

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, January 13, 2015, 5:00 PM

The meeting was opened with the Pledge of Allegiance

The Clerk-Treasurer called the meeting to order with Council Members Higgins, Carter, Gelow, Vojtko and Rypma present. Also in attendance were Chuck Leone, Jared Huss, Tim Conley, Mary Ann Swope, Mike Shilts, Oleta Kaminski, Nadine Kaminski, Tim Kaminski, Joe Laureys, Ron Colpitts, Jeff Roseboom, Jason Quirk, Jill Doll, John Mrozinski, Kim Huston, Steve Ruby, Bob Middlebrook and Carol Middlebrook. Todd Kaminski entered the meeting late.

Election of Officers

The Clerk-Treasurer opened the floor for nominations for 2015 Council President.

Council Member Vojtko nominated Council Member Higgins to serve as president for 2015. The nomination was seconded by Council Member Gelow. There were no other nominations and the floor was closed.

Upon a unanimous vote, Council Member Higgins was elected to serve as Council President for 2015.

President Higgins opened the floor to nominations for vice president.

Council Member Carter nominated Council Member Gelow to serve as council vice president. Council Member Gelow declined the nomination.

Council Member Gelow nominated Council Member Vojtko to serve as vice president. The nomination was seconded by Council Member Carter. There being no other nominations, the floor was closed.

Upon a unanimous vote, Council Member Vojtko was unanimously elected to serve as Council Vice President for 2015.

Appointment of Commissions

President Higgins appointed new council member, Aaron Rypma, to Parks and Cemetery and announced that the remainder of the commissions will remain the same as 2014.

President Higgins stated that we will need two new cemetery board members this year. Those interested in serving on this board must either live in the town limits or own a lot in the New Carlisle Cemetery.

Minutes

Vice President Vojtko moved to accept the minutes of the December 29, 2014 General Meeting as written. The motion was seconded by Council Member Carter and passed 4-0. Council Member Rypma abstained.

Public Comment

President Higgins announced that Ordinance #1305 will be tabled pending a work session following the next meeting and invited interested landlords to attend. President Higgins stated that she spoke with Oleta Kaminski earlier about the work session and has asked that Oleta invite the Olive Twp. Trustee to attend as she had voiced concern about the availability of this resource to tenants should the ordinance pass.

Employee Reports

Attorney Chuck Leone

Chuck reports that they have been following up on some issues related to the utility ordinance to be discussed at the work session.

It has been determined that the café fences are not permissible as they exist per our current ordinance.

Engineer Jared Huss

Reports that he is currently finalizing the Letter of Understanding regarding sidewalks and paving projects for Council review and approval at the next meeting.

President Higgins stated that the disrepair of some of our streets is a major concern and a thorough review is necessary. She would like parking options and one direction travel to be considered as well and would like to see a plan in the next month.

Jared reports that they have taken a close look at streets and infrastructure as part of the bond process. Some portions would be more long term but getting a plan that is both workable and feasible is possible. He feels that the first step would be to get this year's plan into action and once moving forward with it, we look at more long range plans. Since he started with the Town, we have begun looking at more long term planning and encompassing all aspects, including utilities and drainage into that planning. He feels organization is key and that getting some long term direction in a month is feasible.

Town Manager Tim Conley

Tim stated that he echoes Jared regarding streets.

He reports that they are working to develop proposals for engineering services that separate each project. He is also working on snow removal issues and issues with the new ordinance.

Reports that overall, things are going well.

New Business

Sue informed the Council that the Town must adopt a new CEDIT Capital Improvement Plan to continue to receive CEDIT funds. The plan must be for a minimum of two years and use a minimum of 75% of anticipated CEDIT revenues. The Town Sidewalk Installation and Replacement Program has been adopted as our CEDIT Capital Improvement Plan since its implementation in 2010 with \$150,000 designated each year for the Plan.

Council Member Carter moved to continue the Town Sidewalk Installation and Replacement Plan as our CEDIT Capital Improvement Plan for calendar years 2015 and 2016. The motion was seconded by Vice President Vojtko and passed unanimously.

Ordinances and Resolutions

- Ordinance #1305 – An Ordinance Adopting Certain Policies for Town Utilities Including Delinquent Account Procedures and Rental Property Policies

Vice President Vojtko moved to table Ordinance #1305. The motion was seconded by Council Member Gelow and passed unanimously.

Council Reports

Council Member Carter

Council Member Carter congratulated the newly elected officers and welcomed Council Member Rypma.

Council Member Gelow

Council Member Gelow reported that the new ISO ratings have been released and the New Carlisle Fire Department has received an ISO Rating of 4 as reported in the South Bend Tribune. This is a very good rating and is as high as several full-time paid fire departments.

Sue reports that Josh Schweizer was unable to attend tonight's meeting due to training at the Fire Department.

Vice President Vojtko

Vice President Vojtko attended a Solid Waste District Meeting on Monday and reports the following:

- They have reduced expenses 22.7 percent over five years
- They now have a 40% reserve of current budget
- 2014 was a record year for recycling of household hazardous waste.
- The Board recently approved a 5 year plan
- Many New Carlisle residents have not received the recycling calendar due to a glitch in mailing but should receive them soon
- Calendars were changed from magnets to bio-degradable cardboard this year at a savings of \$33,000.
- He was appointed Chair of the Solid Waste Board

Vice President Vojtko reports that he has been asked to serve on the Executive Board of Area Plan.

Council Member Rypma

Council Member Rypma expressed his appreciation for the welcome he has been given. He is approachable and available for any citizen concerns and comments.

President Higgins

The IACT Roundtable is scheduled for Tuesday, February 10th in Middlebury. Because this is also council meeting night, we will need to move the council meeting to Wednesday, February 11th. We will also need to amend the date for bid openings for the fire truck to February 11th.

Clerk-Treasurer Report

The 2014 Interlocal Ambulance Agreement included the change to receipting ambulance payments into the general fund. The funds remaining in the Cumulative Reimbursable Ambulance Fund were to be used for the purchase of a new ambulance, associated equipment and supplies, with any remaining balance to be divided between Olive Township (45%) and the Town (55%). The purchase of the ambulance and associated equipment and supplies is complete and Sue requested Council permission to refund 45% of the remaining balance of \$39,040.60 in the Cumulative Reimbursable Ambulance Fund to Olive Township per contract.

Council Member Carter moved to proceed with refunding 45% of the balance in the Cumulative Reimbursable Ambulance Fund to Olive Township. The motion was seconded by Council Member Gelow and passed unanimously.

Bills to be Paid

Council Member Vojtko moved to pay all bills as presented. The motion was seconded by Council Member Carter and passed unanimously.

Adjournment

Upon a motion by Council Member Carter and second by Council Member Gelow, the meeting was adjourned at 5:25 PM

Carolyn Higgins, President

Attest:

Susan I. Moffitt, Clerk-Treasurer