

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, May 4, 2021, 6:30 PM**

The meeting was opened with the Pledge of Allegiance.

President Rush called the meeting to order with Vice President Kauffman, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present. Council Member Budreau was absent.

Also in attendance: Andrea Halpin, Jared Huss, Tom Baker, Jason Quirk, Perry Hinton, Jill Doll, Bob Middlebrook, Carol Middlebrook, Stephanie Murphy, Dan Caruso

**Approval of Minutes**

A motion to approve the minutes of the April 20, 2021 General Meeting was made by Council Member Doll and seconded by Vice President Kauffman. Motion carried 4-0.

**Employee Reports**

- Attorney Andrea Halpin

A draft of the pet license waiver ordinance was emailed to everyone and Andrea would like feedback. She is reviewing some pending litigation that has been on hold during the pandemic and will provide updates as she has them. Andrea received the first public records request in quite some time.

- Jason Quirk, Electric Department

The final insurance settlement for the roofs is being processed. Closing on the property is scheduled for next week. Duct cleaning is scheduled for Wednesday and Thursday of next week.

- Engineer Jared Huss

Jared requested that we reschedule the slate of meetings that had to be postponed last week and those meetings were rescheduled as follows:

- Friday, May 14 at 10 AM – Work Session for development and splash pad discussion.
- Monday, May 17 or Wednesday, May 19<sup>th</sup> at 1:00 and 1:30- Work Session for sewer discussion and an executive session pending scheduling.
- Thursday, May 20<sup>th</sup> at 6:00 PM - Public Meeting to discuss the Ada Street Project and Front Street Sidewalk Project

Jared has coordinated with Jason and Perry on the additional extension of the fiber through town down Dunn to Bray then to Filbert and downtown through alleys to connect back into the main line at Race. A private entity that would like the opportunity to discuss with the Council the possibility

of providing residential service reached out to Jared and he suggested that they email to get a time to meet with the Council to hear what type of service they can provide.

- Bob Middlebrook, Code Enforcement

Bob reported that he is still working with Jason and Josh on the rental inspection, looking into the requirements.

- Chief Tom Baker

Reported that they still has vacancies to fill. He has not posted anything at this time but may do so at the end of the month and does have a couple of people interested.

### **Old Business**

- Tree Planting Presentation – Discover New Carlisle

Dana Groves, representing Discover, explained that they would like to do away with the black pots and plant trees, native perennials and spring bulbs. They have narrowed down trees and would like to go with Eastern Redbud but they will wrap the trunks and add native flowers and spring bulbs around the base of each tree. Dana asked about utilities in the boxes and Perry explained that we know what the town has in there but not what everyone else has so they should call 811 to have all utilities in the area located and there is a dig ticket.

A motion to allow Discover NC to plant trees and flowers in the sidewalk boxes was made by Council Member Doll and seconded by Council Member Colanese. Motion carried 3-0. Vice President Kauffman abstained.

Council Member Doll asked Stephanie Murphy if the library is killing off the grass in the retention area for native planting and she responded that they will be using 50% native plants and 50% native grasses.

### **New Business**

- Approval of New Cemetery Board Members

Council Member Doll reported that the Cemetery Board has two volunteers, Carol Middlebrook and Joyce Gard, to fill the vacant positions and asked for a vote by the Council to confirm. Vice President Kauffman moved to accept the Cemetery Board recommendation and appoint Carol Middlebrook and Joyce Gard to serve on board. The motion was seconded by Council Member Doll and passed 4-0.

- Cemetery Monument Repair Plan

Council Member Doll reported that there are several tombstones, especially in the older sections, that are in desperate need of repair. They would like to establish a repair/replacement program and set aside \$10,000 each year to fix as many as possible using either perpetual care or the cemetery budget, to be determined when we are in the budget process this year.

Dan Caruso asked if this is something that we can keep in town, business wise if we do this such as the new guy that does stones. Council Member Doll responded that he believes so. They did speak to Gary Lawson but he has sold most or all of his equipment.

Council Member Doll stated that they want to earmark the funds annually to be able to continue the process.

### **Ordinances and Resolutions**

- Ordinance #1411 – An Ordinance to Establish the ARP Corona Virus Local Fiscal Recovery Fund

A motion to waive the rules to allow for the adoption of Ordinance #1411 on the day of introduction was made by Council Member Doll and seconded by Vice President Kauffman. Motion passed 4-0.

President Rush read Ordinance #1411 by caption only for the first reading.

President Rush read Ordinance #1411 in entirety for the second reading.

President Rush read Ordinance #1411 by caption only for the third and final reading.

Vice President Kauffman moved to adopt Ordinance #1411 as written. The motion was seconded by Council Member Doll and passed 4-0.

### **Council Reports**

#### Vice President Kauffman

Vice President Kauffman reported that she held a meeting yesterday with the goal of getting the viaduct painted. They have scheduled work to be done June 2 through the 6<sup>th</sup> with everyone working together and doing their part. Dan Caruso asked if the art class from NP could come and do an art project. Vice President Kauffman responded that they intend to keep the same design this year, painting and cleaning up the lettering but it is a great idea to involve the school art department and clubs for future town beautification.

#### Council Member Colanese

Council Member Colanese stated that bids on station renovation are delayed approximately three weeks. The estimate was 750K but it may cost an additional 50K now due to the shortage of building supplies. Construction companies are really busy right now so awarding the project and

having someone start right away may not work but they are pushing on with it and if they may have to pay more then so be it.

Reported that he spoke with Will Miller about utility assistance and they do have funds available.

Dan Caruso stated that Commissioner Dieter wanted to be here tonight but got busy and wasn't able to make it.

**Bills to be Paid**

Vice President Kauffman moved to pay all bills as presented on the Claim Docket. The motion was seconded by Council Member Doll and carried 4-0.

**Adjournment**

Upon a motion by Council Member Doll and second by Vice President Kauffman the meeting was adjourned at 7:15 PM.

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Samantha Rush, Council President

Attest:

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Susan I. Moffitt, Clerk-Treasurer