

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, December 11, 2012

President Colpitts called the meeting to order with Vice President Higgins, Council Member Gelow, Council Member Vojtko, Council Member Carter and Clerk-Treasurer Sue Moffitt present. Also in attendance were Andrea Halpin, Roger Nawrot, Pat Cummings, Carol Middlebrook, Tim Kaminski, Ken Davis, Jeff Roseboom, Jason Quirk, Jill Doll, Mike McClaran and Mary Countryman.

The meeting was opened with the Pledge of Allegiance.

Minutes

A motion to accept the November 13, 2012 and November 27, 2012 General Meeting Minutes as written was made by Council Member Vojtko and seconded by Council Member Carter. The motion passed unanimously.

Employee Reports

Jeff Roseboom

- 2012 Special Event information as well as his recommendations for officer promotions was included in the packets for Council review.

Sue was asked to prepare a salary ordinance with the recommended promotions.

Andrea Halpin

- Revisions to the Ambulance and Fire Protection Agreement as well as the Inter-Local Agreement have been completed. There were no substantial changes other than those that were requested at the Intergovernmental Meeting.
- Completed the resolution for vacation buy back that was added today.
- Revision of the 2013 elected official's salary ordinance discussed at the last meeting is complete and also includes the marshal's salary.

There was a lengthy discussion regarding this ordinance which will institute a longevity pay.

Council Member Vojtko asked that we be certain that the deed for the land for the new parking lot at Bourissa Hills has been recorded. Pat will look into this.

Roger Nawrot

- Met with INDOT Traffic recently and in speaking with Tim Marker he learned that on Oct 16 they counted traffic for 12 hours at County Line and US 20. They found that this intersection doesn't meet criteria for a traffic light and in fact found that traffic has decreased since the last count. Roger reports that it is the traffic on the side roads that want to go through or make a

conflicting movement that are counted. A total of 332 heavy trucks went through this intersection between 6 AM and 6 PM with 304 of those on US 20.

- He and Pat have been working on the sidewalk project revision.

Pat Cummings

- Letting date for TE Project is scheduled for April. The Town will go out for RFDs for Construction Engineering and will have to score the proposals received as we did for the project design. That recommendation will then be sent to INDOT and a contract negotiated. The Town will receive a local agreement and be billed by INDOT.
- Reports that they have been doing quite a bit of work by Bourissa Hills. The parking lot has been graded with base material to be put down soon. They are trying to complete as much as possible this year with available funds.
- The Sidewalk Plan Revision will move two sections of Michigan Street to next year and the year after. Bids will be let as soon as the project is designed, possibly in March.

Old Business

- Sidewalk Deviation Plan

Revision of the sidewalk plan has been discussed over the last couple of months and they have finalized the plan. He asks for approval to amend the original plan to the revisions dated today as presented. Copies of the revision will be available in the Clerk's Office.

Vice President Higgins moves to accept the proposed Sidewalk Deviation Plan. The motion was seconded by Council Member Gelow and passed unanimously.

Pat will have Roger begin design for the 2013 Sidewalk Project.

- Ordinance 1263 – An Ordinance of Compensation for the Elected Officials and Town Marshal.

A motion to waive the rules and allow for the adoption of Ordinance #1263 on the day of its introduction was made by Council Member Vojtko and seconded by Council Member Gelow. The motion passed unanimously.

President Colpitts read Ordinance #1263 by caption and in its entirety.

A motion to adopt Ordinance #1263 as read was made by Council Member Vojtko and seconded by Council Member Carter. The motion passed unanimously.

- Outstanding Checks

A list of Outstanding Checks was presented to the Council per IC 5-11-10.5. These will be receipted back into the proper funds as listed.

Contracts

2013 Contracts for Engineering, Attorney, Cleaning, Fire, Ambulance, Inter-Local, Building Inspector and Humane Society were presented.

Council Member Gelow moved to accept all contracts as presented tonight. Seconded by Vice President Higgins, the motion passed unanimously.

Ordinances and Resolutions

- Resolution 12-12-11-01 – A resolution to approve 2012 vacation buy back for the Town Marshal.

Vice President Higgins explained that she and Jeff discussed the inability for him to use the remaining 14 days of vacation time this year and the buy back as an option to him losing that time. She stated that allowing the buy back is an exception rather than the norm .

President Colpitts explained that we have done this previously for a salaried supervisor.

Vice President Higgins moved to adopt Resolution 12-12-11-01. The motion was seconded by Council Member Gelow and passed unanimously.

Council Reports

Council Member Gelow

- Reports that the new parking lot is looking good and the old fence at the park has been removed.

Council Member Vojtko

- Attended the Solid Waste District Meeting last week. He reports that 40% of eligible people are recycling in St. Joseph County. New Carlisle is one of the best recycling participants with the highest percentage in the County.

Council Member Gelow comments that the recycling people will not pick up anything besides the recycling container. Vice President Higgins stated that she believes this was discussed previously and they cannot pick up anything in addition to the provided container.

President Colpitts

- He is very proud of what this Council and the Town have done this year. He feels that they have worked hard, been very progressive and we need to keep moving forward.

Bills to be Paid

Council Member Carter moved to pay all bills as presented. Seconded by Vice President Higgins, the motion passed unanimously.

Adjournment

Upon a motion by Vice President Higgins and second by Council Member Vojtko, the meeting was adjourned at 5:48.

Ronald Colpitts, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer