

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, September 7, 2021, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Rush called the meeting to order with Vice President Kauffman, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present. Council Member Budreau was absent.

Also in attendance: Andrea Halpin, Jared Huss, Tom Baker, Jill Doll, Jason Quirk, Perry Hinton

President Rush reported that Council Member Budreau is back in the states but remains on active duty for thirty-five days and so he will not be able to attend meetings until after that time.

Approval of Minutes

A motion to accept the minutes of the August 17 General Meeting, August 19 Public Hearing and Executive Session, August 24 Executive Session and September 2 Public Hearing and Executive Session as written was made by Council Member Doll. The motion was seconded by Vice President Kauffman and carried 4-0.

Employee Reports

- Chief Tom Baker

Tom reported that two candidates were offered and have accepted full-time positions with the department. Both have been sworn in, issued some of their equipment and he will have a definite full-time start date and paperwork complete tomorrow. He feels that we should take our time with hiring a third position but asked the Council to consider raising the number of deputy marshals so that additional part-time officers can be hired to help ease the burden filling shifts at night and on the weekends. He asked that an ordinance increasing the number of deputy marshals from 10 to thirteen be considered for the next meeting.

- Perry Hinton, Crew Supervisor

HRP is in the process of moving into Town to start work on the Ada Street Reconstruction Project and Pavement Solutions will be here on Thursday to begin work as well.

- Jason Quirk, Electric Department

Jason reported that Bancroft Electric took care of the two poles in question that both belong to AEP and also that PPE testing didn't go so great and he has ordered materials.

- Attorney Andrea Halpin

Has been worked mainly on an employment issue.

- Engineer Jared Huss

A Change Order for the Ada Street Reconstruction Project is on tonight's agenda.

SB Rates meeting went well and we should expect follow through from Chris Janak in the near future.

WTP meeting with Cleveland Cliffs and the plant visit was done on the 31st and he expects the report in the next three weeks to begin discussion.

Contracts for the previously approved Sidewalk Project are ready for signatures.

A meeting with DLZ is scheduled for September 14 to set a scope for the spray pad project.

New Business

- Change Order #1 – Ada Street Reconstruction

Jared and Perry worked together on the change order that will address several issues, including homes being fed from the same service line, creating pressure and shut-off issues, with the water main at Ada and Chestnut Streets. The main tying in at Chestnut will be replaced as it is old, and they will trench in and then mill and overlay the whole section. This will not be full-blown reconstruction.

A motion to approve Change Order #1 in the amount of \$172,761.39 was made by Council Member Doll and seconded by Council Member Colanese. Motion carried 4-0.

- Cost of Service Amendment/Baker Tilly

The original Baker Tilly agreement approved in January of this year for accounting services was for time and expense not to exceed \$50,000. The base cost of service is complete but they are at the \$50,000 limit due to all of the additional meetings and directions this has taken and there is some additional work that needs to be finished. They have submitted an agreement for that additional work for an amount not to exceed \$25,000.

Council Member Colanese moved to approve the Baker Tilly Agreement for additional work on the for an amount not to exceed \$25,000. The motion was seconded by Council Member Doll and passed 4-0.

- Donohue Task Order #4 for Existing Water Plant Review

Jared explained that the On-Call Agreement approved last year was to go over various scenarios. As we get back into this process, Cleveland Cliffs is bringing their engineers in to review what we hired Donohue to do originally. This agreement automatically renews with the approval of a Task Order, which is required before any work on the agreement. Cleveland Cliffs will want Donohue in the upcoming meeting because they are going to want to review their work thoroughly and have them there when doing so.

A motion to accept Task Order #4 from Donohue, at a cost not to exceed \$10,000, was made by Council Member Doll and seconded by Council Member Colanese. Motion carried 4-0.

Ordinances and Resolutions

- Ordinance #1416 – a salary ordinance for employees of the Town of New Carlisle

A motion to waive the rules to allow for the adoption of Ordinance #1416 was made by Council Member Doll and seconded by Vice President Kauffman. Motion carried 4-0.

President Rush read Ordinance #1416 by caption only for the first reading.

President Rush read Ordinance #1416 in entirety for the second reading.

President Rush read Ordinance #1416 by caption only for the third and final reading.

Vice President Kauffman moved to adopt Ordinance #1416 as written. Seconded by Council Member Doll the motion carried 4-0.

Council Reports

Vice President Kauffman

The Park Board obtained an estimate for repair and replacement of rails on the gazebo that will be complete this year. They also had a resident attend the recent park meeting to express interest in serving on the Park Board. The board is also working on a dedication for Roger Groves.

Council Member Doll

Cemetery cleanup is scheduled for Monday, September 20 with Tuesday the 21st as a backup date.

Council Member Colanese

Council Member Colanese asked Perry how the Cleveland Cliffs meeting went . Perry responded that he felt it went relatively well. Perry said they recently had to contact them due to the large fire on Smilax Road to notify them that the quality of water they need could be jeopardized and so it was left to them if they wanted to reduce or shut down production. They were happy to have been notified and able to make that decision themselves. Perry felt that possibly water for the fire should have been cut off sooner. Jared said that there is not another set up like this, so in terms of the water that can be delivered on site like this, it should give context to the size of the fire because he knows of no other system that could have delivered that kind of water. He stated that the fire departments should be able to pull from South Bend and Hamilton Grove and the town crew should be protected so that we have an order of precedence when something like this happens. Council Member Doll suggested adding this to the next meeting for discussion with Cleveland Cliffs and Jared agreed, suggesting that SJEC be included so that everyone is aware of how we operate in an emergency. Jason Quirk stated that way back when there was a set amount inside the tank we never went below. Council Member Colanese asked about the possibility of contamination. Jared

replied that it would be prudent to require installation of some testing wells but this is outside our wellhead protection area and should probably be directed to the SJC Health Department.

Council Member Colanese questioned where we are with the meeting about sewer. Jared responded that this is what he referred to earlier regarding Chris Janak and he will check with him.

Demo on the fire station starts on Monday and is on schedule for completion in six months with hopefully no additional costs and possibly a little less cost.

He spoke with a someone that wants to donate approximately \$150K for the splash pad with the request to name it after their business. There are four board members and they are all in favor of the donation if the town is willing to name the splash pad after their business but it will need to be done this year. Council Member Doll stated that the Park Board should discuss naming of the splash pad.

President Rush

President Rush read a thank you note received from Olive Elementary thanking the police department for the wonderful, kind act of donating backpacks including supplies to the school. The backpacks will be given to students in need. The supplies for the backpacks were purchased personally by Chief Baker and Assistant Chief Croymans.

Clerk-Treasurer's Report

Sue reported that the Town has received \$236,496.73 in Corona Virus Relief Funds. She also requested that the second meeting of September be moved to Monday the 20th if possible so that bills can be paid and payroll complete so that the employees in the Clerk's Office may attend training on the 22 and 23.

Council Member Doll requested a special meeting to discuss the fire territory budget prior to its adoption that is set for September 20th.

Bills to be Paid

Council Member Doll moved to pay all bills as presented on the Claim Docket. The motion was seconded by Council Member Colanese and passed 4-0.

Adjournment

Upon a motion by Vice President Kauffman and second by Council Member Colanese, the meeting adjourned at 7:22 PM.

Samantha Rush, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer