

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, June 15, 2021, 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Rush called the meeting to order with Vice President Kauffman, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present. Council Member Budreau was absent.

Also in attendance: Andrea Halpin, Jared Huss, Perry Hinton, Jill Doll, Nancy Taplin, Bob Middlebrook, Carol Middlebrook, Tom Baker, Jess Fisher, Brent Croymans, Shannon McLeod

**Bid Openings**

President Rush opened three bids received for the Ada Street Reconstruction Project as follows:

Milestone Contractors North: \$458868.61  
Reith Riley: \$519831.00  
HRP: \$449675.00

Bids were taken under advisement pending review by LFA.

- Adoption of Sanitary Sewer Plan

Shannon McLeod explained that, given the fact that the grant helped pay a portion of the cost for the Preliminary Engineering Report, as part of that process we are required to approve the plan, keeping in mind that it is just a plan and is subject to change. OCRA has reviewed the plan from a technical standpoint to ensure that it met the requirements.

Shannon read Resolution #21-06-15-02, a Resolution approving the Sanitary Sewer Plan as presented. Council Member Doll moved to approve the Sanitary Sewer Plan as presented. The motion was seconded by Council Member Colanese and passed 4-0.

**Approval of Minutes**

A motion to approve the minutes of the May 18 General Meeting, May 19 and 24 Executive Sessions and June 2 Special Meeting as written was made by Vice President Kauffman and seconded by Council Member Doll. Motion carried 4-0.

**Employee Reports**

- Marshal Tom Baker

Tom announced that he is promoting Brent Croymans to Assistant Chief.

- Ordinance #1414 – A Salary Ordinance for An Employee of the Town

Council Member Doll moved to waive the rules to allow for the adoption of Ordinance #1414 on the day of introduction. The motion was seconded by Vice President Kauffman and passed 4-0.

President Rush read Ordinance #1414 by caption only for the first reading.

President Rush read Ordinance #1414 in entirety for the second reading.

President Rush read Ordinance #1414 by caption only for the third and final reading.

Vice President Kauffman moved to adopt ordinance #1414 as written. Seconded by Council Member Doll, the motion passed 4-0.

- Attorney Andrea Halpin

Andrea has worked on some town policies, including one setting employee working hours that she is working with Sue on.

- Town Crew Supervisor Perry Hinton

They have been busy with hydrant flushing and several other projects. Things will be even busier soon with the Ada Street project and then the Front Street Sidewalk replacement project.

- Engineer Jared Huss

Bid Opening and the Construction Inspection Services Agreement for the Ada Street Reconstruction Project are on the agenda for tonight. The Front Street Sidewalk Project will be advertised in July and awarded in August. The recent meeting with Surf Broadband relative to residential use was great. Continued meetings on sanitary sewer and the meter station will be needed and we are working toward the Meridian Street Water Project for next year.

### **Old Business**

- -Farmers Market-Nancy Taplin, Park Board President

Nancy reported that they have five vendors so far for the Farmer's Market being planned for July 17 to Sept 25. The market will be held each Saturday, with the exception of Hometown Days weekend, from 8:00 to 11:30 at Memorial Park. They made a website that is seeing activity and they need some help getting the word out. Andrea has reviewed the info that was forwarded to her and feels they have done a nice job.

### **New Business**

- Approval of Proposed Cemetery Layout

Council Member Doll had the proposed layout for Council review. He feels it is outstanding and would like to move forward, with Council approval. The Cemetery Board is in favor of using prick posts similar to those in the existing cemetery and possibly putting something in the center as well.

Council Member Doll moved to approve the proposed layout as presented. Seconded by Vice President Kauffman, the motion passed 4-0.

- Approval of Cemetery Paving Quote

The Cemetery Board has approved the paving quote from Walt's Paving for Phase 1 of \$70,000 which includes approximately 1/4 of the cemetery being paved. The other quotes received were over \$100,000 and Walt's offers a three year guarantee.

Council Member Doll moved to approve the quote from Walt's Paving for Phase 1 of the new part of the cemetery, not to exceed \$70,000. The motion was seconded by Vice President Kauffman and passed 4-0.

- LFA Construction Services Proposal

Jared explained that this is for annual construction services to oversee Ada Street which has specific reporting requirements because it is a CCMG, and also for the Front Street Sidewalk Replacement Project. He added that this is hourly and contains a not-to-exceed. The entire amount has not been used in the past.

Council Member Doll moved to approve the LFA Construction Services Proposal for an hourly rate not to exceed \$79,950. The motion was seconded by Council Member Colanese and passed 4-0.

### **Ordinances and Resolutions**

- Ordinance#1412-An ordinance Amending Animal Permit Fees (2<sup>nd</sup> reading)

Vice President Kauffman read Ordinance #1412 in entirety for the second reading.

- Resolution#21-06-15-01 –A Resolution Modifying Pandemic Procedures

Council Member Doll moved to waive the rules for reading of the resolution as copies were available for everyone and it pertains to internal procedures. Seconded by Vice President Kauffman, the motion carried 4-0.

**Council Reports**

Vice President Kauffman

Thanked Perry, Tom, Bob, Carol, Davey, the NP Football Team and everyone else who help with the viaduct painting project.

Council Member Doll

Thanked Bob and Carol for painting the lettering on the viaduct wall. The Cemetery Board designed a new pamphlet that will include the new addition layout as well as pertinent information. They are having new bronze plaques for the entry posts made that will match those for the new addition. The sidewalk project required the removal of several trees and that has been done. He agrees with Jared and felt the Surf Broadband/Choice Light presentation was excellent. This is a million dollar project that will allow connection to fiber and is an awesome opportunity for us.

Council Member Colanese

Because the station renovation bid came in at 1.34 million, significantly more than the estimated \$750,000, they are looking at other avenues to come up with the money or to change the plans.

President Rush

The Summer Parks Program started two weeks ago and is being held every Monday and Wednesday. There has been a good turnout and the kids love it. Program info is available on the parks Facebook page.

**Clerk-Treasurer's Report**

Baker Tilly continues work on the salary study and should have information to share soon.

**Bills to be Paid**

Council Member Doll moved to pay all bills as presented on the Claim Docket. The motion was seconded by Vice President Kauffman and passed 4-0.

**Adjournment**

Upon a motion by Vice President Kauffman and second by Council Member Colanese the meeting adjourned at 7:00 PM.

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Samantha Rush, Council President

Attest:

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Susan I. Moffitt, Clerk-Treasurer