

New Carlisle Town Council
124 E. Michigan Street, New Carlisle, Indiana
General Meeting, October 19, 2021, 6:30 PM

The meeting was opened with the Pledge of Allegiance

President Rush called the meeting to order with Vice President Kauffman, Council Member Budreau, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present.

Also in attendance: Andrea Halpin, Jared Huss, Perry Hinton, Tonya McKee, Jill Doll, Jason Quirk, Tom Baker, Robert Hollingsworth, Brent Croymans, Dave Millar, Mal Varnak, Jessica Kline, Matt Kline, Emma Kline, Jarek Hollingsworth, Bailey Hollingsworth, Parker Hollingsworth, Benji Hollingsworth, Carl Brown-Gort, Justin Mitchell

Approval of Minutes

Vice President Kauffman moved to approve the minutes of the October 5, 2021 Public Hearing and General Meeting as written. Motion was seconded by Council Member Doll and passed 4-0. Council Member Budreau abstained.

Employee Reports

- Chief Tom Baker

Reports that Jess Fisher has accepted a job with SJCPD and his last day here will be October 25.

The two new cars that had been on backorder are now in and he is working on getting them outfitted.

Assistant Chief Brent Croymans briefly reviewed the detailed informational binder and presentation he prepared for the proposed purchase of in-car and body cameras. Andrea reported that she reviewed the proposal and feels it is a great idea that may reduce liability as well. The contract is ready for approval but they are going to do some additional work on the departmental policy.

Council Member Budreau moved to approve the proposal as presented to include purchase of 8 Axon In-Car Cameras at a start-up cost of \$19,967.99 per year for five years option for 10% down with the remainder to be executed in years two through five for a total in five years of \$99,839.99; 8-Axon Body Worn Cameras for a start-up cost of \$4,113.40 per year for five years with a 50/50 grant applied for; 8 Microsoft Office 365 at a start-up cost of \$1,200 per year, subscription based; and 1 NAS Server at a one-time cost of \$1,499.99. The motion was seconded by Vice President Kauffman. Motion carried unanimously.

- Attorney Andrea Halpin

Has reviewed the Axon Contract and the associated departmental policy and reported that the contract is good but further review of the policy is needed.

- Town Crew Supervisor Perry Hinton

Reported the projects are going relatively smoothly and we will see lots of progress in the next couple of weeks.

- Engineer Jared Huss

Projects are going fairly smoothly. They will be starting on the Bray and Meridian sections for next year's project soon and he would like to hold a public meeting with residents in those areas as there are some things that will require decisions. There are two proposals for consideration tonight to move those components forward.

- Jason Quirk, Electric Department

Painting of the town hall is complete with the contractors ending up replacing some wood as well.

New Business

- Terracon Geotechnical Evaluation Proposal for Spray Pad

Council Member Budreau moved to approve the Terracon Proposal as presented for an amount not to exceed \$3950. The motion was seconded by Council Member Doll and passed unanimously

- DLZ Spray Pad Design Proposal

Jeff of DLZ briefly reviewed the proposal prepared and submitted for consideration that includes a two stage process. Included would be a topo survey looking at two locations at Memorial Park and options for features. They will evaluate and then the town will select the location. They expect to have Stage 1 complete before Christmas with selected options and discussion with the potential donor. Final design should be ready by the first of the year and finalized documents by the end of March so that it is ready for bid in April. Construction would begin in May and the project closed out before fall. The second part of the process is the engineering and construction drawings for the general contractor to bid the work. Components of this would be electrical, mechanical and water disposal, to include conversation with the health department to determine the best and most reasonable solution.

Jared reported that the committee, consisting of Dave Millar, Marcy and Samantha, came down to two sites as a group. Jeff has moved that into the first stage because there may be cost differences and we want to be able to give as much info as possible to the potential donors by the end of the year. Proposal total is \$52,200 including stage 1, stage 2, putting out for bid, mapping and permitting.

Council Member Budreau moved to accept the DLZ proposal, for an amount not to exceed \$52,200. The motion was seconded by Vice President Kauffman and passed unanimously.

- Approval of Water Treatment Plant Job Description

Robert and Carl have prepared a new job description for Assistant Water Treatment Plant Director. Council Member Budreau moved to accept the Assistant Water Treatment Plant Director Job Description as written. The motion was seconded by Council Member Colanese and passed unanimously.

Ordinances and Resolutions

- Ordinance #1417 – An Ordinance Adopting the 2022 Budget for the Town of New Carlisle

President Rush read Ordinance #1417 by caption only for the third and final reading.

Council Member Doll moved to adopt Ordinance #1417 as written. The motion was seconded by Vice President Kauffman and passed 4-0. Council Member Budreau abstained.

Council Reports

President Rush presented Robert Hollingsworth with an award for 30 years of dedicated service to the Town of New Carlisle. Robert's family, including his daughter and son-in-law Jessica and Matt Kline and granddaughter Emma Kline; son and daughter-in-law Jarek and Bailey Hollingsworth, granddaughter Benji and grandson Parker, were all here as we honored Robert who will also receive an additional week of vacation for his thirty years of service.

Council Member Budreau

Council Member Budreau reported that he is glad to be back and happy to see both new and familiar faces tonight. He thanked Jared and LFA as well as the town crew for all of the professional work on the Front Street Project as he was able to watch the progress on much of it. He feels that communication internally and with the public has gotten much better over the last few years, as has timing as a whole, and that has allowed everything to work very well and the project to run seamlessly.

Vice President Kauffman

Reported that she will be meeting with someone from a communications tech company tomorrow regarding a new Town website.

Council Member Doll

Wasn't able to attend the cemetery meeting but Perry reports it was held for continuing discussion of various on-going projects.

Council Member Colanese

Reported everything is going well with utilities. He questioned Jared about any issue with the water treatment plant to be built. Jared reported that we are waiting on the assessment Rambul is working on for Cleveland Cliffs. We will want to compare their report with Donohue's assessment and that will give us our next steps. Rambul has asked for some additional information and Robert has worked with them on that end to provide everything they need.

Council Member Colanese asked Jared where we are with sewer rates and Jared responded that Chris Janak has reached out to set a meeting for the Town to discuss with them our current contract and the potential of getting wholesale rates.

Council Member Colanese reported that the fire territory will be meeting only once a month now and they are working hard on remodeling.

Bills to be Paid

Council Member Doll moved to pay all bills as presented on the Claim Docket. The motion was seconded by Council Member Budreau and passed unanimously.

Adjournment

Everyone was invited to stay as we celebrate Robert's 30 Year Anniversary with appetizers and dessert following the meeting. Upon a motion by Council Member Doll and second by Vice President Kauffman the meeting was adjourned at 6:58 PM.

Samantha Rush, Council President

Attest:

Susan I. Moffitt, Clerk-Treasurer