

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, July 8, 2014

President Colpitts called the meeting to order at 5:55 PM with Vice President Higgins, Council Member Vojtko, Council Member Carter and Clerk-Treasurer Sue Moffitt present. Council Member Gelow was absent. Also in attendance were Chuck Leone, Jared Huss, Bob Middlebrook, Carol Middlebrook Tim Kaminski, Roger Groves, Henry Timm, Mike Wilhelm, Jack Mell, Jill Doll, Mike McClaran, Josh Schweizer, Dave Doll, and Cal Dittmar.

Minutes

Council Member Vojtko moved to approve the Minutes of the June 24, 2014 General Meeting as written. Motion seconded by Vice President Higgins and passed 4-0.

Visitors Comments

Henry Timm of Phantom Technologies

Henry presented a new Special Events Permit Application for the Unofficial Beer Garden as the address of the previously approved event has changed and will now take place directly across the street in the Andy's Furniture parking lot. The new location has already been approved by State Excise.

Vice President Higgins moved to modify the location of the previously approved permit and noise variance to the new location of Andy's parking lot. The motion was seconded by Council Member Carter and passed unanimously.

Employee Reports

Fire Chief Josh Schweizer

Josh reports that the fire department is looking at truck manufacturers for the proposed new fire truck.

The fire department was recently awarded a FEMA grant.

There was a good turnout at the annual Firemen's Ball and everything went very smoothly.

Town Crew Leader John Mrozinski

John asked Mike McClaran and Roger Grove to present a project they have been working on to the Council.

Mike introduced Roger who has worked for LaPorte County Parks Department for 20 years and is now working for the town part time.

The Park Board and the Town showed some interest in an amphitheatre and Mike and Roger have been working on design. They presented four drawings of the proposed amphitheatre which could be built in phases.

They estimate the project costs of phase one of to be:

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Basic Material \$12,000
Concrete \$7,0000
Electrical \$3000 (which would be set up for future phases as well)
Stage, timber \$4,000

Approximate total cost would be just under \$30,000.

Mike has shown this to the park board with very favorable recommendations and it is now being brought to the Council.

Bob Middlebrook stated that he has seen a lot of Roger's work and he is an amazing carpenter and feels that we should absolutely take advantage of this.

President Colpitts stated his feeling that this is the perfect place for an amphitheatre

Vice President Higgins expressed her appreciation to Mike and Roger for taking the initiative to do this all on their own.

Council Member Vojtko asked if this could be expanded down the road. Mike explained that the last page of drawings showed possible future expansion to include restrooms and a catering kitchen.

Mike stated that they have gotten two different material estimates and both were basically the same.

Jared stated that although we are under the threshold he for bidding, he recommends getting three quotes for the materials.

President Colpitts advised that they need to move to the next stage and bring good hard numbers.

Attorney Chuck Leone

They have been working on the Marvel Lane rezoning issues, employee issues and the street vacation of Larrison Court.

Engineer Jared Huss

He has planned a public meeting for those affected by the sidewalk project for June 28th at 5 PM.

He reports two or three drainage issues that need to be addressed immediately that he is working on and will report further on soon.

Remaining downtown grates are being painted.

Jared has two contacts for ADA accessible door replacement at the town hall that he will contact.

The drainage study is moving forward.

Jared recently met with Tim at the WTP to address needs both there and the water distribution system in town.

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Working with the electric department to survey all of their equipment.

Made contact with engineering firm JPR regarding the preliminary sewer treatment plant informational report for Hudson Lake and Saugany Lake and work on the report is moving forward.

Ordinances and Resolutions

Council Member Vojtko suggested moving the third reading of Ordinance #1291 before old business.

- Ordinance #1291 – An ordinance amending and supplementing the zoning ordinance of the Town of New Carlisle as amended for property located at 32981 Marvel Lane, New Carlisle.

President Colpitts read Ordinance #1291 by caption only for the third and final reading.

Vice President Higgins moved to accept Ordinance #1291 subject to the statement of commitments as amended by Mr. Leone and Mr. Masters. Council Member Vojtko seconded the motion. The motion passed 4-0.

Old Business

2014 Sidewalk Project

Engineer Jared Huss reports that the low bid was Willis Construction. Willis Construction has withdrawn their bid due to clerical error on their part

Reith Riley is the next low bid at \$113,365.00 and Jared recommends accepting their bid for the 2014 Sidewalk Project.

Council Member Vojtko moved to accept the \$113,365.00 bid from Reith Riley. The motion was seconded by Council Member Carter and passed 4-0.

We will move forward with signing of contracts at the next meeting.

New Business

- Discover New Carlisle Main Street Grant

President Colpitts announced that Discover New Carlisle has been awarded a 50/50 matching grant for \$9,000 for downtown wayfinder signs as well as benches and trash cans. Jared will work with Dana on this.

Special Events Permit

There was brief discussion on the process for Special Events Permit.

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Permits not requiring variances or road closings will be given to and reviewed by public safety, public works and the fire department. The Council will be given copies for information only. Those permits that require road closures or variances will be placed on the agenda for council approval.

- National Night Out Against Crime Special Event Permit

Sgt. Cal Dittmar spoke regarding the National Night Out Against Crime. The event, which is expected to draw a crowd of 2,000 to 3,000 people, will be held from Memorial Park to Olive Elementary School Parking lot on Tuesday August 5th from 5:30 – 8:30. This permit was presented for information only.

Jared will coordinate with Cal for the sidewalk project that is scheduled to begin that week.

- Outstanding Accounts

The Council was presented a listing of all accounts delinquent for a period of six months and amounts owed.

Council Member Vojtko moved to remove from the books the delinquent accounts totaling \$8,853.97 presented and forward them to our collection agency. The motion was seconded by Council Member Carter and passed 4-0.

Ordinances and Resolutions

- Ordinance #1294 – A salary ordinance for an employee of the Town of New Carlisle.

Council Member Vojtko moved to allow for the adoption of Ordinance #1294 on the day of introduction. The motion was seconded by Council Member Carter and passed 4-0.

President Colpitts read Ordinance #1294 by caption only for the first reading.

President Colpitts read Ordinance #1294 in its entirety for the second reading.

President Colpitts read Ordinance #1294 by caption only for the third and final reading.

Council Member Carter moved to adopt Ordinance #1294 as written. The motion was seconded by Council Member Vojtko and passed 4-0.

Council Reports

Council Member Carter

Council Member Carter expressed his thanks to everyone who helped with the 3rd Annual Taste of New Carlisle, reporting that final numbers are not available but they made between \$8,000 and \$9,000.

President Colpitts

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President Colpitts reports that they have reviewed applicants for the Town Manager position and interviewed the four best applicants. He would like to set an executive session for the Council to interview the two final candidates.

An executive session was set for Friday, July 11, 2014 at 8:15 AM.

Bills to be Paid

Council Member Vojtko moved to pay all bills as presented. The motion was seconded by Vice President Higgins and passed unanimously.

Adjournment

Upon a motion by Council Member Carter and second by Vice President Higgins the meeting was adjourned at 6:36 PM.

Ronald Colpitts, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer