

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, May 12, 2009**

President Higgins called the meeting to order with Vice President Groves, Council Member Mell, Council Member Colpitts, Council Member Gelow and Clerk-Treasurer Sue Moffitt present. Also in attendance were Roger Nawrot, Pat Cummings, Doug Glon, Bill Gumm, Mark Adnson, Mary Ann Swope, Candie Drake, Jason Quirk, Jill Doll, Davy Doll, Tom Baker and Augie Mauer.

**Minutes:**

Council Member Gelow moved to accept the minutes of the April 28, 2009 General Meeting as written. Motion seconded by Council Member Groves and passed unanimously.

**Employee Reports:**

Roger Nawrot:

- Submittal for the Group 4 Project is due by 5/21. This would be an 80/20 project but is up for negotiation per the state.

Pat Cummings:

- Met with representatives of FEMA today and reports that paperwork has been sent to the President for approval that would allow FEMA to offer assistance to residents who were affected by water damage. They are considering three possible sites to use in Town for meeting with residents.
- Dump truck beds approved in December will be powder coated and not need repainting. Savings is approximately \$1400.
- Requested a work session prior to the next council meeting.

A work session was scheduled for 5:30 on May 26<sup>th</sup>.

Tom Baker:

- The video recording system has been installed. Recording is motion activated and works with low lighting.

Jason Quirk:

- Has scheduled a short outage on Marvel Lane for Saturday, May 16<sup>th</sup>. All residents have been notified and assistance with generator hook-up will be given to those residents requesting it.

**New Business:**

- Fence Regulations

Bob Middlebrook was unable to attend tonight's meeting but had information prepared for the Council regarding a proposed change to the fence ordinance. Following discussion with both the City of South Bend and St. Joseph County, Bob recommends that we amend our ordinance to include the allowance of fences between the front lot line and the front setback line of the home or building. Fences allowed would include natural fences of hedge, trees, shrubbery, or decorative fences under three feet tall that have been pre-approved by the building inspector.

Following discussion the Council agreed with the recommended changes and asked that it be put in ordinance form for the next meeting.

Roger suggests that the ordinance include the following: No fences will be allowed in any utility easements.

**Ordinances and Resolutions:**

**Ordinance #1211** – An Ordinance Amending the Marshal's Department Clothing Allowance.

President Higgins read Ordinance #1211 by caption only for the third reading.

Council Member Mell moved to adopt Ordinance #1211. Motion seconded by Vice President Groves and passed unanimously.

**Ordinance #1212** – An Ordinance Amending Zoning

Tabled until recommendation from Area Plan is received.

**Ordinance #1213** – An Ordinance Amending the Employee Handbook to Include "Employee Cell Phone Policy".

President Higgins read Ordinance #1213 in its entirety for the second reading.

**Ordinance #1214** – An Ordinance of Compensation of an employee of the Town of New Carlisle (1<sup>st</sup> Reading)

Council Member Colpitts moved to waive the rules and adopt Ordinance #1214 tonight.

President Higgins read Ordinance #1214 by caption only for the first reading.

President Higgins read Ordinance #1214 in its entirety for the second reading.

President Higgins read Ordinance #1214 by caption only for the third and final reading.

Council Member Mell moved to adopt Ordinance #1214. Seconded by Council Member Colpitts the motion passed unanimously.

**Proclamation Honoring the New Carlisle Lions Club**

President Higgins presented a Proclamation to Lions Club President Davy Doll honoring the New Carlisle Lions Club for 70 years of dedicated service to our community and declaring that Saturday May 16, 2009 will be observed as “Lions Club Day”.

**Council Reports:**

Council Member Colpitts:

- Final painting of the viaduct wall is scheduled for Sunday, May 17<sup>th</sup> at 10 AM.
- Expressed concern that a draft of the nuisance ordinance regarding tenants and landlords was not available as requested at the April 28<sup>th</sup> meeting.

Pat informed the Council that there are also volunteers who will be staining the gazebo and planting the downtown planters on May 17<sup>th</sup>.

Council Member Mell:

- Received a phone call from Mr. Wykoff regarding the proposed rezoning of his property on Marvel Lane. Mr. Mell stressed that the drainage issue must be settled before the project will ever be approved. This project goes before the Area Plan Commission on Tuesday, May 19<sup>th</sup>.

**Bills to be Paid**

Council Member Mell moved to pay all bills as presented. Motion seconded by Council Member Gelow and passed unanimously.

**Adjournment**

Council Member Mell moved to adjourn the meeting. The motion was seconded by Vice President Groves and the meeting was adjourned at 7:45.

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Carolyn Higgins, Council President

Attest:

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Susan I. Moffitt, Clerk-Treasurer