

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, June 24, 2014

The meeting was opened with the Pledge of Allegiance

President Colpitts called the meeting to order with Vice President Higgins, Council Member Gelow, Council Member Vojtko, Council Member Carter and Clerk-Treasurer Sue Moffitt present. Also in attendance were Andrea Halpin, Jared Huss, John Mrozinski, Tim Kaminski, Ken Davis, Jeff Roseboom, Jason Quirk, Nada Worrel, Dave Doll, Trent Doll, Mary Ann Swope, Jack Mell, Carol Middlebrook, Shannon Reidenbach, Russel Albert, Melinda Antell, Lori Schrod, Josh Willis, Troy Warner and Frank Pravo.

2014 Sidewalk Project Bid Openings

The following seven bids were received by the Council and opened by President Colpitts:

LaPorte Construction Company Inc.	Base Bid	\$156,735.00
Premium Concrete Services, Inc.	Base Bid	\$155,432.50
Rieth-Riley	Base Bid	\$113,365.00
Selge Construction	Base Bid	\$118,463.50
Walsh & Kelly, Inc.	Base Bid	\$149,607.50
Willis Construction	Base Bid	\$ 78,260.25
Ziolkowski Construction	Base Bid	\$203,127.00

Bids were taken under advisement and project will be awarded at the July 8, 2014 meeting.

Minutes

Council Member Vojtko requested the following clarification on page 2 of the June 8th General Meeting Minutes: Pat Cummings had contacted the railroad in the past regarding falling gravel and dirt from the tracks with no resolution. Crew Leader John Mrozinski will be assisting the railroad with locates soon and will discuss the safety issue of falling gravel and dirt with them at that time. Vice President Higgins moved to accept the minutes of the June 10 2014 General Meeting as written. The motion was seconded by Council Member Vojtko and passed unanimously.

Visitors Comments

Melinda Antell from Waste Management was in attendance to introduce herself as our new representative.

Sue informed the council that she spoke with Melinda yesterday and Waste Management will be providing a dumpster for the St. Joseph County Night Out Against Crime in August.

Employee Reports

Electric Superintendent Jason Quirk

Jason distributed a handout to the Council regarding tree trimming as preventative maintenance that needs to be done to maintain the integrity of the electrical system and avoid large power outages and damage. He asks that the Council review the cost and allow him to proceed. Kachur Trees has offered

a not to exceed for the project of \$10,200. They will schedule based on council approval with start-up expected within two weeks.

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Council Member Gelow moved to allow Jason to move forward with the tree trimming by Kachur Trees at an amount not to exceed \$10,200. The motion was seconded by Council Member Carter and passed unanimously.

We recently had a pole hit by an unknown vehicle. A report was taken by the police department that was forwarded, with equipment and manpower costs, to our insurance company. Jason expressed his appreciation to Balos Electric for sending a crew out immediately, at straight cost on a Saturday, to assist him.

Jason explained a metering mistake made by AEP last year due to meter programming that resulted in the town owing an additional \$63,000. Jason worked with AEP on settlement of this using our true-up funding at a savings of approximately \$10,000 to the town.

Attorney Andrea Halpin

Andrea introduced Troy Warner, a law clerk who is a second year law student at Valpo University, and currently working with their firm.

Engineer Jared Huss

The 2014 Sidewalk Project will begin after Home Town Days.

The handicap parking signs for downtown have been ordered.

The replacement grates were delivered to the Walnut Road garage last week. Jared reports that he has been able to convince the company that we be allowed to keep the original grates that we can use as replacement parts when and if needed. These original grates were replaced at no charge to the town.

Many of the town's drainage issues have been reviewed.

The trees selected by the committee will be installed downtown tomorrow. There will be one tree on each corner and two in front of the town hall. The remaining boxes will be filled with flowers donated by Discover New Carlisle.

President Colpitts reports that he has asked that Jared put together a study on the water treatment plant as it is twenty-five plus years old and we have been hinging much on a new power plant coming in and providing needed upgrades and we need to consider all options.

Old Business

Contractor Registration will remain on the agenda until the decisions are finalized and ready to be put in ordinance form.

New Business

The Home Town Days Special Event Permit was received by the Council with no changes from previous years. The permit includes the request for the closing of Bray Street from Michigan to Chestnut as in past years.

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Council Member Vojtko moved to approve the Home Town Days Special Event Permit and street closing. The motion was seconded by Vice President Higgins and passed unanimously.

The Unofficial Beer Garden Special Event Permit was received with a request for a noise ordinance variance to allow them to have music until approximately 2 AM.

Council Member Vojtko moved to accept the Unofficial Beer Garden variance to allow the event and music to continue until 2 AM.

Ordinances and Resolutions

- Ordinance #1290 – An Ordinance Amending the Town Code for Snow Removal

President Colpitts read Ordinance #1290 by caption only for the 3rd and final reading.

Council Member Vojtko moved and Vice President Higgins seconded to adopt Ordinance #1290 as written. The motion passed unanimously.

- Ordinance #1293 – An Ordinance Regarding the Interlocal Agreement for Ambulance Services

President Colpitts read Ordinance #1293 by caption only for the 3rd and final reading.

Council Member Carter moved to adopt Ordinance #1293 as written. The motion was seconded by Council Member Gelow and passed unanimously.

Council Reports

Council Member Carter

Invited everyone to attend the 3rd Annual Taste of New Carlisle from 1-6 on Saturday, June 27th at Memorial Park.

Vice President Higgins

The Cemetery Board did an extensive tour of the cemetery last week that included viewing some of the monuments in disrepair and the tree that needs to be removed.

Vice President Higgins reports that John Mrozinski would like to purchase a piece of equipment that would allow them access to prepare some of the graves that we cannot do with current equipment. John is researching costs and will report at the next meeting.

Due to extenuating circumstances, the Summer Parks Program information was not received until last week so we were unable to advertise the program in advance. A schedule and program information will appear in the next issue of the NC News.

Vice President Higgins reports that Council Member Vojtko has again volunteered to schedule the summer concert series.

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President Colpitts

President Colpitts reports that a job description was written and distributed for a town manager position that will replace the public works director position. The application period for this position will close on the 30th of June and review of the applications and resumes will begin.

Bills to be Paid

Council Member Vojtko moved to pay all bills as presented. The motion was seconded by Vice President Higgins and passed unanimously.

Adjournment

Upon a motion by Council Member Gelow and second by Vice President Higgins the meeting was adjourned at 5:55 PM.

Ronald Colpitts, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer