.25 be added in compensation to cover the cost of E&O Insurance with the understanding that the Town Attorney review the policy.

Council Member Gelow would like Bob to obtain a quote from Bill Gumm.

Sue stated that Bob Middlebrook is the person obtaining the insurance and the Town should not participate in it.

Vice President Colpitts rescinded his last motion.

Vice President Colpitts moved that the Town require the Building Inspector to obtain E&O Insurance for no less than \$750,000 per claim with the Town to reimburse up to \$2750.00 as part of the contract and the Town Attorney to review the policy for compliance. Council Member Vojtko seconded the motion which passed unanimously.

Vice President Colpitts moved to accept the Building Inspector Contract with Bob Middlebrook as written. Seconded by Council Member Vojtko, the motion passed unanimously.

- Electric Permit Fees

Jason Quirk reviewed the list of current and proposed fees for electrical inspection that he prepared for the Council.

Chuck Leone will write the ordinance necessary to change the electric permit fees as presented by Jason.

- Electric Fees

Jason reports he is reviewing costs currently being charged by other municipalities for various electric services and is preparing a list of recommended fee changes for those as well.

President Higgins complimented Jason for his excellent work on these projects.

Council Reports

Council Member Groves

- Town Logo Contest

Council Member Groves reports that she and Vice President Colpitts met recently to plan details of the logo contest discussed at the last meeting.

- The logo should reflect the image of our Town
- Artist or computer rendering of the image
- 2 ads will be placed in the New Carlisle News advertising the contest (\$110)
- Deadline of March 25th for submittal of entries
- \$100 Cash Prize to be paid out of Council Promo Budget
- Community to vote perhaps at Business & Community Assoc. Afterhours Meeting
- Final Decision to be made by the Town Council

Vice President Colpitts moved that the Council appropriate a total of \$210, \$110 for the advertising and \$100 for the winning entry prize for a Town Logo Contest. The motion was seconded by Council Member Groves and passed unanimously.

Council Member Vojtko

- Paige Gregory of Umbaugh and Associates will give a presentation on Fire Territories at the Fire Station on January 31st at 6 PM. A representative of Clay Fire Territories may be there as well to answer questions and provide information. The committee, Town Council, Trustees and members of the fire department are invited to attend.

A discussion of the Open Door Law followed and it was determined that only two members of the Council could be in attendance without this being an advertised meeting.

Vice President Colpitts

- Feels that the Town should change the mileage compensation to reflect that of the current IRS mileage rate.

Vice President Colpitts moved to change the ordinance for mileage compensation from the current \$0.45 per mile to a rate reflective of the IRS rate, to be reviewed and set on January 1st of each year. Council Member Groves seconded the motion which passed unanimously.

- Attended his first Area Plan Meeting and was informed that he had large shoes to fill in replacing Jack Mell as the Town Council appointee. He feels that this is a very important job and should not be taken lightly.

Council Member Gelow

- Reports that Augie Mauer prepared a Snow Plowing Procedure List that was included in the Council packets. It encompasses the procedure that will be followed by town employees for both light and heavy snowfalls.

Public Comment

Ken Davis

- Reminded everyone that the Intergovernmental Meeting is at 10 AM on Saturday the 29th at the Fire Station.

Bills to be Paid

Vice President Colpitts moved to pay all bills as presented. Seconded by Council Member Gelow, the motion passed unanimously.

Adjournment

Vice President Colpitts motioned to adjourn the meeting. The motion was seconded by Council Member Groves and the meeting was adjourned at 6:08 PM.

Carolyn Higgins, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer