

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, January 12, 2009, 5:00 PM**

The meeting was called to order by Clerk-Treasurer Sue Moffitt with Council Member Higgins, Council Member Groves, Council Member Mell, Council Member Colpitts and Council Member Gelow present. Also in attendance were Roger Nawrot, Tom Baker, Bill Gumm, Ken Davis, Jill Doll, Candie Drake, Jason Quirk, Mary Ann Swope, Charles Leone, Andrea Halpin, Bob Middlebrook and Carol Middlebrook.

The meeting was opened with the Pledge of Allegiance.

**Election of Officers**

Sue opened the floor to nominations for Council President.

Dana Groves nominated Carolyn Higgins as Council President for 2010. The motion was seconded by Jack Mell and passed unanimously.

Council President Higgins opened the floor for nominations for Vice President.

John Gelow nominated Ron Colpitts as Vice President for 2010. The motion was seconded by Jack Mell and passed unanimously.

President Higgins stated that the commissions will remain the same for 2010.

**Minutes**

Council Member Groves moved to accept the minutes of the December 15<sup>th</sup> meeting as written. Motion seconded by Council Member Mell and passed unanimously.

Council Member Groves moved to accept the minute of the December 30<sup>th</sup> Special Meeting. Motion seconded by Council Member Mell the motion passed. President Higgins abstained.

**New Business**

President Higgins reports that she feels it is time for the Town to move forward and that the position of Town Attorney has been looked at very carefully. The need for an attorney that specializes in municipal law and who is familiar with St. Joseph County issues has become even more important. The appointed committee of Council Members Colpitts and Groves interviewed attorneys and recommends the law firm of Leone and Halpin of South Bend for 2010.

Vice President Colpitts moved to accept the contract presented from Leone and Halpin for 2010. The motion was seconded by Council Member Mell and passed unanimously.

**Employee Reports**

Tom Baker

- The Mishawaka police officer, Cpl. Jim Szuba, who was killed in the line of duty Saturday evening, is a resident of New Carlisle. The Procession of Lights in honor of Cpl. Szuba and his canine partner, Ricky, will go through the area on Wednesday night. The procession begins at 7 PM at John Young Middle School in Mishawaka and may come through downtown although the exact route is not confirmed at this time. We will have extra officers on duty. Several officers and reserves have volunteered to assist with the procession as well as to represent the Town at services. President Higgins expressed sympathy on behalf of the Council and stated that we should pay any officers necessary to assist.

Jason Quirk

- Recently met with the LaPorte County Electrical Inspector regarding changes in codes. He would like to move forward with continuing education for electrical inspection.

Bill Gumm

- Officer Szuba's son, Josh, is the newest member of the fire department. The department has been asked to take an active roll in the memorial. Our Honor Guard will hand out bulletins at the service and the ladder truck will be at the cemetery entrance with a ladder truck from another department.
- Officers for 2010 in attendance were introduced: Assistant Chief, Chris Antonucci and 1<sup>st</sup> Lt. Kris Piesyk. Other officers had to work tonight.
- Reminded everyone of the intergovernmental meeting on Saturday, January 24, 2010 at 10 AM.

Roger Nawrot

- Requested a workshop to discuss a sidewalk plan.

President Higgins stated that Roger and Pat should prioritize steps to be taken but Roger feels that a workshop first would work best. Roger will get with Pat.

### **New Business**

- Building Inspector Contract

The Building Inspector Contract remains the same as 2009.

Council Member Gelow moved to accept the 2010 Building Inspector Contract with Bob Middlebrook. Motion seconded by Council Member Mell and passed unanimously.

- Code Enforcement Contract

The Code Enforcement Contract remains the same as 2009.

Council Member Mell moved to accept the 2010 Building Inspector Contract with Bob Middlebrook. Motion seconded by Vice President Groves and passed unanimously.

- Town Hall Cleaning Contract (excluding Marshals Department)

The Town Hall Cleaning Contract remains the same as 2008 and 2009.

Council Member Mell moved to extend the contract with Michelle Thompson for 2010. Motion seconded by Vice President Groves and passed unanimously.

- Marshals Department Cleaning Contract

The Marshals Department Cleaning Contract remains the same as 2009.

Council Member Mell moved to accept the Marshals Department Cleaning Contract with Drake Cleaning for 2010. Motion seconded by Council Member Gelow and passed unanimously.

- Engineering Contract

The Engineering Contract has an increase of \$3-\$10 p/h but includes a 15% discount over the normal billable rate.

Council Member Gelow moved to extend the Engineering Contract with Abonmarche for 2010. Motion seconded by Council Member Mell and passed unanimously.

### **Council Reports**

Council Member Groves

- Has been appointed by Judge Gotsch to the Solid Waste Board

Council Member Mell

- The reason he ran for the council originally was sidewalks and he feels they are still a very important issue.

President Higgins

- Announced there would be a small reception following the meeting for our new attorneys, Charles Leone and Andrea Halpin.

- Presented a Conflict of Interest statement to be filed with State Board of Accounts and the County Clerk.

Vice President Colpitts

- Presented two Conflict of Interest statements for filing with State Board of Accounts and the County Clerk.
- Suggested that council members purchase a portrait through the Fire Department fund raiser this year for placement in the town hall.
- Would like to have a committee for a “Green Community” and would also like to serve on the committee. Vice President Groves will serve on this committee as well.
- Reviewed the appropriation detail for 2009 and feels that all departments stepped up to the plate and were more careful with spending. One of the biggest changes was the switch to purchasing gas from St. Joseph County which resulted in a drop from approximately \$57,000 in 2008 to \$34,680 in 2009.

Council Member Gelow

- Asked that alternate parking be looked into as some cars have not been moved. Tom Baker reports that he has two officers out working on this as we speak.

**Clerk-Treasurer’s Report**

The small reception following the meeting is also to honor Council Member Jack Mell on his 81<sup>st</sup> Birthday.

**Bills to be Paid**

Council Member Gelow moved to pay all bills as presented. Motion seconded by Vice President Groves and passed unanimously.

**Adjournment**

Council Member Mell moved to adjourn the meeting. The motion was seconded by Council Member Gelow and the meeting was adjourned at 7:35 p.m.

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Carolyn Higgins, Council President

Attest:

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Susan I. Moffitt, Clerk-Treasurer

