

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, February 2, 2021, 6:30 PM

The meeting was opened with the Pledge of Allegiance.

President Rush called the meeting to order with Vice President Kauffman, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present. Council Member Budreau was absent.

Also in attendance were Andrea Halpin, Jared Huss, Jill Doll, Perry Hinton, Jason Quirk, Dan Caruso, Alison Abbott, Richard Abbott, Tom Baker and Josh Schweizer.

Approval of Minutes

A motion to approve the minutes of the January 21, 2021 General Meeting as written was made by Vice President Kauffman and seconded by Council Member Doll. Motion passed 4-0.

Employee Reports

- Tom Baker, Town Marshal

Everything is proceeding along in the department. The applicant selected to move forward has just one test remaining in the hiring process.

- Jason Quirk, Electric Department

Update of the maps for Indiana 811 are done. The insurance check for damages to the sewer lift station at the viaduct is in the mail.

- Perry Hinton, Crew Supervisor

Everything is going well.

- Andrea Halpin, Town Attorney

Worked on the hiring policy change for part-time officers that was requested and has the draft prepared. She reached out regarding some real estate at Jared's request and has not heard anything further. This is in reference to the ten foot revisionary rights along Edison Road. There was a slight misunderstanding with Jason regarding the land purchase but Andrea reported that he has that all handled and is working with surveyors to complete.

- Josh Schweizer

There are some items that they want to put up for auction that Cathy emailed to everyone. Andrea requested that Josh determine a value to each item so that she can prepare a resolution to declare the items as surplus and include the expected value. Josh will work with Andrea to be certain they meet the requirements and guidelines to dispose of the items properly.

Josh reported that there is not a lot going on in the construction process at this time but they have met with the construction manager and architect. They will be reaching out to Jason and Jared regarding electrical and sewer questions. He feels that the plan will be ready to be released to the state and for the bidding process to take place in April with construction to begin in May. The next step will be phase-in plans since they are living in the building and are trying to prepare so they are not competing with that process. He also plans to bring the fire inspection program back to the board soon. Josh reported that this will affect the current inspector as well.

Council Member Colanese asked Josh for an update on the gator they want to purchase. Josh responded that they had a conference call today regarding the grant and learned that gators are specifically excluded from the grant so they are identifying other things they need and will update everyone with a couple of options.

- Jared Huss, Town Engineer

Reported that the closeout documentation for the Zigler and Filbert Street projects has been submitted and that he worked with Sue to get the 2021 CCMG application submitted. He has also been working with Donohue and DLZ so those processes can continue.

A work session was set for Thursday, February 11 at 12:30 for discussion of on-going capital projects.

New Business

- Request for Adjustment

Included in the Council packet was a timeline regarding the high usage/leak. President Rush asked the homeowners if they had anything they would like to add to the information that was prepared for the Council. Brief discussion was held. Because the high water usage was due to a toilet, the water went into the sewer system and so no action was taken on the request for an adjustment.

- Hiring Policy for part-time officers

The requested amendment to the hiring policy for part-time officers was prepared by Andrea and included with the Council packet. A motion to adopt the policy as written was made by Vice President Kauffman and seconded by Council Member Doll. Motion passed 4-0.

Ordinances and Resolutions

- Ordinance #1408 – An Ordinance Regarding Sick Leave for Employees of the Town

President Rush read Ordinance #1408 in entirety for the second reading.

Council Reports

Council Member Doll

Council Member Doll reported that he and Perry recently held a meeting with six companies interested in bidding on cemetery mowing this year. They provided a bid information sheet clarifying expectations for mowing both the cemetery and the recently purchased land. Bids are to be submitted by February 15 and will be opened at the Cemetery Board meeting on Tuesday, February 16. Council Member Doll credited Perry for contacting all of the lawn care companies to invite them to the meeting. He felt that having everyone together so that all get the same information, presented in writing and at the same time, was the best and most fair way to handle it.

They have received two applications so far for the open position on the town crew and will be moving forward with the hiring process.

Vice President Kauffman

Vice President Kauffman met with Chief Baker today to touch base and to discuss focus items and needs for the department. She and Nancy Taplin also have a meeting next Wednesday with Dr. White regarding the skate park, ball fields and the land the Town leases from the school corporation. She will be contacting Jared to see if he might be available to attend with them. Additionally, she has noticed when she is out walking Nash scrap trucks going through town without covers and thought that they were supposed to be covered and that they were also to use SR 2 instead of coming through Town. Tom stated that they are all going to the shredder without covers recently and with scrap metal prices up there are more. Vice President Kauffman suggests sending a letter asking that they cover the trucks and also that SR 2 is used. Tom stated that there are different companies delivering scrap with ten to twelve trucks lined up at times waiting along Smilax. Jared suggested that the County Commissioner from this area be contacted to see if he can't hold them accountable first. Possibly contact the shredder also because although they may not have control of trucks leaving, they certainly should of those going to their business. We worked with the energy center prior to them building and they did agree to and ensured that those participating in the building process use SR 2 so it is definitely possible.

President Rush

President Rush will attend the NCBCA meeting tomorrow at 1 PM via Zoom that will feature a presentation by James Jorgenson, an attorney who is currently the president of the NWI Society of Human Resource Managers. The presentation will include what we might expect from the Biden administration including changes in the federal minimum wage, etc.

President Rush reported that she and Jess Fisher talked over the weekend and got info together regarding the K-9 and will update everyone around the end of March.

Bills to be Paid

Council Member Doll moved to pay all bills as presented on the Claim Docket. The motion was seconded by Vice President Kauffman and passed 4-0.

Adjournment

Upon a motion by Vice President Kauffman and second by Council Member Doll the meeting adjourned at 7:16 PM.

Samantha Rush, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer