

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting – February 11, 2010**

President Higgins called the meeting to order with Vice President Colpitts, Council Member Mell, Council Member Gelow and Sue Moffitt present. Council Member Groves was absent. Also in attendance were Roger Nawrot, Andrea Halpin, Pat Cummings, Bob Palm, Augie Mauer, Bill Gumm, Jamie Middlebrook, Carol Middlebrook, Bob Middlebrook, Tim Kaminski, Jill Doll, Davy Doll, Tom Baker and Cal Dittmar.

**Minutes**

Council Member Gelow motioned to accept the minutes of the January 26, 2010 General Meeting. Motion seconded by Council Member Mell and passed.

Council Member Mell motioned to accept the minutes of the January 26, 2010 Public Hearing. Motion seconded by Vice President Colpitts and passed.

**Employee Reports**

Tom Baker

- The Marshal's Department received a \$1000 grant from I/N Tek and I/N Kote for the purchase of digital cameras for a child identification and fingerprinting program.

Bill Gumm

- Recently attended a Michiana Fire Chiefs Meeting in reference to the 800 mhz radio system St. Joseph County is switching to. They would like to have the new system in place in eighteen months and Bill estimates the cost of radio replacement for the fire department will be \$200,000. He reports the County is working to get Rep. Donnelley to commit \$500,000 and they are also looking for grants to help with the cost. The Fire Department currently has 40 pagers, 30 handheld radios and mobiles in all trucks that would require replacement.

Tom Baker reports that the 800 mhz system will be a standard throughout the state allowing communication between all agencies and departments.

Bill reports that he is also looking at LaPorte County since we work with two counties and may be able to find additional funding.

Vice President Colpitts suggested the Fire and Ambulance Departments form a committee to look into this.

Andrea Halpin

- They have discussed issues with the Fire Department concerning the tanker and an injured firefighter as well as researched sidewalk issues.

Roger Nawrot

- Will be attending Road School at Purdue the second Tuesday in March.
- Met with Pat and reviewed the proposed layout for the Farms at Wintergreen Meadows. At President Higgins' direction this was emailed earlier this afternoon to Bob Palm and Steve Cooreman.

He met with Area Plan Director John Byorni extensively in review of this proposed layout.

Distributed copies of his review to the Council and gave an extensive overview of his recommendations.

Bob Palm requested a meeting with Roger and Pat when Mr. Cooreman returns to go over the recommendations. President Higgins asked Vice President Colpitts to attend this meeting as well.

- They are currently working on electrical mapping for Jason and the electric department. The first map was recently completed and given to Jason to be sure this is what he wants. These will become permanent record with small sets in the trucks for use.

President Higgins asked how many hours we contract out for the electric department. Jason reports that recent electric work has not been the norm but to take on a ½ million dollar project was just not feasible for us to do ourselves.

President Higgins stated that we need to explore this down the road.

Pat Cummings

- On February 3<sup>rd</sup> the Town was notified that we received \$543,000 in Federal Highway Administration Transportation Enhancement (TE) Funds for Downtown Landscaping and Beautification. This will be an 80/20 matching grant.

The TE Grant will be a long process with actual work not beginning before 2012.

President Higgins stated that she would like citizen input and involvement on this project.

Pat reports that we will need a committee to independently review and score proposals for consultant.

- INDOT has paid for the repair of one pump at the viaduct. During installation this week more problems were detected. The most serious problem is with safety of the control panel that Jason did handle this time but will not do again. The issue is the risk in manually switching the pumps at the control panel.

Pat has contacted Stacy Flint of the State regarding this problem. He has also faxed a step by step timeline of the viaduct issues to Sen. Jim Arnold and contacted Congressman Joe Donnelley's office but this is an INDOT problem and they must work on this.

Pat has received an estimate for 4-6 weeks to have a new cabinet made.

Vice President Colpitts expressed concern that Pat is telling us that this is an unsafe situation and questioned whether the Council should declare this an emergency. The attorneys will send a letter immediately to INDOT expressing their concern and requesting immediate resolution of this issue.

### **New Business**

- Appointment of Zoning Administrator

Information about this position was distributed to the Council and the appointment of the Zoning Administrator was tabled until the February 23, 2010 meeting for further review.

### **Ordinances and Resolutions**

**Ordinance #1222** – A salary ordinance for employees of the Town of New Carlisle.

Council Member Colpitts motioned to waive the rules. Motion seconded by Council Member Mell and passed.

President Higgins read Ordinance #1222 by caption only and in its entirety.

Council Member Gelow motioned to adopt Ordinance #1222. The motion was seconded by Council Member Mell and passed 4-0.

### **Council Reports**

Council Member Gelow

- Asked if the Golf Cart Ordinance is ready to begin March 1<sup>st</sup>. Tom Baker reports that they will be ordering the registration stickers soon.

President Higgins

- The Town will be doing an asset inventory soon. This will include the entire town with everything being labeled and recorded. She and Sue will work on coordinating this.
- Had a lengthy discussion with Augie regarding snow plowing. Last year he was directed to determine overtime. As of now, weekends will see plowing limited to

emergencies only with evening plowing to be limited as well. Salting will be done only at intersections and on hills.

- She reports that costs to remove snow from downtown totaled \$2,000 last year.

A lengthy discussion of snow removal followed.

Sue stated that she didn't feel limiting snow plowing and the service provided to the people of Town instead of scheduling plowing hours to eliminate as much overtime as possible was the answer. She suggested that hours be staggered when snow plowing is necessary to eliminate at least part of the overtime and allow better service to our residents.

Council Member Colpitts expressed concern that some areas of Town are not plowed until after 8 am making it difficult for residents to get to work.

Council Member Mell

- Asked when the committee for review of the ordinance will be meeting. Pat will set up a meeting soon.

Council Member Groves arrived at the meeting.

### **Clerk-Treasurer's Report**

- Will be attending classes in Muncie the second week of March.

### **Bills to be Paid**

Council Member Mell motioned to pay all bills as presented. Motion seconded by Vice President Colpitts and passed 3-1. Council Member Gelow voted nay.

### **Adjournment**

Council Member Mell motioned to adjourn the meeting. Vice President Colpitts seconded the motion and the meeting was adjourned at 8:25 p.m.

Carolyn Higgins, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer