

New Carlisle Town Council**124 E. Michigan Street, New Carlisle, Indiana****General Meeting, November 4, 2019, 6:30 PM**

The meeting was opened with the Pledge of Allegiance

President Carter called the General Meeting to order with Vice President Vermillion, Council Member Budreau, Council Member Kauffman, Council Member Rush and Clerk-Treasurer Susan Moffitt present.

Also in attendance were John Mrozinski, Jared Huss, Andrea Halpin, Bob Middlebrook, Carol Middlebrook, Lori Mrozinski, Perry Hinton, Nancy Shail, Rich Shail, Jill Doll, John Gelow, Tonya McKee, Josh Schweizer, Bob Humbarger, Pat Cummings, Cindy Cummings, Josh Szuba, George Bladecki, Jason Quirk, Tristen Drake, Jerry Cooper, Deborah Dural, Rob Shail and Marla Shail.

Approval of Minutes

Council Member Budreau moved to approve the minutes of the October 15, 2019 General Meeting and the October 30, 2019 Executive Session. The motion was seconded by Vice President Vermillion and passed unanimously.

Visitor Comments

- Bob Humbarger

Mr. Humbarger expressed his thanks to the Council for allowing him to give his input regarding the IEC these last few meetings.

Employee Reports

- Attorney Andrea Halpin

Andrea reports that she has been working on preparation of the burn ordinance, conflict of interest ordinance regarding building inspection, building inspector contract and the lease agreement for the EMS administrative building that is on the agenda tonight. She also completed the resolution to make the requested changes to the employee handbook that is on the agenda for approval tonight.

- Public Works Director John Mrozinski

John announced that Rob Shail is the first employee to reach 30 years with the Town. John said that he and Rob have grown up together since kindergarten and Rob was his first boss all those years ago. Rob is a simple guy who gets involved in no drama and just wants to do his work and we are very happy to have him here with the Town. John presented Rob with a plaque recognizing him for 30 years of dedicated service with the Town and said that the Council will adopt a resolution tonight giving a fifth week of vacation to all employees who reach thirty years of service. Rob thanked the Town and everyone for always treating him great.

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- Engineer Jared Huss

He and John recently completed a walk through on the street and sidewalk projects. He would like to have the Arch Street closeout document for the CCMG by December 1 so we are prepared for the January call for projects.

Jared reported that we finally received the Donohue water report on Friday. He met with John last week to look at possibly looping the water main in the area of Zigler Street and Marvel Lane as well as some other potential areas. He has also issued four excavation permits in the last two weeks for new homes.

New Business

- Request for adjustment -494 E. Michigan St.

The Town received a request from the owner of 494 E. Michigan Street requesting an adjustment to his sewer bill due to a leak in the waterline on his property. This was tabled until the next meeting at the request of John Mrozinski so that he is able to look into this further.

- Lease agreement for EMS building

President Carter reported that this was brought before the executive board for the fire territory last Tuesday and they read through particulars. The Territory Board was in agreement with everything contained in the agreement which includes a 10 year lease renewable after five years and in five year increments for semi annual payments of \$350 for a total of \$700 per year. Everything else is basic. Olive Twp. will do all repairs except for any required structural repairs which would be split with the town at 50/50 per ownership. They will pay utilities, upkeep and add an ADA ramp for use by the Trustee's office. Olive Twp. will maintain insurance on the structure. This agreement is between the Town and the Olive Township Trustee, who will move his office from the current location in the FD to that location when the fire territory begins.

Vice President Vermillion moved to accept the lease agreement with Olive Township as presented. The motion was seconded by Council Member Rush and passed unanimously.

- 2020 Contracts Lawson Fisher Contract for Engineering Services
 Halpin-Slagh PC Contract for Legal Services

Jared reports that this year there was a significant decrease in the need for services which he attributes largely to John's efforts which has limited the need for them to spend as much time here. Pat continues to work under this contract for his services at WTP II. There was a small change in the rate.

Andrea reports that the contract remains the same as the original with a flat fee for meetings, etc. and then an hourly rate for specific tasks. There is an increase on Andrea's rate of 3.8 percent

which equates to \$10 per hour due to costs involved in having to incur her own protection regarding an issue here and the costs involved with that.

Vice President Vermillion moved to accept the contracts with Lawson Fisher and Halpin Slagh for engineering and attorney services for 2020. The motion was seconded by Council Member Rush and passed 4-0. Council Member Budreau abstained.

Ordinances and Resolutions

- Resolution#19-11-04-01- a resolution amending the employee handbook

President Carter read Resolution #19-11-04-01 in entirety.

A motion to adopt Resolution #19-11-04-01 as written was made by Council Member Budreau and seconded by Council Member Kauffman. The motion passed unanimously.

- Ordinance #-1385- an ordinance for guidelines for outdoor burning in the Town of New Carlisle

Ordinance #1385 was tabled.

Council Member Kauffman asked if perhaps the ordinance could include an outline of the definitions because they seem to be one and the same. Andrea responded that she tried to minimize and not make it complicated. The ordinance will contain two types of fire, a bonfire, which would require notifying the fire department and have rules, and then a personal, contained fire with defined rules as well. Prohibitions against burning certain things will be included.

Council Reports

Vice President Vermillion

Vice President Vermillion stated that Josh is retiring from the department. He would like to include the dog on the agenda for the next meeting and stated that what we are going to do is basically give Mo to Josh for a pet and we'll get that taken care of in whatever form. There are other things we want to look at and read his letter to see what Josh has in mind and get it taken care of.

Clerk-Treasurer's Report

Sue congratulated Rob on his 30 year anniversary and told him how wonderful it has been to have the opportunity to work with him.

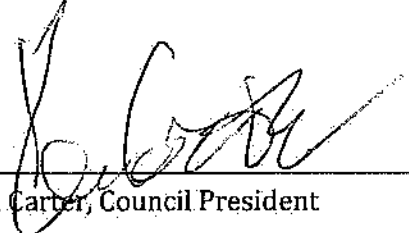
Bills to be Paid

Council Member Budreau moved to pay all bills as presented. The motion was seconded by Vice President Vermillion and passed unanimously.

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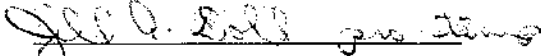
Adjournment

Upon a motion by Council Member Budreau and second by Vice President Vermillion the meeting was adjourned at 6:58 PM.



Ken Carter, Council President

Attest:



Susan I. Moffitt, Clerk-Treasurer