

**New Carlisle Town Council**  
**124 E. Michigan Street, New Carlisle, Indiana**  
**General Meeting, January 21, 2021, 6:30 PM**

The meeting was opened with the Pledge of Allegiance.

President Rush called the meeting to order with Vice President Kauffman, Council Member Doll, Council Member Colanese and the Clerk-Treasurer present. Council Member Budreau was absent.

Also in attendance were Andrea Halpin, Bob Middlebrook, Abby Wiles, Jason Quirk, Jim Moffitt, and Perry Hinton.

### **Approval of Minutes**

A motion to approve the minutes of the January 12, 2021 General Meeting as written was made by Council Member Doll and seconded by Vice President Kauffman. Motion passed 4-0.

### **Visitor Comments**

### **Employee Reports**

- Jason Quirk, Electric Department

Jason reported that HVAC and roof work will start as soon as weather allows. He has been working on evaluating new charges that were recently added to our purchased power and light studies. Lift station 1 should have closure by tomorrow. Mapping locates are being reviewed for 811. He has reviewed the preliminary wall design for town hall and is working on design for capital projects. He will need to discuss the land purchase further with Andrea.

- Perry Hinton, Crew Supervisor

Perry reported that he has Tristen Drake registered to attend wastewater classes that begin on February 2 and run through March 9. He hopes to get him certified following training so that he is able to take over testing eventually.

- Andrea Halpin, Town Attorney

Andrea has worked on a proposed resolution regarding continuation of paid time off since FFCRA expired on December 31. She has also worked with Sue to draft a resolution and payment agreement for past due accounts. Andrea reported that she also received a call from an attorney with questions about transferring lots at the cemetery.

- Jim Moffitt, Council Representative to APC

Jim reported that he went to the County City Building and was sworn in prior to the first APC meeting of the year. The meeting ended up being canceled due to technical issues and will be rescheduled after February 8<sup>th</sup>.

- Jared Huss, Town Engineer

President Rush reported in Jared's absence that the Community Crossings application has been submitted. He would like to schedule a meeting to get projects on a priority list.

### **New Business**

- Abby Wiles, Executive Director of Area Plan

Abby provided an update on the comprehensive plan for SJC. She reported that they have a draft Request for Proposal to hire a consultant to assist with this process. The RFP will take several months yet before it is ready to go before the Board of Commissioners and a selection committee is established. They hope to have the final plan ready within two years, so it's a couple months to procure a consultant and then a couple years for planning and outreach.

Abby offered her assistance as well as that of Ryan and Shawn from the APC office with anything that we may need.

- Baker Tilly Agreement

Following brief discussion, Vice President Kauffman moved to accept the Baker Tilly agreement as presented. The motion was seconded by Council Member Doll and passed 4-0.

### **Ordinances and Resolutions**

- Ordinance #1408 – An Ordinance Regarding Sick Leave for Employees of the Town

President Rush read Ordinance #1408 by caption only for the first reading.

### **Council Reports**

#### Council Member Doll

Council Member Doll reported that the Cemetery Board is going to advertise for cemetery mowing bids earlier this year. He met with Perry recently and they will be contacting local landscaping companies and inviting them to attend a meeting where they will provide information for bids. He reported that Perry had suggested holding a meeting similar to a pre-con for any companies that might be interested but need further information. If the bids received are too high they may look at alternatives.

#### Council Member Colanese

Council Member Colanese reported that there were no recent fire territory meetings recently to report on. He asked Bob Middlebrook how he felt everything is going with the territory and Bob responded that everything is really good and that the volunteers love not having to run to Hamilton

Grove three times a day. They always have a good turnout for volunteer meetings and have picked up two new volunteers who are excited about the opportunity to help. Bob feels that the people of the community have never been better off than with the service they are getting with the full time fire department.

Vice President Kauffman

Vice President Kauffman reported that Josh Schweizer contacted her because they want to apply for a grant and he asked if she would consider helping with that. She is going to contact Cathy to see if they can come up with something.

President Rush

President Rush reported that Shannon McLeod and DLZ will be here for the February 16<sup>th</sup> meeting to present the Wastewater Project to the public. The public meeting will start at 6:30 with the regular meeting immediately following.

**Bills to be Paid**

Council Member Doll moved to pay all bills as presented on the Claim Docket. The motion was seconded by Vice President Kauffman and passed 4-0.

**Adjournment**

Upon a motion by Vice President Kauffman and second by Council Member Colanese the meeting adjourned at 6:50 PM.

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Samantha Rush, Council President

Attest:

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Susan I. Moffitt, Clerk-Treasurer